

The Shamong Township Committee held a Committee Meeting on the above date at the Municipal Building.

Deputy Mayor Gimbel called the meeting to order at approximately 6:30 p.m.

The Clerk stated to please be advised that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner; written notice has been sent to and published in the Burlington County Times and sent to the Central Record and posted as required by the Open Public Meeting Act.

Roll Call (absentees noted)	Mr. Michael Cooney	P
	Mr. Michael Di Croce	A
	Mr. Timothy Gimbel	P
	Mr. Sean Gray	P
	Mr. Martin Mozitis	P

Deputy Mayor Gimbel opened the meeting to the public for comments, since there was no public present, he closed the meeting to the public.

**ITEMS FOR DISCUSSION AND POSSIBLE OFFICIAL ACTION:**

The Clerk, Mrs. Onorato, reported on the Deferred Compensation options for the 457B employee plan managed through Nationwide. The Clerk stated having previously emailed the details/summary to the Committee and advised the recommendation was either Option 1 which was no changes except for a reduction of the interest rate charge; or Option 3A in which all contributions made before 1/1/2019 will continue to be governed at the existing 3.5% and any contributions after 1/1/2019 will be governed by the reduced minimum of .5%. The Clerk also advised having reached out to the Nationwide representative who provided the summary along with explanation of options. After some Committee discussion, **on motion of Committeeman Cooney, seconded by Committeeman Gray, it was moved to approve Option 1 of the Deferred Compensation options for 457B plan managed through Nationwide. A roll call vote showed all members present voting yes.**

The Clerk reported on the renewal of the Delta Dental policy effective 1/1/19 advising there is no increase in rates for a one-year renewal and a minimal increase for a two-year renewal. **On motion of Committeeman Cooney, seconded by Committeeman Gray, it was moved to approve Delta Dental for renewal as of January 2019 for the 12-month plan. A roll call vote showed all members present voting yes.**

The Clerk reported that electrical service to Stoney Creek and the service to the new shed at Stoney Creek is being funded by the Burlington County Park Grant. The \$13,275.99 service installation cost from Atlantic City Electric does not include a sub-panel box for the new shed, but installation of a sub-panel box would also be funded by the Grant. The Clerk reported there would be approximately \$23,000 left over from this Grant and that money was being considered for the implementation of additional light timers at the Dingtowntown complex. **On motion of Committeeman Cooney, seconded by Committeeman Gray, it was moved to approve Atlantic City Electric to install electrical service at Stoney Creek Recreation complex new shed – funded by Burlington County Park Grant at a cost of \$13,275.99. A roll call vote showed all members present voting yes.**

The Clerk reported on the Burlington County Traffic Engineering Speed Study Analysis that was for the intersection of Stokes and Willow Grove Roads intersection. It was noted that Mayor Di Croce had requested a flashing lit stop sign, but at this time, the County is not recommending anything additional be done at this time to the intersection.

The Clerk reported regarding an award of quote to replace the current phone system that was purchased 12 years ago at a cost of \$6,000. The Clerk advised reaching out to AV Business Communication Systems in Voorhees, NJ as well as All Systems Go, who is our current vendor. AV Business submitted a slightly lower quote, which included 24 button phones for each desk along with a 2-year full warranty. All Systems Go offered 2 each 24 button phones with the remaining desk phones being 12 button and a 1-year limited warranty. The Clerk also considered purchase under State contract, but it was over \$7,500 more for that system. **On motion of Committeeman Cooney, seconded by Committeeman Gray, it was moved to approve the award of contract to AV Business Communication Systems for \$6,750.00. A roll call vote showed all members present voting yes.**

The Clerk gave an update on the dogs recently rescued, advising four of the seven partner shelters we reached out to for an update had replied as follows:

- Animal Welfare Association – 29 of 30 dogs rec'd adopted-to-date
- Burlington County Animal Alliance – 11 of 14 dogs rec'd adopted-to-date
- Cape May County Animal Shelter – 10 of 11 dogs rec'd adopted-to-date
- Monmouth County SPCA – 32 of 32 dogs rec'd adopted-to-date

The Clerk advised the website would be updated with this information.

### **RESOLUTIONS:**

The Clerk reported on the request to authorize certain budgetary transfers; \$5,000 for legal costs, \$432.47 for pension funds and \$1,181.00 for Building/Sub-Code Shared Service agreement - \$6,613.47 total to be transferred out of Streets and Roads operating expenses. The Clerk advised the net result to the budget is zero. **On motion of Committeeman Gray, seconded by Committeeman Mozitis, it was moved to approve Resolution 2018R-105 Budget transfer of certain items of the 2018 Shamong Township Budget. A roll call vote showed all members present voting yes.**

The Clerk reported on the recommended cancellation of unexpected funds, advising any funds cancelled go immediately into surplus and can be used for the next years budgetary purposes. The recommended cancellations are \$250,000 from Streets and Roads, \$30,000 for the Streets & Roads Grader that was not purchased, \$1,875 for Payment of Bond Anticipation Notes and \$1,080 for Interest on Notes. **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Resolution 2018R-106 Cancellation of certain budgetary items. A roll call vote showed all members present voting yes.**

The Clerk reported on the request for cancellation of taxes for a totally disabled veteran. Committeeman Cooney inquired regarding prior resolutions for cancellation of taxes for this resident and when the cancellations would be completed. The Clerk requested Mrs. Taylor, Tax Collector, to step into the meeting and report on the history of 7 Stowe Drive. The Tax Collector reported on the veteran refunds for this address since they were applied for in 2017 and the process/timing of how they are paid for by the mortgage company and received by the Township. The Tax Collector advised this should be the last cancellation resolution for this resident at 7 Stowe Drive. There was brief discussion regarding these types of deductions and the effect on Townships.

**On motion of Committeeman Gray, seconded by Committeeman Mozitis, it was moved to approve Resolution 2018R-107 Refund of \$3,427.22 in taxes on block 9.03, lot 4 (7 Stowe Drive) – Bouffard, as the property owner is a totally disabled veteran as of February 8, 2018. A roll call vote showed all members present voting yes.**

**BILL LIST:**

There were brief comments on yearly service to the heating units and replacement of the gas meter; upon no further comments and **on motion of Committeeman Gray, seconded by Committeeman Mozitis, it was moved to approve the attached Bill List. A roll call vote showed all members present voting yes.**

**REPORTS:**

The Administrator Reported:

- Awaiting install date from Atlantic City Electric for power at Stoney Creek.
- Storage trailer installed in Public Works area assisting with opening up the OEM (Office of Emergency Management) bay for John Lyons.
- Fencing install completed at Dingtletown and working on completion of install at Stoney Creek.
- Building Code, Finance, Tax and Municipal Court reports supplied. Continue to make money for the Municipal Court - \$7,300 for the year so far.

Upon inquiry from the Deputy Mayor, the Administrator reported delivery for the cemetery columbarium is scheduled for early January 2019 and advised that 14 plots have been sold. There was brief discussion/update on the site status of the cemetery. The Administrator reported on snow fencing in a problem area advising the County said we can buy and install the fencing, but Public Works can snow berm the section.

**PUBLIC COMMENT:**

Deputy Mayor Gimbel opened the meeting to the public for comments, since there was no public present, he closed the meeting to the public.

There being no further business, **on motion of Committeeman Gray, seconded by Committeeman Mozitis and a roll call vote showing all members present voting yes, the meeting was adjourned.**

Attest:

  
Susan D. Onorato, Municipal Clerk