

The Shamong Township Committee held a Committee Meeting on the above date at the Municipal Building.

Mayor Gimbel called the meeting to order at approximately 7:30 p.m.

The Clerk stated please be advised that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner. Written notice has been sent to and published in the Burlington County Times and sent to the Central Record and posted as required by the Open Public Meeting Act.

Pledge of Allegiance was recited.

Roll Call and)	Mr. Michael Cooney	P
Absentees)	Mr. Michael Di Croce	P
Noted)	Mr. Timothy Gimbel	P
	Mr. Sean Gray	P
	Mr. Martin Mozitis	P

Also in attendance: D. Heinold, Solicitor and D. Guzzi, Engineer

Mayor Gimbel opened the meeting to the public for comments at which time Mr. D’Andrea, the manager of Fawn Lake Village, gave an update for the on-going septic work. He confirmed they are on schedule and making progress. Mayor Gimbel commented that the Committee appreciated the update. As there were no other comments, the Mayor closed the meeting to the public.

The Mayor read into the minutes a proclamation recognizing the AED Donation to Shamong Township with appreciation to Josh Ginsberg of The Heart House; John Lyons from the Shamong OEM; Paul Sarnese of Virtua; and Katherine Matchett of Cintas Corporation. The Mayor extended additional appreciation to John Lyons for his work and effort in getting this donation for the Township. At the inquiry of the Mayor, the Clerk, Mrs. Onorato reported follow up was in process with getting the proper training and requirements in place.

ITEMS FOR DISCUSSION AND POSSIBLE OFFICIAL ACTION;

On motion of Committeeman Cooney, seconded by Committeeman Di Croce, approval of the August 1, 2017 Regular and Executive Session minutes were approved as submitted. A roll call vote showed all members present voting yes with the exception of Committeeman Gray who abstained.

Mrs. Onorato, the Clerk, reported on the cemetery update and the held with the Egg Harbor City Township employees regarding the operations of their cemetery. The Clerk reported that basic policies and procedures were being outlined for the Shamong cemetery with the intent of having a firm set of rules and regulations in place and in writing. The Clerk reported working on the details of setting up a Committee and that she is working with the professionals and CFO on the correct operating make up of how the cemetery should be set up. The Mayor commented on his agreement with getting all these details in place as we move forward. The Clerk agreed and commented that the intent is to create a successful cemetery for generations to come which does not become a burden to the Township.

The Clerk reported the need to reschedule the September 26th Committee meeting since the school referendum is on the same. The Committee agreed to reschedule the Committee meeting to Wednesday, September 27th. The Mayor commented to the public that the Board of Education was having the \$4.9 million bond referendum on September 26th. Mayor Gimbel hopes that more people would come out to vote. The Mayor commented that more information was available on the school website and encouraged the public to spread the word as voting, either way, was important.

The Clerk reported on the TNR (Trap Neuter Return) program (used for feral/community cats) and noted that Shamong Township has an existing ordinance in place. The Clerk reported the Township was approached by the Friends of the Burlington County Animal Shelter regarding this ordinance. The Clerk then turned the meeting over to Janet Bowers of Stokes Road who is part of this group. Janet reported there are forty (40) towns in Burlington County, each have different TNR ordinances. Janet stated Bruce Garganio, Freeholder Deputy Director, is trying to get all of these towns under the same ordinance. Mrs. Bowers reported that the current process is, a feral cat is called into Animal Control Officer who captures the cat; which is taken to the Burlington County Animal Shelter; held for seven (7) days; then euthanized and the

Township gets the bill. Mrs. Bowes reported the TNR program will direct people who have a “colony” of feral cats to call the Friends of the Burlington County Animal Shelter who help trap the cats, take them to a clinic to be spayed/neutered and vaccinated, have an ear tipped (to identify that the feral cat has been fixed once released) and then released back to the colony care-giver. Mrs. Bowers reported she has provided cards and literature regarding the TNR program and that she hopes that Shamong Township would support this program. The Clerk reported that the last time this program was presented to the Township; there was a small grant available in which the funding and the program soon fell off as the funding expired. Mrs. Bowers confirmed the Burlington County Cat Initiative grant (2007) funding did expire. She stated the new program has the support of the Burlington County Animal Shelter and Freeholder Bruce Garganio. Additionally the volunteers supporting the colonies hold fund raisers and Mrs. Bowers feels the funding will continue. Committeeman Di Croce asked Mrs. Bowers what happens in the case where a neighbor of a cat colony calls about the feral cats or if the colony is abandoned. Mrs. Bowers replied they would try to work with the neighbors with information on the program or possibly relocate the colony to a place in Florence Township, but that options are still being worked on should this situation arise. The Mayor extended his appreciation to Mrs. Bowers for the information and commented the ordinance was in review and there would be an update forthcoming. Janet reported they would be happy to meet with the Township with updates on the TNR program. The Solicitor, Doug Heinold, reported that he would propose a list of differences between the existing ordinance, Chapter 54-22 and the proposed changes for Committee review. Janet advised the goal is to have the same ordinance for each of the participating Townships.

