

The Shamong Township Committee held a Committee Meeting on the above date at the Municipal Building.

Mayor Di Croce called the meeting to order at approximately 7:30 p.m. then asking that we honor our former and active military as well.

Pledge of Allegiance was recited.

The Clerk stated to please be advised that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner; written notice has been sent to and published in the Burlington County Times and sent to the Central Record and posted as required by the Open Public Meeting Act.

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| Roll Call (absentees noted) | Mr. Michael Cooney | P |
| | Mr. Michael Di Croce | P |
| | Mr. Timothy Gimbel | P |
| | Mr. Sean Gray | P |
| | Mr. Martin Mozitis | P |

Also, in attendance: D. Heinold, Solicitor and D. Guzzi, Engineer

The Mayor opened the meeting at which time he had each Committee Member introduce themselves. The Mayor made a few comments on the history/status of Shamong Township and then introduced Assemblyman Ryan Peters. Assemblyman Peters thanked the Mayor for his invitation and spoke to the Committee on the proposed Property Taxpayer Protection Amendment (an amendment introduced to end the practice of property tax relief being diverted from municipalities to balance the state budget). Assemblyman Peters voiced his intent to visit each of the towns in his district to introduce himself and speak on tax reform. Assemblyman Peters gave a history on municipality taxes, public utilities past part in taxes, past and present tax/energy relief laws and state tax disbursement issues (dating back to 1884). Assemblyman Peters also congratulated the Committee for lowering the Township taxes this year.

Upon inquiry by the Mayor, Assemblyman Peters spoke briefly regarding his military career. The Mayor thanked Assemblyman Peters for his time and service and advised him of the Committee's continued commitment to their voter turn-out and intent to try and keep the Township taxes down. The Mayor asked the Assemblyman to please pass this info on to the Governor.

The Mayor then opened the meeting to the public for questions or comments, at which time Ernie Lazos (6 Kingswood Road) spoke regarding the on-going issue with the seventy-six dogs on a neighboring property. Mr. Lazos inquired about the status of a possible ordinance addressing this issue discussed in the May meeting.

Mayor Di Croce thanked Mr. Lazos for his attendance advising him the Solicitor has been working on the ordinance and it will be addressed in tonight's Executive Session with regards to state law. The Solicitor reported that to-date there have been minimal regulations as Shamong's approach is not to over regulate issues. The Solicitor reported he is working on what can be done legally while being aware that whatever is decided will affect the whole town. The Solicitor advised he has a draft ordinance that will be discussed in the upcoming Executive Session.

Mr. Lazos advised he was glad regarding this progress and stated his continued concern for the welfare of the animals.

Mayor Di Croce asked if there were any other questions or comments from the public, at which time there were none, so he closed the meeting to the public.

ITEMS FOR DISCUSSION AND POSSIBLE OFFICIAL ACTION:

On motion of Committeeman Mozitis, seconded by Committeeman Cooney, approval of the May 1, 2018 Regular and Executive Session minutes were approved as submitted. A roll call vote showed all members present voting yes except for Committeeman Gimbel who abstained.

Mrs. Onorato, the Clerk, reported Elaine Kennedy is an instructor for records retention and her services were needed for training and assisting the administrative staff. The Clerk reported that in-house training would be more cost effective for the Township rather than any of the staff taking a six-day class. **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve appointment of Elaine Kennedy, part-time Administrative Consultant, to train and assist with records retention project at an hourly rate of \$25.00. A roll call vote showed all members present voting yes.**

Dante Guzzi, the Engineer, reported on the status, concerns and funding with the road program, as well as, reporting on new grant opportunities. The Engineer discussed working on the balance of Oakshade Road (2018 DOT, Department of Transportation, Grant for Phase II); paving Grassy Lake Road starting at the Indian Mills Road end (2019 DOT Grant Application); inlet and storm water repair improvements (2018 Local Budget Project and 2018 DOT Alternative Grant). The Engineer also suggested doing a broad town-wide application for inlets and pipe repairs related to storm water road improvements (potentially 40+ inlets). The Engineer discussed a DOT discretionary grant in combination with Tabernacle Township (for work on Carranza Road). The Mayor spoke briefly regarding the Carranza Road project and the Township's request for support from the NJ DOT. The Mayor also took a moment to advise the public on the upcoming Carranza Memorial Service on July 14, 2018 honoring Captain Emilio Carranza.

