

The Shamong Township Committee held a **Committee Meeting** on the above date at the Municipal Building.

Deputy Mayor Gimbel called the meeting to order at approximately 7:30 PM

The Clerk stated the Sunshine Statement advising that proper notice of this meeting has been given in compliance with the Open Public Meeting Act.

Pledge of Allegiance was recited.

Roll Call (absentees noted)	Mr. Michael Cooney	P
	Mr. Michael Di Croce	A
	Mr. Timothy Gimbel	P
	Mr. Sean Gray	A
	Mr. Martin Mozitis	P

Also, in attendance: D. Heinold, Solicitor and D. Guzzi, Engineer

Deputy Mayor Gimbel opened the meeting to the public for comments, at which time there were none, so he closed the meeting to the public.

ITEMS FOR DISCUSSION AND POSSIBLE OFFICIAL ACTION:

On motion of Committeeman Mozitis, seconded by Committeeman Cooney, approval of the January 8, 2019 Re-Organization, Regular and Executive Session minutes were approved as submitted. A roll call vote showed all members present voting yes.

Mrs. Onorato, the Clerk, advised on the 2018 UCC (Uniform Construction Code) annual report that was previously emailed to the Committee, reporting \$119,428 in total revenue received with \$107,592 in expenses. **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve/review of 2018 UCC annual report. A roll call vote showed all members present voting yes.**

The Deputy Mayor requested to address the Knights of Columbus fund raiser as the next item, at which time *Jim Kukura* (115 Mohawk Trail) spoke briefly on the Intellectual Disability Drive that had been held at the corner of Oakshade Road and Indian Mills Road for many years past. Mr. Kukura advised it has not been held the last several years and stated that the fund raiser it is a State mandated program. Mr. Kukura requested permission from the Committee to do the fund raiser again on April 27, 2019 with May 4th as a rain date during the hours of 8:00 AM – 6:00 PM. Mr. Kukura advised that all members doing the collection would be wearing high visibility aprons.

The Clerk confirmed the details of the Shamong Township code and also advised that the New Jersey State Police would be notified of the event as well. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve Knights of Columbus request to complete a fund raiser at the intersection of Oak Shade and Indian Mills Roads per Shamong Township code § 147-16 Approved intersection designated. Which states: the four-way stop intersection of Oak Shade Road and Indian Mills Road is designated as the approved intersection for the solicitation of charitable contributions. A roll call vote showed all members present voting yes.**

The Clerk advised the Committee that the drawing for the County Engineer's concept plan for 541 and Willow Grove Roads is included in the meeting packet. The Engineer, Mr. Guzzi, confirmed the intersection of 541 and Willow Grove is reportedly one of the worst in the County. The Engineer reported the entire project would be funded by the Federal Government and that the County Engineer is confident the proposed rotary/round-about will reduce accidents dramatically. The Engineer reported that in the interim, the County Engineer is offering to put LED flashers with the existing stop signs. The Engineer reported there would be no Municipal costs except power for the lighting; other costs would be handled with County and Federal funding. The Clerk advised the Engineer with regards to the location of the Township septic field on the front corner and the Engineer reported the County advised they would take care of everything. There was brief Committee discussion regarding the proposed concept plan; the impact on surrounding properties and the responsibility of the Township for the safety of this intersection. The Solicitor advised concern for the potential accountability of the Township should something occur and the Township had not agreed to move forward with the County concept plan. The Engineer was advised by the Committee to reach out to the County Engineer and request to have a meeting at the Township that would include the residents that would be impacted.

The Clerk reported that Burlington County performs mosquito control from April 1st to November 30th annually and advised that treatments are not done on Sundays or holidays. **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve motion to authorize aerial mosquito control by the Burlington County Department of Public Works – Division of Mosquito Control for 2019 and to authorize Township Administrator to execute all required forms. A roll call vote showed all members present voting yes.**

The Clerk reported on the E-Waste recycling options; the current Goodwill trailer for electronics only recycling is continually abused by people leaving furniture, clothing, Etc. – which may be one of the reasons Goodwill is pulling the service. The Clerk advised she is researching other options such as purchasing a trailer; renting a trailer or not having a trailer at all which would make the residents go back to dropping items off directly to a local Goodwill center. There was brief Committee discussion regarding stopping the illegal dumping of non-electronic items; the approximate cost of \$4,000-\$5,000 yearly if the Township decided to continue the service; how that added cost could affect the budget and if and how long to continue the service. The Committee directed the Clerk to look into a ninety-day continuance of the service at this time.

