

Shamong, NJ 08088

August 2, 2016

The Shamong Township Committee held a Committee Meeting on the above date at the Municipal Building.

Mayor Gimbel called the meeting to order at approximately 7:30 p.m.

The Clerk stated please be advised that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner. Written notice has been sent to and published in the Burlington County Times and sent to the Central Record and posted as required by the Open Public Meeting Act.

The Pledge of Allegiance

Roll Call and)	Mr. Michael Cooney	P
Absentees)	Mr. Michael DiCroce	P
Noted)	Mr. Timothy Gimbel	P
	Mr. Sean Gray	A
	Mr. Martin Mozitis	P

PUBLIC COMMENT:

Mayor Gimbel opened the meeting to the public for comments at which time Linda McGue of 277 Arrowhead Road wanted to go on record that she met with Erica D'Angelo, a manager at Fawn Lake Village, regarding a large field with high grass and debris near her home that has not been addressed since June. Linda advised that Erica promised immediate action; to date, there has been no response at all to her request even though she followed up with several phone calls.

Upon the Mayor's inquiry, the Clerk confirmed that she had spoken to the Fawn Lake management reminding them that an official complaint book/file (not anonymous) must be kept and must be available to the public, for review and to copy (.05/page), upon request.

Donna Nixon of 92 Arrowhead Road advised she also spoke with Fawn Lake management regarding availability of the complaint book. Mayor Gimbel confirmed that Fawn Lake management has been properly and officially notified on this issue.

Lynda Bojanowski of 30 Indian Ann Trail advised that the downed tree she mentioned at a previous meeting has still not been addressed. Also, there are additional tree issues that have been presented, but not addressed to date. Mayor Gimbel reconfirmed the continued need of residents to document all of these issues in the complaint book (not just verbally to the Fawn Lake management); keeping copies and also making the issues known at the Rent Control Board meetings.

Kenneth Parks of 40 Indian Ann Trail advised that he has followed these procedures, but is now being harassed and having to go to court as a result. Mr. Parks now feels he lives in a

hostile environment. Mr. Parks also mentioned that a petition the residents submitted was denied. The Clerk stated that from what she was advised, this was most likely due to missing documents and documents that were not filed in time.

Mayor Gimbel stated that the board understands, but reemphasized that Fawn Lake Village is a private property; the Township has limited abilities in dealing with the park and the Township does not have legal standing with regards to any harassment issues.

Mr. Parks also mentioned that some of the homes are being sold without C.O. permits. The Clerk confirmed that Fawn Lake buyers are coming in and getting the C.O. inspection for sales, but again it's a private sale and the Township does not control or monitor that issue. The Clerk also mentioned she will reach out to the building code official to drive through Fawn Lake Village.

Mayor Gimbel stated that the Township is doing what they can, but suggested the best action would be legal representation. Mayor Gimbel also mentioned his previous suggestion to Mr. Parks; to gather a group of residents and form an Association which should meet collectively with Fawn Lake management on a monthly basis to discuss these complaints and issues.

The Clerk advised, regarding the septic issue, that septic is a state mandated issue and it is a lengthy process.

Donna Nixon mentioned a resident that was living in a home without electricity or water. The Clerk suggested that she email the address advising of this complaint so the Township could follow up with a zoning/code official. Donna also mentioned having contacted the police numerous times. Mayor Gimbel advised that he will reach out to the police commander in approximately 30 days to review the situation.

Mr. Norman, acting Solicitor, suggested that the Fawn Lake residents reach out and utilize the non-profit legal services available in Mt. Holly.

There being no further comments from the public, the public portion of the meeting was closed.

ITEMS FOR DISCUSSION AND POSSIBLE OFFICIAL ACTION:

On motion of Deputy Mayor DiCroce and seconded by Committeeman Mozitis, it was moved to approve the minutes of June 28, 2016 regular session minutes. A roll call vote showed all members present voting yes, except Mayor Gimbel who abstained.

On motion of Deputy Mayor DiCroce and seconded by Committeeman Mozitis, it was moved to approve the minutes of July 5, 2016 regular session minutes. A roll call vote showed all members present voting yes, except Mayor Gimbel and Committeeman Cooney who abstained.