The Clerk reported on a resident that reached out to the Burlington County traffic division requesting the speed limit be reduced on Indian Mills Road from 45 mph to 35 mph (this is a County road). The resident was advised by the County to reach out to the Township Committee and request the Township to file a formal request with the County. The Engineer reported that a traffic study (speed recordings, accident assessment, etc.), which can take approximately 4-6 weeks, would need to be completed. A brief discussion followed, and the Committee decided to make the request to the County for the traffic study (at no cost to the Township).

The Clerk reported the Volunteer of the Year presentation, at the upcoming Holy Eucharist Church 2018 Pine Barren's Festival, would be on Friday, July 27, 2018 and that two volunteer recommendations from the Committee need to be submitted. After brief Committee discussion, it was decided to submit Michelle Wells who has served the community since 1993 (Fire/EMS) and Tom Crowell who has volunteered numerous hours for the community with IMAA (Indian Mills Athletic Association).

The Clerk reported that with the assistance of John Lyons, Office of Emergency Management Coordinator, the facilities use permit has been filed with the school board to establish Indian Mills Memorial School as an official American Red Cross shelter.

RESOLUTIONS:

The Clerk reported this sub-grant consists of just over \$20,000 to be submitted – with a Federal award of \$10,000 and \$10,000 would come from local funds and in-kind donations of resources including volunteer hours. **On motion of Committeeman Gimbel, seconded by Committeeman Gray, it was moved to approve Resolution 2018R-52 Authorizing Township of Shamong to apply for and accept a subgrant award of the federal fiscal year 2018 of Department of Homeland Security Emergency Management Performance Grant Program funding and for the Township Chief Financial Officer to amend the budget and certify the availability of funds. A roll call vote showed all members present voting yes.**

The Clerk reported that both the home owner and the mortgage company paid the first quarter taxes resulting in a request of refund paid to the mortgage company. **On motion of Committeeman Gray, seconded by Committeeman Cooney, it was moved to approve Resolution 2018R-53 Refund overpayment of first quarter taxes of \$1,374.01 on Block 19.01, Lot 10.04 (224 Indian Mills Road – Breitzman). A roll call vote showed all members present voting yes.**

The Clerk reported that both the home owner and the mortgage company paid the September 2017 taxes resulting in a request of refund paid to the mortgage company. **On motion of Committeeman Gray, seconded by Committeeman Gimbel, it was moved to approve Resolution 2018R-54 Refund overpayment of taxes of \$3,202.00 on Block 18, Lot 20.11 (14 Mills Brook Lane – Raynor). A roll call vote showed all members present voting yes.**

The Clerk reported that after a presentation/webinar and additional research, Legacy Mark would provide the best software operating system, mapping/document features and has the most cost effective annual support option. The Solicitor confirmed that due to the intellectual property involved with a software package, there was no bid requirement for this resolution and it was also below the bid threshold. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve Resolution 2018R-55 Legacy Mark software system for the Pinelands Municipal Park Cemetery at a cost not to exceed \$12,500.00 (includes two work stations). A roll call vote showed all members present voting yes.**

The Clerk reported on all three of the businesses identified in resolutions 2018R-56 – 58 have paid all associated licensing fees to Shamong Township and the State of NJ and have provided certification that all sales tax has been paid in full as required for renewal of their annual Alcoholic Beverage Control license. **On motion of Committeeman Gimbel, seconded by Committeeman Gray, it was moved to approve a blanket motion on Resolution 2018R-56-58 (listed below). A roll call vote showed all members present voting yes.**

- **2018R-56** 2018-2019 Alcoholic Beverage License renewal for TPM Enterprises, Inc. (dba: La Campagnola Restaurant)
- **2018R-57** 2018-2019 Alcoholic Beverage License renewal for Pic-a-Lilli
- **2018R-58** 2018-2019 Alcoholic Beverage License renewal for Scoot's Liquors, LLC

The Clerk reported the Township would be responsible for the Engineering costs associated with inspections for the Grist Mill Park and Dingtletown renovations funded by the Burlington County Municipal Park Grant. The Engineer reported receiving a total of ten (10) bids. **On motion of Committeeman Cooney, seconded by Committeeman Gimbel, it was moved to approve Resolution 2018R-59 Award of contract to RTW Construction of Southampton for the Grist Mill Park renovation and Dingtletown Recreation Facility drainage project funded by the Burlington County Municipal Park Grant for \$79,690. A roll call vote showed all members present voting yes.**

