

The Shamong Township Committee held a virtual **Committee Meeting** (via Zoom audio conferencing) on the above date.

Deputy Mayor Gimbel called the meeting to order at approximately 7:30 PM

The Clerk, Susan Onorato, stated the Sunshine Statement advising that proper notice of this meeting has been given in compliance with the Open Public Meeting Act.

Pledge of Allegiance was waived.

Roll Call (absentees noted)	Mr. Michael Cooney	P
	Mr. Michael Di Croce	A
	Mr. Timothy Gimbel	P
	Mr. Sean Gray	P
	Mr. Martin Mozitis	P

Also, in attendance: D. Heinold, Solicitor and D. Guzzi, Engineer

PUBLIC COMMENT – Agenda Items Only

Deputy Mayor Gimbel opened the meeting to the public for questions/comments, at which time there were none, so he closed this portion of the meeting to the public.

ITEMS FOR DISCUSSION AND POSSIBLE OFFICIAL ACTION:

On motion of Committeeman Cooney, seconded by Committeeman Mozitis, approval of the June 2, 2020 Regular Session meeting minutes were approved as submitted. A roll call vote showed all members present voting yes.

Mr. Paul Forlenza from the Burlington County Joint Insurance Fund (BurlCo JIF) was introduced and presented an overview of the 2021 three-year membership renewal proposal for Shamong Township commenting on items such as: loss funding/loss ratio trends, Shamong’s assessment and long-term stability and new exposures and programs. The Clerk posted the proposal during the presentation for meeting attendees to view.

Deputy Mayor Gimbel asked if there were any questions or comments regarding Mr. Forlenza’s presentation – Committeeman Cooney asked for confirmation on the premium increase from three years ago and Mr. Forlenza stated \$6,000 (\$6,172.00). The Deputy Mayor commented on the significant protection this policy provides to the Township and the fantastic job done by the BurlCo JIF. Mr. Forlenza gave credit to Dave Matchett, who represents Shamong Township for the JIF, and Brian Monaghan who is a risk management consultant.

As there were no further questions/comments regarding the BurlCo JIF proposal, the Deputy Mayor requested to introduce the resolution pertaining to this three-year renewal proposed contract. **On motion of Committeeman Cooney, seconded by Committeeman Gray, it was moved to approve Resolution 2020R-72 Authorizing the Execution of a Contract Renewing Membership in the Burlington County Municipal Joint Insurance Fund. A roll call vote showed all members present voting yes.**

The Office of Emergency Management (OEM) Coordinator, John Lyons, gave a COVID-19 update advising the State of Emergency continues to exist at the Federal, State and County levels. Mr. Lyons summarized details from the OEM situational report; current case metrics and testing; contact details for COVID info such as Covid19.nj.gov or 211 for public questions; info on testing/testing sites; update on Stage 2 reopening details; welfare of residents and food pantries; PPE (Personal Protective Equipment) update; and FEMA declaration of public assistance.

Deputy Mayor Gimbel commented that if anyone listening is aware of someone in need, whether in Shamong or neighboring municipalities, to please reach out to the Township. Deputy Mayor Gimbel also expressed his thanks to Mr. Lyons and all involved with the OEM team.

The Clerk reported on funding for antibody testing for first responders, this topic was brought to her attention by Mr. Lyons. The Clerk commented this antibody testing service is not covered by anyone's normal health insurance. Mr. Lyons reported the antibody testing is different in that you should not be symptomatic – if you have it or think you have Covid-19, you are not a good candidate for this test. Instead the test is an indicator showing if you've had or been exposed to the virus in the past, as antibodies would be present in the testing. Mr. Lyons commented this may be an option to offer the Municipal workers or the first responders to get the test if they elect to do so, but there is a cost associated. The Committee decided to table this topic until more research and costing information could be obtained.

The Clerk reported that due to delay in getting final numbers from the State, 3rd quarter estimated tax bills were sent out for the first time in Shamong. The Clerk confirmed the 3rd quarter estimated tax bills were mailed on June 30, 2020 and will be due August 1, 2020. The Clerk commented that the estimated tax rate was very close to the actual and that the Township is still waiting on final numbers from the State.

