

Shamong, NJ 08088

June 27, 2017

The Shamong Township Committee held a Committee Meeting on the above date at the Municipal Building.

Mayor Gimbel called the meeting to order at approximately 7:30 p.m.

The Clerk stated please be advised that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner. Written notice has been sent to and published in the Burlington County Times and sent to the Central Record and posted as required by the Open Public Meeting Act.

Pledge of Allegiance was recited.

Roll Call and)	Mr. Michael Cooney	P
Absentees)	Mr. Michael Di Croce	P
Noted)	Mr. Timothy Gimbel	P
	Mr. Sean Gray	P (7:38)
	Mr. Martin Mozitis	P

Mayor Gimbel opened the meeting to the public for comments at which time there were none so he closed the meeting to the public.

PROCLAMATIONS:

After words of gratitude by Mrs. Onorato, the Clerk; Mayor Gimbel read and presented a proclamation to Barbara Valenzano for 36 years of service to the Shamong community.

A proclamation was read by the Clerk into the minutes recognizing the First Responders and volunteers to the Bards Bridge Road Fire on May 20, 2017. The Clerk advised a copy of the proclamation will be sent to each of the organizations that participated. The Mayor added his additional comments of gratitude.

ITEMS FOR DISCUSSION AND POSSIBLE OFFICIAL ACTION;

On motion of Committeeman Cooney, seconded by Committeeman Mozitis, approval of May 2, 2017 Regular and Executive Session minutes were approved as submitted. A roll call vote showed all members present voting yes except for Committeeman Di Croce who abstained.

On motion of Committeeman Di Croce, seconded by Committeeman Cooney, approval of May 23, 2017 Regular and Executive Session minutes were approved as submitted. A roll call vote showed all members present voting yes except for Committeeman Gray who abstained.

The Clerk reported she spoke with Mr. Bradley regarding an update on the proposed cemetery and Mr. Bradley confirmed that County approval was received and the project is now ready to go out to bid. The Clerk will reach out to the Engineers to discuss what is needed to proceed.

The Clerk reported on the JIF Information Security Assessment Report for cyber risk assessment. It was noted that we are currently at moderate risk and that measures are being taken to improve policies and lessen the risk immediately. Summary training has already been provided to office staff to direct them on helpful methods to avoid becoming target to phishing and various email scams.

The Clerk reported on the Authorization for Dante Guzzi Engineering to perform a bi-annual inspection report for the Indian Mills Lake Dam at a cost not to exceed \$1,100.00. This inspection is required by the NJDEP every other year and the Clerk advised she will move forward in getting this in motion.

The Clerk reported on the need for the nomination of two (2) residents to submit to Holy Eucharist Church for the 2017 Volunteer of the Year award to be presented at their festival on July 28, 2017. After discussing the options submitted, it was decided that Barbara Valenzano and Michelle Wells would be the nominees submitted to Holy Eucharist Church. **On motion of Committeeman Di Croce, seconded by Committeeman Gray, approval to submit Barbara Valenzano and Michelle Wells as the two (2) nominees were approved as submitted. A roll call vote showed all members present voting yes.**

The Clerk reported on the progress of getting prices for speed bumps for Grassy Lake Road. The Clerk requested more time as there is another option to research. The Mayor agreed and stated that researching alternatives and reaching out to the residents for input is a good course of action to assist in making the final decisions.

John Lyons, Officer of Emergency Management, reported that the township will be receiving a donation, through the Virtua Foundation, of an AED Defibrillator unit for use at the meeting place located at 105 Willow Grove Road. Mr. Lyons also reported that he could coordinate Heart Saver Training for the Municipal Staff.

Mr. Lyons also reported on the upcoming Resolution for the EMAA Grant not to exceed \$10,000.00 Federal funded wash grant, awarded to qualifying NJ Municipal OEM programs. Mr. Lyons advised that this is the first year that Shamong has been approved and will be participating in this grant. Shamong will qualify for reimbursement starting July 2017 and going forward. Mr. Lyons reported that he will coordinate any of the training requirements needed as part of this program. Mr. Lyons also advised that this grant application qualification process is done every year.

Mr. Lyons also reported follow up on a missing person search in Burlington County the prior week. Mr. Lyons reported that over 30 CERT volunteers responded and that the eventual outcome was positive and the person was found.

Mr. Lyons reported that the ICS training in Tabernacle for elected officials was successful and presented certificates of completion to those involved. Mayor Gimbel commented regarding taking action with the municipal organizations that have approved outside events and require there be a type of action plan in place, submitted to the Committee for approval, in case of emergencies. Mr. Lyons agreed and further commented that there should be a type of formal review process to be signed off from the OEM department.

RESOLUTIONS:

On motion of Committeeman Di Croce, seconded by Committeeman Cooney, it was moved to approve Resolution 2017R-59 Renewal of 2017 – 2018 Alcoholic Beverage Control Plenary Retail Consumption License 0332-33-003-005 for the TPM Enterprises, Inc. (aka La Campagnolia). A roll call vote showed all members present voting yes.

On motion of Committeeman Di Croce, seconded by Committeeman Gray, it was moved to approve Resolution 2017R-60 Renewal of 2017 – 2018 Alcoholic Beverage Control Plenary Retail Consumption License 0332-33-001-004 for the Pic A Lilly Inn. A roll call vote showed all members present voting yes.

