

The Shamong Township Committee held a Committee Meeting on the above date at the Municipal Building.

Deputy Mayor Di Croce called the meeting to order at approximately 7:30 p.m.

The Clerk stated to please be advised that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner; written notice has been sent to and published in the Burlington County Times and sent to the Central Record and posted as required by the Open Public Meeting Act.

Pledge of Allegiance was recited.

Roll Call (absentees noted)	Mr. Michael Cooney	P
	Mr. Michael Di Croce	P
	Mr. Timothy Gimbel	A
	Mr. Sean Gray	P (7:45)
	Mr. Martin Mozitis	P

Also in attendance: D. Heinold, Solicitor and D. Guzzi, Engineer

Deputy Mayor Di Croce commented briefly on the election turn-out and publically congratulated Mr. Mozitis on his re-election to the Committee. Deputy Mayor Di Croce then opened the meeting to the public for comments at which time there were none so he closed the meeting to the public.

ITEMS FOR DISCUSSION AND POSSIBLE OFFICIAL ACTION:

On motion of Committeeman Mozitis, seconded by Committeeman Di Croce, approval of the October 3, 2017 Regular and Executive Session minutes were approved as submitted. A roll call vote showed all members present voting yes with the exception of Committeeman Cooney who abstained and Committeeman Gray who was absent.

Mrs. Onorato, the Clerk, reported a review of the cemetery bid which came in higher than expected (a single bid was received). The Clerk reported that the Engineer is suggesting the Township deny the bid and re-advertise for another bid. The Committee briefly discussed a few bid advertising options. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to reject the current bid and advertise for a re-bid. A roll call vote showed all members present voting yes with the exception of Committeeman Gray who was absent.**

Mr. Guzzi, Township Engineer, reported the pipe work is completed on Oakshade Road Phase I and that Arawak will follow up on the punch list items next week; as well as the final paving of the patch.

The Clerk gave an update on Tuckerton Road that was paved over a year ago (the other side of Rt. 206) concerning the center lines since the maintenance bond expires December 20, 2017. The Engineer reported the contractor has been notified and he will follow up on the scheduling.

The Clerk reported that the 2017 Indian Mills Lake Dam report has been completed. The Engineer reported all looked good with the exception of a few minor areas that need to be stabilized and a bush that needs to be removed.

RESOLUTIONS:

The Clerk reported regarding authorizations as signers on Investors Bank. **On a blanket motion by Committeeman Cooney, seconded by Committeeman Mozitis, the following resolutions were approved: Resolution 2017R-109 Authorizing: Mayor, Deputy Mayor, CFO, Assistant CFO, Clerk and Deputy Clerk as signers on Investors Bank Accumulated Absences and Developers Escrow accounts; Resolution 2017R-110 Authorizing: CFO, Assistant CFO, Clerk and Deputy Clerk as signers on Investors Bank Payroll, STASA, Animal Control, Public Defender, Recreational, Open Space, Unemployment and Multi Escrow Trust accounts; and Resolution 2017R-111 Authorizing: Mayor, Deputy Mayor, CFO, Assistant CFO, Clerk and Deputy Clerk as signers on Investors Bank Current and General Capital accounts. A roll call vote showed all members present voting yes with the exception of Committeeman Gray who was absent.**

The Clerk reported regarding the cancellation of taxes to a disabled veteran whose application was approved after payment was made. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve Resolution 2017R-112 Cancelling \$5,337.66 in taxes on block 15.03 lot 3 (11 Wesickaman Road) due to a totally disabled veterans declaration. Refund of taxes paid for the first, second and third quarter taxes totaling \$5,337.66 is payable to BB&T Mortgage. A roll call vote showed all members present voting yes with the exception of Committeeman Gray who was absent.**

The Clerk reported budget transfer of certain items as permitted after November 1st of each year. The Clerk reported on \$1,000 being moved from the Administrative operating expenses to the Municipal Court operating expenses; \$503.78 from the Administrative salary and wages to the public employee retirement system; and \$1,000 from the Finance salary and wages to the UCC building code salary and wages. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve Resolution 2017R-113 Budget transfer of certain items of the 2017 Shamong Township Budget. A roll call vote showed all members present voting yes with the exception of Committeeman Gray who was absent.**

The Clerk reported on an amendment to the Township employee manual to include a policy on bloodborne pathogens. **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Resolution 2017R-114 Amending Township employee manual to include policy on bloodborne Pathogens. A roll call vote showed all members present voting yes with the exception of Committeeman Gray who was absent.**

ORDINANCES:

The Clerk reported on the continuation of public hearing – amending the code to create chapter 144 governing “Special Events”. The Solicitor reported that based on previous discussions and public comments the final discussions regarding attendance was decided at three-hundred guests or more. The Solicitor reported that a permit would be required for review (no fee required) for the purpose of getting basic information for health management and emergency response planning if needed. Deputy Mayor Di Croce then opened the meeting to the public. There being no comments, Deputy Mayor Di Croce closed this portion of the meeting to the public.

