

The Shamong Township Committee held a Committee Meeting on the above date at the Municipal Building.

Mayor Gimbel called the meeting to order at approximately 7:30 p.m.

The Clerk stated to please be advised that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner; written notice has been sent to and published in the Burlington County Times and sent to the Central Record and posted as required by the Open Public Meeting Act.

Pledge of Allegiance was recited.

Roll Call (absentees noted)	Mr. Michael Cooney	P
	Mr. Michael Di Croce	P
	Mr. Timothy Gimbel	P
	Mr. Sean Gray	P
	Mr. Martin Mozitis	P

Mayor Gimbel opened the meeting to the public for comments at which time Shari Argabright reported an issue, at the Dingtletown recreation complex, with some adult's vaping near the dugouts during practices/games and her concern for the health of the kids. Mrs. Argabright inquired about an ordinance prohibiting vaping/smoking at the fields. The Mayor advised that Kevin Waropay from IMAA (Indian Mills Athletic Association) had been contacted regarding this issue with a request to make this a Code of Ethics guideline under IMAA jurisdiction (rather than a Township ordinance) which would enable easier enforcement. As there were no other comments, the Mayor then closed the meeting to the public.

ITEMS FOR DISCUSSION AND POSSIBLE OFFICIAL ACTION:

On motion of Committeeman Di Croce, seconded by Committeeman Cooney, approval of the October 24, 2017 Regular Session minutes were approved as submitted. A roll call vote showed all members present voting yes with the exception of Committeeman Mozitis who abstained.

Mrs. Onorato, the Clerk, reported on the upcoming Holiday Lights Contest and Award Ceremony; at which time, Melissa Durham, who is heading up the contest, gave some details and introduced Bridget Sawdy who is assisting as well. Mrs. Durham reported there are twenty-eight (28) entries and a sign will be posted in each participant's yard indicating they are part of the holiday light tour. It was discussed that Mayor Gimbel and Deputy Mayor Di Croce would be judges and the judging would begin on Saturday, December 9, 2017. Drone coverage of the holiday lighting was brought up, but it was determined this was not an option for this event and that still-shots would be a better choice. Further details were briefly discussed regarding the award ceremony and coverage of this residential event.

The Clerk reported the State of New Jersey Department of Agriculture has completed the gypsy moth survey on November 3, 2017 and reported there are no major infestations and no treatments required in our municipality.

The Clerk reported that the 2017 Indian Mills Lake Dam inspection report was received and required maintenance completed on November 22, 2017.

The Clerk reported the Excess Public Officials Liability Insurance premium cost estimate (JLUB – Joint Land Use Board) had not yet been received so therefore will be tabled.

The Clerk reported on the 2018 RFP/RFQ advising the packets were all received prior to the submission deadline and had been reviewed by Deputy Mayor Di Croce and herself with the following recommendations: Township Solicitor-Douglas Heinold; Township Engineer-Dante Guzzi; Township Auditor-Inverso & Stewart. Reports are available to the Township Committee for further review.

The Clerk reported on the 2018 Budget and is still in the process of gathering information. The Clerk reported the State of New Jersey proposes a 2.5% COLA (Cost of Living Adjustment), but even with this, the overall staff salary would drop due to the recent retirement of Barbara Valenzano. The Clerk reported the snow plow truck is due to be delivered late January. The Clerk reported working on the budget for the cemetery project which will have some one-time startup costs involved for the first year (some costs will be off-set by Township engineering costs). The Clerk is also working with the Auditor and CFO since the budget is tied to a 2% increase which will be a challenge with the addition of the Cemetery. The Clerk reported there is a 0% increase in the State Health Benefit Plan for 2018. The Clerk reported looking into attaching lighting to the existing telephone pole near the municipal complex driveway entrance which will help limit costs from the

continual repair of the existing small lighting towers in the complex thus creating savings long-term. The Clerk reported looking into the same pole lighting option for the cemetery project as there are two existing poles in that location and will research the best options.

The Clerk reported the December year end close out meeting will be the third Tuesday on December 19, 2017 at 6:30 pm.

The Clerk reported the proposed January 2018 meeting schedule was included in the Committee packets. **On motion of Committeeman Di Croce, seconded by Committeeman Mozitis, it was moved to approve the January 2018 meeting schedule. A roll call vote showed all members present voting yes.**

RESOLUTIONS:

The Clerk reported on the appointment of cemetery board members as presented by Doug Heinold the Solicitor which will later be formally submitted as an ordinance in early 2018. The Clerk reported this initial Resolution proposes a seven (7) member board comprising of the Mayor, Deputy Mayor, Administrator, CFO, Engineer/Planner and two (2) residents. **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Resolution 2017R-116 for the Appointment of Cemetery Board Members. A roll call vote showed all members present voting yes.**

ORDINANCES: There were none.

REPORTS:

The Administrator Reported:

- A Forestry Grant submission for 50% reimbursement of expenditures is in process and will include 1-2 laptops for OEM (Office of Emergency Management) to assist with coordination of coverage during forest fires.
- The Pine Barrens Enduro Riders event was on November 26, 2017.
- The Elected Officials Liability Seminar required by JIF (Joint Insurance Fund) is Wednesday, March 28, 2018 @ 5:30 pm.
- The UCC, CFO and Court reports are attached.
- We are still in the process for our Court approvals and additional forms were just received; hoping to get all completed by January 1, 2018.

PUBLIC COMMENT:

Mayor Gimbel opened the meeting to the public for comments at which time there were none so he closed the meeting to the public.

There being no further business, **on motion of Committeeman Di Croce, seconded by Committeeman Gray and a roll call vote showing all members present voting yes, the meeting was adjourned.**

Attest:

Susan D. Onorato
Municipal Clerk