The Clerk reported that Ann Moore from Burlington County Recycling is requesting a decision regarding the proposed CARTS program. The Clerk advised that the County CART program would cost the Township approximately \$60,000 which could be spread over nine (9) years. The Clerk advised the recycling tonnage grant could be used to off-set the cost each year; stating last year the grant was \$3,500 and this year it was around \$1,500 - down the line there may not be a grant to off-set costs. The Clerk advised reaching out to Tabernacle on the subject -- one point that was made was finding someone to take away all of the old recycling buckets as they themselves are not recyclable. Additionally, the CARTS would belong to the Township and the Township would be responsible for keeping them maintained. The Clerk advised being informed by Tabernacle that 4-6 CARTS need maintenance per month and that Tabernacle stores some of the parts now. The Committee discussed options on storage; possible shared service for maintenance; and the current 32-gallon buckets. It was decided to set-up a meeting with Ann Moore along with the Mayor and Deputy Mayor to discuss further.

The Clerk reported receiving the approval to renew licenses for both Oakview Village and Fawn Lake Village from both Chris Zehnder, Rent Control Board Chair and Ed Toussaint, Building Code Official. **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve the following by blanket motion:**

- **Motion to approve one-year license renewal to operate Garden Homes Management Corporation (Oakview Village) expiring 12/31/19**
- **Motion to approve one-year license renewal to operate Fawn Lake Village - expiring 12/31/19**
- **Motion to approve Three (3) one-year license renewals to operate Fawn Lake Village - expiring 12/31/16; 12/31/17 and 12/31/18 (reference Ordinance 2016-4)**

A roll call vote showed all members present voting yes.

The Clerk reported there is an annual fee for General Code to update hard copies of the code book, as well as the online website version. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve General Code for charges of \$3,367.86 to update the Township code book and online ordinances. A roll call vote showed all members present voting yes.**

The Clerk reported the power installation at Stoney Creek is being funded by a Burlington County Municipal Parks Grant. The Clerk advised that Atlantic City Electric has requested an easement for location of the poles which has been reviewed by both the Engineer and Solicitor. **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Utility Easement Agreement for installation of electrical power to the Stoney Creek Recreation Complex. A roll call vote showed all members present voting yes.**

The Clerk reported the estimated budget surplus is \$1.9 million which primarily resulted from a potential road grant submission that was moved from 2018 to 2019, as well as the cancelling of unspent appropriations in the 2018 budget which automatically puts them into the 2019 surplus. The Clerk reported the Public Works Manager is requesting the Committee's approval for a \$1.00 per hour cost of living increase for an employee who has been with the Township for several years and does excellent work to which the Committee agreed. The Clerk touched on some additional items as follows: approx. \$2.4 million has been spent on road improvements from 2013-2018 covering approx. 24% of Township roadways; roughly \$980,000 was received in Department of Transportation funding; a 2019 grant application is in for Grassy Lake Road; and the Public Works concerns for 2019 are on-going inlet repairs, Manitoba Trail repairs, Concord Ridge repairs, East Stokes Road and possible Three Bridge Road repairs. The Engineer reported he will review the PWD list and advise on costs and recommended priorities. The Clerk distributed the current working budget road review analysis document for confidential Committee review; confidential due to the budgetary estimates listed. There was some discussion regarding the road project phases. The Deputy Mayor requested the Clerk/Engineer to get updated information for further review. The Clerk reported most departments seeing a zero increase to the budget. The Clerk spoke briefly on the to do list items such as the parking lot, a septic back-up which resulted in the discovery of a pipe issue to be monitored, the \$24,000 for OEM radios, painting the PWD garage and replacing the PWD garage doors.