The Clerk reported the Chief Financial Officer’s request to attend a seminar at a total estimated cost of \$86 for a mini-conference on an ethics class. **On motion of Committeeman Di Croce, seconded by Committeeman Cooney, it was moved to approve for the Chief Financial Officer to attend a seminar at a total estimated cost of \$86. A roll call vote showed all members present voting yes.**

The Clerk reported South Jersey Gas (SJG) Road Opening request for 12 Wallingford Way has been submitted. Wallingford Way was repaved approximately three (3) years ago and there is a moratorium in place to protect our recently improved streets. The Clerk then turned the meeting over to the Township Engineer, Dan Guzzi, who reported that SJG was informed in

(August) 2013 regarding roads scheduled for reconstruction (paving), as well as informing SJG in (June) 2017 of the Road Construction Moratorium List on which Walling Way was listed on both. The Engineer reported that SJG needs to open a hole (approx. 2'x2' square patch) in the middle of the road and then "mole" under from there (to the residence). The Engineer reported that if the Committee were to approve the road opening, SJG would have to repair as outlined by the existing ordinance when work was completed. The Mayor inquired about the location and if there were any issues. The Engineer suggested requiring a one-year guarantee bond from SJG for this project. After brief Committee discussion, **on motion of Committeeman Di Croce, seconded by Committeeman Mozitis, it was moved to approve road opening based on SJG providing the Township with a one-year maintenance guarantee (\$1,500) and post an inspection escrow amount (\$500). A roll call vote showed all members present voting yes.**

RESOLUTIONS

The Clerk reported that a Hold Harmless and Certificate of Insurance has been provided from Good Day for a Run, the event organizer, for the event being held on November 5, 2017 at Valenzano Winery and along Township roadways. **On motion of Committeeman Cooney, seconded by Committeeman Di Croce, it was moved to approve Resolution 2017R-82 Authorizing and permitting Valenzano Winery to conduct a 5K run. A roll call vote showed all members present voting yes.**

The Clerk stated the Township Tax Collector requested the grace period be extended to November 13, 2017 due to the Veteran's Day holiday observance falling on November 10th. **On motion of Committeeman Di Croce, seconded by Committeeman Cooney, it was moved to approve Resolution 2017R-83 Establishing a grace period for payment of taxes for 2017. A roll call vote showed all members present voting yes.**

The Clerk reported repairs are required on Oak Shade Road. Giberson Plumbing and Excavation was the low quote received. The Engineer commented this was for repairs tied into storm pipe repair and patch repaving. **On motion of Committeeman Di Croce, seconded by Committeeman Cooney, it was moved to approve Resolution 2017R-84 Authorizing to repair Oak Shade Road at a cost of \$10,200 to Giberson Plumbing and Excavating. A roll call vote showed all members present voting yes.**

2017R-85 (tabled to review in Executive Session)

The Clerk reported the application has been reviewed and signed off by the New Jersey State Police and the Indian Mills Deer Club, and all the State requirements have been met. **On motion of Committeeman Di Croce, seconded by Committeeman Gray, it was moved to approve Resolution 2017R-86 Authorizing issuance of a Social Affairs Permit to serve beer at the Indian Mills Deer Club fund raiser on September 16, 2017. A roll call vote showed all members present voting yes.**

On motion of Committeeman Di Croce, seconded by Committeeman Cooney, it was moved to approve Resolution 2017R-87 Authorizing 2016 operation of Fawn Lake Village license for approximately 30 days. A roll call vote showed all members present voting yes.

The Clerk reported this truck will replace a 1993 snow plow truck and would be a lease purchase. The first payment for this truck will be scheduled in next year's budget. The truck purchased in 2014 was paid in full in 2017. **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Resolution 2017R-88 Authorizing public bidding for dump truck. A roll call vote showed all members present voting yes.**

On motion of Committeeman Di Croce, seconded by Committeeman Mozitis, it was moved to approve Resolution 2017R-89 Awarding contract to Consulting Engineer Services to prepare and receive bid plans and specs for the Pinelands Cemetery at a cost not to exceed \$6,000.00. A roll call vote showed all members present voting yes.

The Clerk reported Mr. and Mrs. Beal submitted a Joint Land Use Board Application, which they would like to rescind prior to any actions being taken and have requested a refund of the \$250 application and \$1,000 escrow fees. **On motion of Committeeman Cooney, seconded by Committeeman Di Croce, it was moved to approve Resolution 2017R-90 Authorizing Refund of Joint Land Use Board application and escrow fees. A roll call vote showed all members present voting yes.**

2017R-91 (Tabled – proposal was not received.)