RESOLUTIONS:

The Clerk reported all forms, fees and approvals have been submitted by the Pic a Lilli. **On motion of Committeeman Gray, seconded by Committeeman Cooney, it was moved to approve Resolution 2020R-65 Renewal of 2020 – 2021 Alcoholic Beverage Control Plenary Retail Consumption Licenses 0032-33-001-004 for Pic a Lilli Inn, Inc. A roll call vote showed all members present voting yes.**

The Clerk reported all forms, fees and approvals have been submitted by Scoots Liquors. **On motion of Committeeman Cooney, seconded by Committeeman Gray, it was moved to approve Resolution 2020R-66 Renewal of 2020 – 2021 Alcoholic Beverage Control Plenary Retail Distribution Licenses 0032-44-002-006 for Scoots Liquors, LLC. A roll call vote showed all members present voting yes.**

The Clerk reported everything is in place for TPM Enterprises, but Township fees have not yet been received. The Clerk asked the Solicitor if the resolution could be approved pending receipt of Township fees and the Solicitor confirmed yes it can be approved with the condition that the fees be paid before the resolution becomes effective. **On motion of Committeeman Gray, seconded by Committeeman Mozitis, it was moved to approve Resolution 2020R-67 Renewal of 2020 – 2021 Alcoholic Beverage Control Plenary Retail Consumption Licenses 0032-33-003-005 for TPM Enterprises, Inc. (dba La Campagnola Restaurant) pending collection of Township fees. A roll call vote showed all members present voting yes.**

The Clerk reported this resolution action is required since the Township did not have the 2020 Fiscal Year Clean Communities Grant dollar amount when the 2020 budget was adopted. The grant amount information of \$18,826.24 has since been provided – this insertion would result in a budget net balance of zero. **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Resolution 2020R-68 Requesting that the Director of the Division of Local Government Services Grant Permission for the Insertion of an Item of Special Revenue in the 2020 Budget Entitled: FY2020 Clean Communities Grant. A roll call vote showed all members present voting yes.**

The Clerk reported this originated as a long-term bond that was done in 2016 for a road project for \$1,000,000.00. The Solicitor advised it is a way of avoiding the cost of actual long-term bonding when the Township has the funds. **On motion of Committeeman Gray, seconded by Committeeman Mozitis, it was moved to approve Resolution 2020R-69 Authorizing the Issuance of Bond Anticipation Notes, Series 2020. A roll call vote showed all members present voting yes.**

On motion of Committeeman Cooney, seconded by Committeeman Gray, it was moved to approve Resolution 2020R-70 Approval of \$250 Veteran's Deduction from Third Quarter taxes – Ryan M. Welch of 3 Wissa Powey Trail. A roll call vote showed all members present voting yes.

On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve Resolution 2020R-71 Approval of \$250 Disabled Person Deduction from Third Quarter taxes – Sharon Derrickson of 348 Atsion Road (Block 10, lot 9). A roll call vote showed all members present voting yes.

The Clerk reported a refund amount of \$2,172.24. **On motion of Committeeman Cooney, seconded by Committeeman Gray, it was moved to approve Resolution 2020R-73 Authorizing the Refund and Cancellation of Property Taxes on Block 20.05 Lot 17 (Samalonis-818 Mc Kendimen Rd.), 100% Totally & Permanently Disabled Veteran. A roll call vote showed all members present voting yes.**

The Clerk reported a refund amount of \$680.40. **On motion of Committeeman Gray, seconded by Committeeman Cooney, it was moved to approve Resolution 2020R-74 Authorizing the Refund and Cancellation of Property Taxes on Block 5.07 Lot 14 (Colon-2 Cragmoor Drive), 100% Totally & Permanently Disabled Veteran. A roll call vote showed all members present voting yes.**

The Clerk reported this County Mutual Aid and Assistance agreement has been in place for years – a five-year term – which would provide assistance with events such as forest fires, hurricanes and other disasters. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve Resolution 2020R-75 Authorizing Membership in a Mutual Aid and Assistance Agreement with Participating Units. A roll call vote showed all members present voting yes.**

ORDINANCES:

The Solicitor reported the Gardner family reached out to the Township and offered this property off Springers Brook Road – which is about 6 acres and land locked. The Engineer review of DEP (Department of Environmental Protection) records show no issues. Title search is still in process.