The Clerk addressed Mr. Addison Bradley regarding the cemetery update; Mr. Bradley reported the council is investigating the feasibility of development. The sub-committee has reviewed a certificate of authority and they are now in the process of submitting this for state review. The proposed name is Pinelands Memorial Park a Country Cemetery.

The Clerk reported on the JIF claims and safety inspection on June 6th that the inspection revealed no findings or open items to address.

On motion of Deputy Mayor DiCroce and seconded by Committeeman Cooney, it was moved to approve the CFO's request to attend a seminar on September 21-23, 2016 at a cost of \$325. A roll call vote showed all members present voting yes.

The Clerk advised the next meeting is scheduled for September 6, 2016 (there will be no August workshop meeting).

The Clerk advised the Employee Personnel and Manager Policy manual is in review with the Solicitor's office. It should be available for review at the September meeting.

The Clerk advised receipt of the 2016/2017 Tax Rate set; there is a 6.5 cent increase. The tax bills are being mailed out by August 16, 2016 and the due date will be revised to 25 days after the date of mailing. The website and residents (via email) will be updated accordingly.

The Clerk advised on an emergency inlet repair on Park Drive at the cost of \$5,400.00. **On motion of Deputy Mayor DiCroce and seconded by Committeeman Mozitis, it was moved to approve the cost of emergency inlet repair. A roll call vote showed all members present voting yes.**

The Clerk advised that a resident wanted to make the Township aware of an Alcohol Support Service Outreach; she works with Senior Keep. She is not requesting funding, but may need assistance with resolutions and/or proclamations from the Township in the future. The Clerk also advised her to work with our Municipal Court managed by Southampton on this issue.

The Clerk reported a staffing update concerning Barbara Valenzano; she hopes to be back by August 15, 2016. The Clerk advised the Township will continue to utilize the temp Joanne Robertson over the next week or so in the interim. The Clerk also advised that she has also reached out to a community volunteer, Miss Blyth, to assist as well.

The Clerk advised regarding the 2016 Road Program update and reported that a number of roads have been completed. The Clerk also advised there are monies available due to the bid coming in lower than anticipated. The Clerk met with Norman Welsh, Public Works, for input with regards to priority road issues. It was suggested that storm drain inlets and sink hole repairs be the highest priorities.

The Clerk then requested input from Dan Guzzi, the Engineer, on the 2016 Road Program: Mr. Guzzi confirmed the quick response on the project and estimates the project will come in approximately \$10,000 under the bid amount. Mr. Guzzi also mentioned that he agrees the

inlet repairs need to be done and suggests they be done during the road project and grouped together to get better numbers. The Clerk advised, upon review of Mr. Guzzi and Public Works, there are numerous inlets to be addressed, but approximately 36 inlets are in need of immediate repair.

Mayor Gimbel advised Mr. Guzzi to coordinate with the Clerk and proceed in putting the project out to bid to complete in 2016 road project program.

The Clerk advised receipt of a Social Affairs Permit for WWJR, LLC for a grand opening event with beer distribution. The permit was issued to the State with incorrect dates and the State advised WWJR, LLC to reach out to the Township for the approval to change the dates. The Clerk will follow up and send appropriate copies out.

Deputy Mayor DiCroce asked the Clerk for an update on the Tallekson property regarding storm water issues. The Clerk advised that Mr. Gardner had put in a berm several years ago to divert the water, but the issue now is that he harvested off his sod and due to all the rain we have had it has been too wet to plant new sod. Mrs. Onorato stated the sod soaks up the rain water and minimizes any run off; additionally, Mr. Gardner did spend a significant amount of time raking/loosening the dirt with equipment which seems to have helped the issue.

ORDINANCES: None

RESOLUTIONS:

On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Resolution 2016R-71 authorizing refund of \$1,417.67 and cancellation of property taxes on Block 35.02 Lot 2 (254 Forked Neck Road) for a 100% and permanently disabled veteran. A roll call vote showed all members present voting yes.

On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve Resolution 2016R-72 granting a sixth extension to license for operation of Fawn Lake Village for thirty (30) days. A roll call vote showed all members present voting yes, except Deputy Mayor DiCroce who voted no.