RESOLUTIONS:

The Clerk reported there are 17.6 miles of County roads that our Public Works Department takes care of during storms as part of this shared service agreement. **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Resolution 2019R-31 Authorizing Execution of Shared Services Agreements with the County of Burlington for Snow Removal, Salting and Plowing of Certain Roadways. A roll call vote showed all members present voting yes.**

The Clerk reported the only change from Mr. Szalc's previous years pricing was an as needed frost charge. The Clerk additionally mentioned the need to put out to bid landscaping quotes for the cemetery. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve Resolution 2019R-32 Authorizing Szalc Memorial for undertaker and related services at Pinelands Memorial Park Cemetery. A roll call vote showed all members present voting yes.**

ORDINANCES:

The Clerk reported the approval of 2019-1 will allow the Township to keep a surplus in the cap bank. The Deputy Mayor opened this up for public comment at which time *Steve Horovitz* asked to explain what a cap bank was. The Solicitor advised, to the best of his knowledge, it was the idea of the limitations on how much a Township can raise a budget. The Solicitor stated that if Towns did not have a cap bank, they might feel the need to raise as much as they could every year in the theory as to not lose the opportunity and protect themselves. The Clerk advised the cap bank also helps to fund the surplus.

The Deputy Mayor suggested reaching out to the auditor to provide a brief explanation in layman's terms for future inquiries. As there were no additional questions or comments, the Deputy Mayor closed this portion to the public.

On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Ordinance 2019-1 Second reading and public comment - To exceed the municipal budget appropriation limits and to establish a cap bank (N.J.S.A. 40A: 4-45.14). A roll call vote showed all members present voting yes.

The Clerk reported this ordinance was setting a salary range, not the actual salary. The Deputy Mayor opened this up for public comment, at which time there were none, so the Deputy Mayor closed this portion to the public. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve Ordinance 2019-2 Second reading and public comment - Fixing annual salary ranges of members of the Township Committee and Certain designated officers of said Township. A roll call vote showed all members present voting yes.**

The Solicitor reported the Joint Insurance Fund (JIF) issued a bulletin recommending its members to amend this code; this as a result of some Townships that had been sued due to certain restrictions. **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Ordinance 2019-3 Amending the Township Code at Chapter 133 Governing "Peddling and Soliciting". A roll call vote showed all members present voting yes.**

BILL LIST:

The Clerk reported the increase on this bill list was due to a quarterly payment to the County; the annual Municipal Court fee from Medford Lakes and a plow truck payment. The Deputy Mayor requested any questions or comments; as there were none, **on motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve the attached Bill List. A roll call vote showed all members present voting yes.**

REPORTS:

The Engineer Reported:

- Manitoba Trail park project is completed.
- Drainage and Inlet portions of the road program are completed.
- Tax Map update from last year is completed.
- Meeting with Burlington County Soil Conservation regarding storm water management basins regarding State requirements on inspecting and maintaining. Suggested to review the current ordinance with Solicitor.
- Cemetery – no update at this time.

The Solicitor Reported:

- Advised on Verizon v. Hopewell Borough NJ tax case – primarily decided in favor of the towns.
- Recent County inspection of Mrs. Roberts property, at the request of the property owner, was still unsatisfactory for habitation.

The Administrator Reported:

- Atlantic City Electric to install electric service to Stoney Creek Recreation Complex week of February 12th.
- 2017 NJEMAA grant for Office of Emergency Management approved for \$10K and payment received on January 30, 2019.
- Elected Officials Liability Seminar required by BurlCo JIF on Thursday, March 21, 2019 at O'Connor's in Eastampton.
- 25th Annual Jeep Jamboree USA is planned for March 28-30, 2019.
- Joint Land Use Board (JLUB) Solicitor has taken a new position – options for coverage moving forward to be reviewed by the JLUB.
- Available Department reports submitted.

PUBLIC COMMENT:

Deputy Mayor Gimbel opened the meeting to the public for comments, at which time *Steve Horovitz* inquired if a camera had been put up yet to monitor the trash problem. The Deputy Mayor advised it was under consideration. *Megan Mozitis* commented on items improperly left at the Goodwill trailer and additionally her understanding of the cap bank. As there were no additional questions or comments, the Deputy Mayor closed the meeting to the public.

On motion of Committeeman Cooney, seconded by Committeeman Mozitis and a roll call vote showing all members present voting yes, by Resolution 2019R-33, the Committee went into Executive Session for matters of Attorney Client privilege.

The Committee reconvened their regular meeting and the Clerk reported there was no official action to be taken at this time.

There being no further business, **on motion of Committeeman Mozitis, seconded by Committeeman Cooney and a roll call vote showing all members present voting yes, the meeting was adjourned.**

Attest:



Susan D. Onorato
Municipal Clerk