On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Ordinance 2017-7 Continuation of public hearing – Amending the code to create chapter 144 governing “Special Events” (Introduced 8/1/17; BCT 8/7/17). A roll call vote showed all members present voting yes with the exception of Committeeman Gray who was absent.

Committeeman Gray arrived at approximately 7:45 pm.

The Clerk reported on the introduction amending chapter 90 Governing “Flood Damage Prevention”. The Engineer reported that FEMA (Federal Emergency Management Agency) has created new maps. The Engineer also reported this is a State mandated ordinance, but that the differences affecting Shamong are minimal. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve Ordinance 2017-9 Introduction Amending chapter 90 Governing “Flood Damage Prevention”. A roll call vote showed all members present voting yes.**

The Clerk reported on the second reading and public hearing regarding property maintenance and governing streets and sidewalks. The Solicitor reported this ordinance outlines the responsibilities of maintenance and replacement concerns. Deputy Mayor Di Croce then opened the meeting to the public. There being no comments, Deputy Mayor Di Croce closed this portion of the meeting to the public. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve Ordinance 2017-10 Second reading and public hearing of ordinance Amending the Code at Chapter 136 Governing “Property maintenance” and Chapter 147 Governing “Streets and Sidewalks” Prevention (Introduced 10/3/17; BCT 10/6/2017). A roll call vote showed all members present voting yes.**

The Clerk reported on the introduction and amending ordinance governing animals with regards to feral/community cats. The Solicitor reported reviewing the existing ordinance with regards to updating the provisions with the County’s new set of provisions; keeping the Townships authority to address any nuisance or health issues. Deputy Mayor Di Croce then opened the meeting to the public at which time Janet Bowers addressed the Committee. Ms. Bowers reported the County Board of Freeholders passed the ordinance last month to take care of the whole county. Ms. Bowers reported the TNR (Trap-Neuter-Return) group is in the process of going to each of the forty towns attempting to get each town in alignment with the new County ordinance.

There was a brief discussion regarding issues and solutions surrounding feral/community cats. There being no further comments, Deputy Mayor Di Croce closed this portion of the meeting to the public. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve Ordinance 2017-11 Introduction - Amending Chapter 54 Governing "Animals". A roll call vote showed all members present voting yes.**

The Clerk reported on the amendment of Township fees charged as a result of the State periodically increasing the minimal fees charged for UCC (Universal Construction Codes) services. The Clerk reported this ordinance will keep the fees in-line with the State minimums. **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Ordinance 2017-12 Amendment of Township fees charged. A roll call vote showed all members present voting yes.**

The Clerk reported regarding amending the Township Code governing "sign permits" and the need to increase the cost based on the work involved. **On motion of Committeeman Mozitis, seconded by Committeeman Gray, it was moved to approve Ordinance 2017-13 Amending Chapter 110-102 of the Township Code Governing "Sign Permits". A roll call vote showed all members present voting yes.**

BILL LIST:

The Clerk reported on expenditures with regards to purchases - safety clothing for Public Works and American Heart Association heart saver cards issued as a result of staff training on the donated Automated External Defibrillator (AED) machine; both being reimbursed by the Joint Insurance Fund (JIF). There being no further questions or comments; **on motion of Committeeman Cooney, seconded by Committeeman Gray, it was moved to approve the attached Bill List. A roll call vote showed all members present voting yes.**

REPORTS:

The Engineer Reported:

- All items have been covered in preceding minutes.

The Solicitor Reported:

- On the sale of the property from the bidding process; the developer has submitted plans to the Pinelands and is awaiting a response.

The Administrator Reported:

- The State has begun conducting a gypsy moth survey and will report any findings.

PUBLIC COMMENT:

Deputy Mayor Di Croce opened the meeting to the public for comments at which time there were none so he closed the meeting to the public.

On motion of Committeeman Gray, seconded by Committeeman Cooney and a roll call vote showing all members present voting yes, by Resolution 2017R-115 the Committee went into Executive Session for matters of Attorney Client privilege.

The Committee reconvened their regular meeting. The Clerk reported there was communication relative to property within the Township and also a discussion held relative to a background check appeal submitted for review by the Committee. **On motion of Committeeman Gray, seconded by Committeeman Cooney, it was moved to approve Background Check Appeal 2017-1 (#495635033045). A roll call vote showed all members present voting yes.**

There being no further business, **on motion of Committeeman Cooney, seconded by Committeeman Gray and a roll call vote showing all members present voting yes, the meeting was adjourned.**

Attest:

Susan D. Onorato
Municipal Clerk