The Clerk advised on a request of refund for permit fees, \$410.00 minus 20%, for 109 Nanticoke Trail, Block 12.12 Lot 5; owner decided not to move forward with the solar system project (Sunrun Inc.) **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Resolution 2016R-73 authorizing refund of permit fees. A roll call vote showed all members present voting yes.**

The Clerk advised that Shamong Township was awarded by the court \$120.86 for alcohol education and rehab. **On motion of Deputy Mayor DiCroce, seconded by Committeeman Cooney, it was moved to approve Resolution 2016R-74 special item of revenue insertion**

into the 2016 budget entitled “2016 Alcohol Ed Rehab Fund Program”. A roll call vote showed all members present voting yes.

On motion of Deputy Mayor DiCroce, seconded by Committeeman Cooney, it was moved to approve Resolution 2016R-75 authorizing Investors Bank to establish sub-accounts for the Shamong Township Escrow Account. A roll call vote showed all members present voting yes.

On motion of Deputy Mayor DiCroce, seconded by Committeeman Mozitis, it was moved to approve Resolution 2016R-76 Social Affairs Permit – Semper Fido, Inc. for September 17 & 18, 2016. A roll call vote showed all members present voting yes.

The Clerk advised updates on the Dingtletown Recreation Complex project and advised there are monies still available. **On motion of Deputy Mayor DiCroce, seconded by Committeeman Mozitis, it was moved to approve Resolution 2016R-77 for award of contract to purchase up to 300 tons of quarry blend stone for the Dingtletown Recreation Complex (parking lot) with grant funds. A roll call vote showed all members present voting yes.**

On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Resolution 2016R-78 for award of contract to purchase playground equipment for the Dingtletown Recreation Complex with grant funds. A roll call vote showed all members present voting yes.

Resolution 2016R-79 for award of contract to install playground equipment for the Dingtletown Recreation Complex with grant funds was tabled.

APPROVAL OF ATTACHED BILL LIST:

On motion of Committeeman Mozitis, seconded by Deputy Mayor DiCroce, it was moved to approve the attached Bill List. A roll call vote showed all members present voting yes.

REPORTS:

The Engineer, Dan Guzzi, reported that the Parks Project is finished and the Road Program is pretty much complete. Mr. Guzzi also commented that due to the DOT funding freeze the Oak Shade Project will be delayed. Mr. Guzzi also reported they are still working on some issues with the subdivision of the Cowperthwait property; they are also waiting on the environmental test results.

Mr. Norman, acting Solicitor, stated he had nothing additional to report on.

The Administrator, Susan Onorato, reported that she has submitted and is waiting for feedback on the documentation for lease financing for refurbishing the ambulances.

The Administrator advised that Public Works is getting cost estimates for repairing a dump truck that is rusting out.

The Administrator advised on continued reports of coyote sightings; the most recent being Willow Grove Road. A reminder was given that coyotes are considered an endangered species which no one should engage with. She also stated residents should be diligent not to leave small children or pets outside unattended.

The Administrator advised the NJ DEP reported on the Emerald Ash Borer, a tree killing non-native insect now detected in NJ. The Township will be updating the website with additional information, when available, on how to protect your trees, which would be at property owner's expense. The State advised they will increase money statewide for mosquito control.

PUBLIC COMMENT:

Mayor Gimbel opened the floor to the public for comments at which time a Mr. Kenneth Parks of 40 Indian Ann Trail reported that he continues to have issues, including the septic scenario, and is displeased with the resolution to the Township granting a sixth extension to license for operation of Fawn Lake Village. Mayor Gimbel responded confirming the septic project is moving forward and in the process of being fixed.

Mayor Gimbel also commented advising on the passing of Kevin Wise, Chairman of the Shamong Township Joint Land Use Board.

There being no further comments from the public, the public portion of the meeting was closed.

Executive Session - Tabled.

The meeting was adjourned on motion of Committeeman Cooney, seconded by Committeeman Mozitis, with all members present voting yes.

Attest:

Susan D. Onorato
Municipal Clerk