The Clerk reported the Burlington County Joint Insurance Fund (BC JIF) has submitted a new Tort questionnaire; the biggest change being if the Township were to be sued, the BC JIF would handle all the processing of the Tort claim paperwork once info is provided by the Township. **On motion of Committeeman Gimbel, seconded by Committeeman Cooney, it was moved to approve Resolution 2018R-60 Burlington County Joint Insurance Fund and associated Tort Claims Questionnaire. A roll call vote showed all members present voting yes.**

The Clerk reported the Indian Mills Gun Club was having a fund-raising event (August 25, 2018), which requires a Special Events License, and that all required signatures, including that of the Red Lion Station Commander, have been received. **On motion of Committeeman Gimbel, seconded by Committeeman Cooney, it was moved to approve Resolution 2018R-61 Special Events License for Indian Mills Gun Club. A roll call vote showed all members present voting yes.**

ORDINANCES: None

BILL LIST:

The Mayor requested the Committee members if they had any questions or comments on the attached bill list; Committeeman Gimbel inquired about one item that involved the previous Southampton Court. The Mayor gave a brief history regarding the shared court services. As there were no additional questions or comments, **on motion of Committeeman Gimbel, seconded by Committeeman Mozitis, it was moved to approve the attached Bill List. A roll call vote showed all members present voting yes.**

REPORTS:

The Engineer Reported:

- Contractor has begun work at the cemetery location and the sub-soil was found to contain a lot of clay. They are working on a resolution for the driveway access road for best soil compaction. The Engineer advised this situation does not affect the burial area.
- The Engineer reported he was looking into the cemetery details regarding pouring a single concrete pad for one columbarium instead of three cement pads. This option would reduce cost and eliminate the need to remove a portion of the cement pad with installation of future columbariums.

A brief Committee discussion on options, resolutions and timing of the sub-soil findings followed and the Engineer advised he would forward more details as soon as possible.

The Solicitor Reported:

- There was State legislation attempting some relief from SALT (state and local tax deductions) – stating that essentially, entities can create a charitable entity that tax payers can pay into and get close to a dollar for dollar reduction on their tax bill.
- The IRS (Internal Revenue Service) has since come down with a two-page notice that they will review and issue a decision on this legislation.

The Administrator Reported:

- Seneca High School Senior Day of Service (May 31, 2018) consisted of eight (8) students that removed stone, then mulched and planted flowers around the Municipal building.

- Indian Mills Memorial School graduation and presentation of the Township graduation award is June 20th at 7:00 pm – Committeeman Mozitis will be presenting the Township award.
- Seneca High School Graduation and Senior Send Off is June 21st and the Township will again be contributing \$1,000 towards that program.
- SJ Gas will be marketing the residents in Packerah Trail for natural gas service via mailers. SJ Gas has already applied and paid \$25K in fees associated with road opening permits for this project.
- Burlington County Freeholders have notified the Township that Indian Mills Road, between Stokes and Oakshade Roads, is included in their 2018 overlay program with construction to be scheduled for 2019.
- The Clerk advised the Township department reports had been previously submitted to the Committee.

PUBLIC COMMENT:

Mayor Di Croce opened the meeting to the public for comments, at which time a gentleman (Jim) inquired if the cemetery was going to be a profit-making operation for the Township. The Mayor advised it is the hope of the Township to have the cemetery become a profit center with a positive cash flow several years down the line.

The Clerk advised a reminder that the July meeting is Wednesday, July 11th due to the July 4th holiday.

There being no further questions, the Mayor then closed the meeting to the public and informed the public the Committee needs to enter executive session.

On motion of Committeeman Gimbel, seconded by Committeeman Cooney and a roll call vote showing all members present voting yes, by Resolution 2018R-62 the Committee went into Executive Session for matters of Attorney Client privilege.

The Committee reconvened their regular meeting and the Solicitor reported there was Committee discussion on legal issues associated with taking a series of potential actions on ordinance amendments related to governing animals. The Solicitor reported the Committee will review options; there was no action taken at this time.

There being no further business, **on motion of Committeeman Gimbel, seconded by Committeeman Cooney and a roll call vote showing all members present voting yes, the meeting was adjourned.**

Attest:


Susan D. Onorato
Municipal Clerk