On motion of Committeeman Cooney, seconded by Committeeman Di Croce, it was moved to approve Resolution 2017R-61 Approval to submit a grant application and execute a grant contract with the New Jersey Department of Law and Public Safety for the FY 2017 Emergency Management Agency Assistance Sub Award Program. A roll call vote showed all members present voting yes.

On motion of Committeeman Di Croce, seconded by Committeeman Mozitis, it was moved to approve Resolution 2017R-62 Requesting the Director of the Division of Local Government Services grant permission to approve the insertion of an item of special revenue in the 2017 budget entitled “2017 Clean Communities Grant Program” - \$19,560.98. A roll call vote showed all members present voting yes.

On motion of Committeeman Cooney, seconded by Committeeman Di Croce, it was moved to approve Resolution 2017R-63 Authorizing payment for the unused benefit days to Barbara Valenzano of the Shamong Township Department of Municipal Clerk and Administration). A roll call vote showed all members present voting yes.

The Clerk reported on Resolution 2017R-64 stating that the State funding had been cut by a third several years ago by Gov. Christie. The Clerk reported this resolution is an effort to request the State restore the full funding of the tax reimbursement program tied to preserved open space. **On motion of Committeeman Di Croce, seconded by Committeeman Gray, it was moved to approve Resolution 2017R-64 Support of Sustainable Open Space, Farmland, historic Preservation and Stewardship Funding for New Jersey. . A roll call vote showed all members present voting yes.**

The Clerk reported that there has been recent and welcomed progress with the new manager on staff as confirmed by the Rent Control Board. Additionally, they are actively working on the required repairs of several septic systems at Fawn Lake Village. **On motion of Committeeman Di Croce, seconded by Committeeman Cooney, it was moved to approve Resolution 2017R-65 Extending 2016 License for operation of Fawn Lake Village for approximately 90 days. A roll call vote showed all members present voting yes.**

On motion of Committeeman Cooney, seconded by Committeeman Di Croce, it was moved to approve Resolution 2017R-66 Governing Body certification of the 2016 annual audit. A roll call vote showed all members present voting yes.

The Clerk reported the ACH or automatic payment withdrawals is a voluntary service to provide to our residents at no cost to the community or individual tax payers utilizing this proposed service. Taxpayers would be required to submit written authorization to participate in the automatic payment of quarterly taxes. The Clerk also confirmed that the database for this program would be securely managed by the bank. **On motion of Committeeman Di Croce, seconded by Committeeman Mozitis, it was moved to approve Resolution 2017R-67 Establishing option to set up automatic (ACH) withdrawals for payment of real estate taxes upon authorization of property owner. A roll call vote showed all members present voting yes.**

On motion of Committeeman Cooney, seconded by Committeeman Gray, it was moved to approve Resolution 2017R-68 2016 Recycling Tonnage Report grant. A roll call vote showed all members present voting yes.

On motion of Committeeman Di Croce, seconded by Committeeman Cooney, it was moved to approve Resolution 2017R-69 Refund overpayment of taxes on block 28.01 lot 2 (14 Spearhead Trail) of \$156.18 for 2017 taxes to the lien holder Sharon Mackey. A roll call vote showed all members present voting yes.

On motion of Committeeman Di Croce, seconded by Committeeman Gray, it was moved to approve Resolution 2017R-70 Renewal of 2017 – 2018 Alcoholic Beverage Control Plenary Retail Distribution License 0332-44-002-006 for Scoots Liquors LLC. A roll call vote showed all members present voting yes.

ORDINANCES: None

BILL LIST:

The Mayor requested a review of the Dingtletown Spring/Fall tournaments be noted for the future. **On motion of Committeeman Gray, seconded by Committeeman Cooney, it was moved to approve the attached Bill List. A roll call vote showed all members present voting yes.**

REPORTS:

The Administrator reported:

- The 2016 Recycling Tonnage Report will be submitted the end of the month.
- The Indian Mills Volunteer Fire Company has a flag pole they would like to donate for the Township to be used at the cemetery.
- The Valenzano fireworks are scheduled for July 3rd.
- The Shamong Board of Education has a special election scheduled for Tuesday, September 26th; as a result the Township workshop meeting will need to be rescheduled.

The Clerk reported that the Building Code office is doing well.

The Clerk reported that our CFO, Christine Chambers, is out on medical leave and that Donna Condo will be on call on an as needed basis in the interim.

PUBLIC COMMENT:

Mayor Gimbel opened the meeting to the public for comments at which time there were none so he closed the meeting to the public.

On motion of Committeeman Di Croce, seconded by Committeeman Cooney, by Resolution 2017R-71 the Committee went into executive session for matters of contract negotiation. The Clerk stated no official action will be taken during executive session.

The Committee reconvened their regular meeting and the Clerk stated the Committee discussed a couple of opportunities coming up and that no formal actions will be taken at this time.

There being no further business, **on motion of Committeeman DiCroce, seconded by Committeeman Cooney, and a roll call vote showing all members present voting yes. the meeting was adjourned.**

Attest:

Susan D. Onorato
Municipal Clerk