Deputy Mayor Gimbel opened the meeting to the public for questions/comments, at which time there were none, so he closed this portion of the meeting to the public. **On motion of Committeeman Gray, seconded by Committeeman Mozitis, it was moved to approve Ordinance 2020-5 Second reading & public hearing: Authorizing acquisition of property at block 34, lot 24.01(off Springers Brook) within the Township of Shamong – actual filing based on receipt of satisfactory title search. A roll call vote showed all members present voting yes.**

The Solicitor reported the proposed resolution, reviewed by the Joint Land Use Board (JLUB), would increase the square foot limitation of an accessory structure from 600 sf to 834 sf or 865 sf if it was specifically a three-car garage. This may allow some applicants to pursue applying for an accessory structure without the need for a variance and limit pursuit of larger structures going forward.

Deputy Mayor Gimbel opened the meeting to the public for questions/comments, at which time *Mr. Rottkamp* inquired regarding leaving in the wording about the 20% square footage of the principle building specifics, commenting that to take full advantage of the increase in size you would have to have a principle building of over 4,000 sf. The Clerk advised that was correct and confirmed the JLUB has reviewed and advised the proposed ordinance is consistent with the master plan. **On motion of Committeeman Cooney, seconded by Committeeman Gray, it was moved to approve Ordinance 2020-6 Second reading & public hearing: Amending chapter 110 of the Township of Shamong code at various subsections governing “Permitted Accessory Uses” to increase permitted maximum square footage on certain accessory structures and establish other standards and limitations. A roll call vote showed all members present voting yes.**

BILL LIST:

The Clerk reported a total bill list amount of \$1,425,221.17. The Deputy Mayor requested any questions or comments; as there were none, **on motion of Committeeman Mozitis, seconded by Committeeman Gray, it was moved to approve the attached Bill List. A roll call vote showed all members present voting yes.**

REPORTS:

The Engineer Reported:

- Grassy Lake Road Phase I – drainage work completed; milling/paving scheduled for late July.
- Grassy Lake Road Phase II – authorization to go out to bid documents submitted to NJ Department of Transportation (DOT).
- 2021 NJDOT grant application submitted for Grassy Lake Road Phase III.

Committeeman Mozitis commented on an issue with Tuckerton Road, a large area on the Tabernacle side, where it looks like an area is coming apart since repaved about five years ago. The Engineer advised they would take a look.

The Solicitor Reported:

- Working with the Clerk on COVID reopening standards for athletic fields.

The Administrator Reported:

- 2019 Recycling Tonnage Grant was submitted July 2, 2020(due date extended to September 30th due to COVID-19).
- Valenzano Winery annual Wine Fest scheduled for September 19-20, 2020 may be cancelled this year.
- ZERO Prostate Cancer 5k has gone virtual due to COVID-19 (the in-person event that was scheduled for November 1, 2020 at Valenzano Winery is cancelled). They hope to return in 2021 with a bigger and better event when it is safe to gather once again.
- Reimbursement check for \$11,127.00 received from JIF on 6/8/2020 – power surge that destroyed heaters above Meeting Room back in Oct. 2019. A \$5,000 deductible was incurred.
- State of NJ Local Finance Notice 22-14 increased the maximum bid threshold for towns with a QPA from \$40,000 to \$44,000 effective July 1, 2020.
- ProChamps, third party company hired to monitor and maintain vacant/abandoned properties, YTD amount received is \$13,640.
- May cash balance of \$10,118,436.47.
- COVID shutdowns had effect on Court revenue, they're back up and running.
- Tax reports previously submitted.

The OEM Coordinator Reported: previously reported

PUBLIC COMMENT:

Deputy Mayor Gimbel opened the meeting to the public for questions/comments, at which time the following responded:

Mr. Soppe (Shamong) – thanked the Committee for all their hard work.

Meghan Mozitis (Shamong) – inquired on a rumor regarding the Atco Raceway being sold and repurposed for auto auctions. She expressed concern regarding Township roads being used by 18-wheeler traffic. The Engineer commented that State highways and some County roads should be the roads that would be used, but enforcement may be an issue. The Engineer advised that the Township really wouldn't have a say over a land use issue in another town, but we could perhaps provide some input as a neighboring municipality if this application does go before another town.

Andy Milone (Pine Barrens Tribune) – inquired about the Municipal fees for the resolutions regarding the Alcoholic Beverage Control licenses. The Clerk advised \$1,289 for a Plenary license and \$1,182 for a Distribution License.

As there were no more comments, the Mayor then closed this portion of the meeting to the public.

There being no further business, **on motion of Committeeman Gray, seconded by Committeeman Mozitis and a roll call vote showing all members present voting yes, the meeting was adjourned.**

Attest:



Susan D. Onorato
Municipal Clerk