ORDINANCES:

The second reading and public hearing of ordinance 2017-7 amending the code to create chapter 144 governing “Special Events”. The Solicitor reported this ordinance was based from Emergency Management meetings regarding larger events. The Solicitor reported its purpose is to ensure information is provided (from the event coordinator) beforehand to Emergency Response teams so all parties are on the same page should an emergency occur and the Committee focus is on emergency response. The Solicitor reported comments were also received from Valenzano Winery and the Fire Department and then suggested the meeting be opened up to the public. The Mayor opened the meeting up to the public at which time Barbara Valenzano inquired about the paperwork involved. The Mayor commented how a recent article about a yearly parade in Southampton mentioned that a car was able to get through all security points. The Mayor commented the article opened our eyes showing even these small events require procedures to be followed. The Mayor reported the Committee had recently participated in OEM training on securing community events and the intent for this ordinance is based on being prepared for an emergency situation. Mrs. Valenzano asked how it would be handled if they wanted to do a 5K run on their farm with attendees staying on their property. The Solicitor stated it would depend upon the number of attendees relative to the response required relative to the ordinance. Anthony Valenzano, Jr. mentioned three points of concern; 1) application fees, the Clerk confirmed there are no fees; 2) number/size of the event, is the proposed 250 at one time or during the course of the event, 3) the language regarding the EMS/security needed and what will be required from the event planner regarding hiring and paying for required security. The Solicitor commented more discussions are needed to work out ordinance details/clarifications and stated the second reading would be carried over to the October 3rd meeting. As there were no additional questions or comments, the Mayor closed this portion of the meeting.

BILL LIST:

The Mayor requested any questions or comments on the attached bill list. As there were none, **on motion of Committeeman Di Croce, seconded by Committeeman Gray, it was moved to approve the attached Bill List. A roll call vote showed all members present voting yes.**

REPORTS:

The Engineer reported:

- He is still waiting for the schedule from Arawak Paving on the Oak Shade Road punch list, but staying on top of getting that list.

- Will be asking to pass a resolution at the next meeting regarding the Transportation Trust Fund application for the second half of Oak Shade Road.

The Solicitor reported:

- He followed up with South Jersey Gas regarding their ordinance request for the blanket access and the follow-up comments he provided in June and was advised they were working on it – the Solicitor will report back when he gets a response.

The Administrator reported:

- The Township vacuum truck broke down and we are still waiting on finalized estimates for repair.
- A reminder about the Shamong Board of Education special election on Tuesday, September 26th 7:30 a.m. – 8:00 p.m.
- Preliminary items for the 2018 budget is a plow truck out to bid/ Computers and a new the phone system will also be included in the 2018 budget.
- South Jersey Gas has not confirmed if they will extend service into Packerah Trail development. SJG did inform the Township this project will be on SJG's "short list" of upcoming small projects bids.
- She mentioned there were reports in the Committee packets from the building, finance, Municipal Court report and tax office and to advise if there are any questions relative to the attached reports.

John Lyons, Office of Emergency Management Coordinator reported:

- Thank you for the proclamation for the AED donation.
- He expects to receive the medical oversight certification documents for the AED this week, as well as information on web portal access.
- Request to replace 1-2 laptop computers.
- Request to purchase communication equipment - paperwork has been submitted for review with the Administrator.
- September is National Preparedness Month from FEMA and there will be a media tool kit out on social media through Shamong OEM.
- Shamong OEM was mentioned in Fire News pointing out how we use the Register Ready Program (for people needing additional assistance during an emergency).
- He mentioned attending a program in August called First Net (a wireless network available to first responders) and that the State of NJ is being

offered products and services for the program through AT&T. This service will prioritize communication traffic during an emergency situation. He will follow up with details when available.

- September 14th is the FEMA resilience meeting regarding flood mapping and flood risk.
- Pineland CERT – two (2) training meetings in September.
- New damage assessment software will be coming out in October from the County linked to Township maps – his team will be trained to use.

PUBLIC COMMENT:

Mayor Gimbel opened the meeting to the public for comments at which time there were none so he closed the meeting to the public.

Resolution 2017R-91 was authorized on motion of Committeeman Cooney, seconded by Committeeman Di Croce, and a roll call vote showing all members present voting yes. The Committee went into Executive Session for matters of Attorney Client privilege, possible sale of Municipal property and contract negotiation.

The Committee reconvened their regular meeting and the Solicitor reported on **Resolution 2017R-85 Authorizing sale of property on Atsion Road and Grassy Lake Road (Block 8.01, Lot 9) through public bid with revision that the minimum bid be at \$60,000.00. On motion of Committeeman Cooney, seconded by Committeeman Di Croce, it was moved to approve Resolution 2017R-85. A roll call vote showed all members present voting yes with the exception of Committeeman Mozitis who voted no.**

There being no further business, **on motion of Committeeman Di Croce, seconded by Committeeman Gray, and a roll call vote showing all members present voting yes, the meeting was adjourned.**

Attest:

Susan D. Onorato
Municipal Clerk