

The Shamong Township Committee held a Committee Meeting on the above date at the Municipal Building.

Mayor Gimbel called the meeting to order at approximately 7:30 p.m.

The Clerk stated to please be advised that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner; written notice has been sent to and published in the Burlington County Times and sent to the Central Record and posted as required by the Open Public Meeting Act.

Pledge of Allegiance was recited.

Roll Call (absentees noted)	Mr. Michael Cooney	P
	Mr. Michael Di Croce	P (7:35)
	Mr. Timothy Gimbel	P
	Mr. Sean Gray	P
	Mr. Martin Mozitis	P

Also in attendance: D. Heinold, Solicitor and D. Guzzi, Engineer

Mrs. Onorato, the Clerk, introduced a Proclamation Recognizing the Organizations and Volunteers (over twenty organizations) who assisted with two resident fires that occurred within Shamong Township hours apart on November 10, 2017. Committeeman Cooney then officially read the Proclamation into the minutes.

Mayor Gimbel opened the meeting to the public for comments at which time there were none so he closed the meeting to the public.

ITEMS FOR DISCUSSION AND POSSIBLE OFFICIAL ACTION:

On motion of Committeeman Cooney, seconded by Committeeman Mozitis, approval of the November 8, 2017 Regular and Executive Session minutes were approved as submitted. A roll call vote showed all members present voting yes with the exception of Mayor Gimbel who abstained and Committeeman Di Croce who was absent for this vote.

Mrs. Onorato, the Clerk, introduced John Lyons, Coordinator of the Office of Emergency Management (OEM) for the quarterly update. Mr. Lyons reported the County Hazard Mitigation Plan is up for renewal in 2018; the Plan takes a look at all municipalities in Burlington County, identifying a list of hazards and projects for Townships to work on. Mr. Lyons reported a meeting is scheduled to review the previous Plan (4 years prior) and a project review is due December 22, 2017. Mr. Lyons reported it was his understanding the once the updates and time were put in, there could be some monies available from Federal funding. The Clerk confirmed this project involves a great deal of paperwork needing to be completed by December 22, 2017 but will be handled.

Mr. Lyons reported he received official approval through NJEM (New Jersey Emergency Management) Grants of the Township's application to the EMAA (Emergency Management Agency Assistance) allowing up to \$10,000 in matching funds for OEM (Office of Emergency Management) operations through the summer of 2018.

Mr. Lyons reported leaving materials relative to the Office of Emergency Management that can be used in the New Resident Welcome Folder project.

Mr. Lyons reported meeting with the team coordinating the upcoming Shamong Holiday Lights event (December 15, 2017 @ 7:00 PM). Mr. Lyons advised the CERT (Community Emergency Response Team) and Fire Company, under his direction, will be assisting with the safety, parking and security, at this event.

Mr. Lyons reported on a program called "Ready-Set-Go", a program geared to adults/kids, with an action guide of ideas on preparedness, awareness and early action in the event of a fire. Mr. Lyons handed out a bag of materials to each of the Committee Members and suggested these bags could also be used as resident hand-outs for awareness of this program, perhaps by the CERT team.

Mr. Lyons reported the CERT team has about four or five new members recently graduating from the County program this last quarter. Mr. Lyons reported the CERT team did a practice run in October using the damage assessment software (ORION). Mr. Lyons reported teams went out to specific areas using their mobile devices to do "made up" home assessments; the reports then transferred back to the home computer and can be printed out on FEMA forms for ease of processing. Mr. Lyons reported this was a free trial and cost options would need to be evaluated if interested.

Mr. Lyons also reported OEM participated in Fire Prevention Night in all the local towns and were able to do some training on the Ready-Set-Go program.

The Clerk reported on dog kennels and licensing, advising nearby Moorestown has recently created some permit requirements for kennels (five plus acres), but additionally Moorestown has pet shops (Shamong does not). The intent of such licensing is to curb some of the puppy mills.

The Clerk reported on the Cemetery bid approval - as only one bid was received and above projected costs, it was rejected. The Clerk reported it was decided to remove some items in the original bid. The Clerk reported Addison Bradley, the Planner, would get separate quotes on these items (the sign, possible lighting). The Clerk reported the Cemetery Board would be meeting on December 5, 2017 to go over By-Laws and Standard Operating Procedures (SOP). The Clerk reported a revised bid packet will go out to bid again shortly. **On motion of Committeeman Di Croce, seconded by Committeeman Cooney, it was moved to approval putting out a Cemetery Re-bid proposal. A roll call vote showed all members present voting yes.**

RESOLUTIONS:

The Clerk reported on the recommendation on cancellation of taxes. **On motion of Committeeman Di Croce, seconded by Committeeman Mozitis, it was moved to approve Resolution 2017R-117 Cancellation of \$186.12 in taxes on Block 27.01, Lot 3 which as purchased by the Township of Shamong. A roll call vote showed all members present voting yes.**

The Clerk requested Resolution 2017R-118 (renamed 2017R-119) Cancellation of certain items of the 2017 Shamong Township Budget be tabled as more information was being collected.

ORDINANCES:

The Clerk reported on the second reading and public hearing Amending Chapter 90 Governing Flood Damage Prevention requesting comment from the Solicitor. The Solicitor reported this was a mandatory action due to new FEMA flood maps with no significant changes to Shamong Township. The Mayor then opened the meeting to the public for comments at which time there were none so he closed the meeting to the public.

On motion of Committeeman Di Croce, seconded by Committeeman Mozitis, it was moved to approve Ordinance 2017-9 Second reading and public hearing – Amending Chapter 90 Governing “Flood Damage Prevention” (Nov. 8, 2017 introduction, BCT 11/13/17) . A roll call vote showed all members present voting yes.

The Clerk reported on the second reading and public hearing on Amending Chapter 54 Governing Animals requesting comment from the Solicitor. The Solicitor reported the Township has an existing provision regarding cat colonies (feral cats) but that the County has come out with a program with the intent of creating uniformity. This County program will include using a Trap Neuter Return program with no cost to the municipalities for putting these provisions in place. The Mayor then opened the meeting to the public for comments, at which time Janet Bowers, a resident representing the Burlington County Animal Shelter, asked if there were any questions she could assist in answering. As there were none and no additional comments from the public, the Mayor then closed the meeting to the public. **On motion of Committeeman Di Croce, seconded by Committeeman Cooney, it was moved to approve Ordinance 2017-11 Second reading and public hearing – Amending chapter 54 governing “Animals” (Nov. 8, 2017 introduction, BCT 11/13/17). A roll call vote showed all members present voting yes.**

The Clerk reported on the second reading and public hearing amending the Uniform Construction Code (UCC) fees requesting comment from the Solicitor. The Solicitor reported this is recommended by the construction code officials with the intent of making sure UCC fees cover the administrative review costs. The Mayor then opened the meeting to the public for comments at which time there were none so he closed the meeting to the public. **On motion of Committeeman Cooney, seconded by Committeeman Di Croce, it was moved to approve Ordinance 2017-12 Second reading and public hearing – Amending chapter 68-2 of the Township code governing “Certificate of Conformity.” Amending chapters 71-2 and 71-4 of the Uniform Construction Code portion of the Township code governing “Fees,” and supplementing chapter 110-19 of the land development ordinance governing “Fees and Escrows” (Nov. 8, 2017 introduction, BCT 11/13/17). A roll call vote showed all members present voting yes.**

The Clerk reported on the second reading and public hearing amending Township Code on “sign permits” requesting comment from the Solicitor. The Solicitor reported the only change was to bring the fee up-to-date by increasing the Sign Permit fee to \$50.00. The Mayor then opened the meeting to the public for comments at which time there were none so he closed the meeting to the public. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve Ordinance 2017-13 Second reading and public hearing – Amending chapter 110-102 of the Township Code governing “Sign Permits” (Nov. 8, 2017 introduction, BCT 11/13/17). A roll call vote showed all members present voting yes with the exception of Committeeman Di Croce who abstained.**

BILL LIST:

The Mayor requested any questions or comments; as there were none, **on motion of Committeeman Di Croce, seconded by Committeeman Gray, it was moved to approve the attached Bill List. A roll call vote showed all members present voting yes.**

REPORTS:

The Engineer Reported:

- Tuckerton Road punch list has been started and weather permitting should be completed in the next several weeks.
- Oakshade Road to be paved on Thursday, December 7, 2017.

The Solicitor Reported: no report

The Administrator Reported:

- Holiday Light Contest maps are in Committee packets.
- New Resident Welcome folder is completed (handed sample folders out to Committee).

PUBLIC COMMENT:

Mayor Gimbel opened the meeting to the public for comments at which time Melissa Durham, who is coordinating the Holiday Lights Contest, mentioned all was in order. The Committee briefly discussed the best option to notify everyone should there be a problem (weather) with the event. Janet Bauers officially thanked the Committee for being the first town to pass the “Animal” Ordinance

(2017-11). The Solicitor mentioned the Mayor of Delanco expressed an interest in the "cat colony" Ordinance as well. As there were no additional comments from the public, the Mayor then closed the meeting to the public.

On motion of Committeeman Di Croce, seconded by Committeeman Cooney and a roll call vote showing all members present voting yes, by Resolution 2017R-118 the Committee went into Executive Session for matters of Attorney Client privilege.

The Committee reconvened their regular meeting and the Clerk reported there was no formal action to be taken at this time. The Mayor reported he would like to revise the 2018 meeting schedule to one (1) meeting per month for February through November each year and two (2) meetings per month in January and December of each year moving forward. The Clerk reported this would be part of the January 2018 re-organization meeting.

There being no further business, **on motion of Committeeman Mozitis, seconded by Committeeman Gray and a roll call vote showing all members present voting yes, the meeting was adjourned.**

Attest:



Susan D. Onorato
Municipal Clerk