

Shamong, NJ 08088

January 5, 2016

The Shamong Township Committee held its annual Reorganization Meeting on the above date at the Municipal Building.

The Municipal Clerk called the meeting to order at 7:00 p.m.

The Clerk opened the meeting and advised those in attendance that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner. Written notice has been sent to the Central Record, published in the Burlington County Times and posted as required by the Open Public Meeting Act.

The Pledge of Allegiance

**Michael Cooney was sworn in as a Committee Member for a three year term ending December 31, 2018 by Douglas Heinold, Esq.**

**Sean Gray was sworn in as a Committee Member for a three year term ending December 31, 2018 by Douglas Heinold, Esq.**

|                |                     |   |
|----------------|---------------------|---|
| Roll Call and) | Mr. Michael DiCroce | P |
| Absentees)     | Mr. Timothy Gimbel  | P |
| Noted)         | Mr. Sean Gray       | P |
|                | Mr. Michael Cooney  | P |
|                | Mr. Martin Mozitis  | P |

**On motion of Committeeman DiCroce, seconded by Committeeman Cooney, it was moved to appoint Committeeman Gimbel to serve as the 2016 Mayor. A roll call vote showed all members present voting yes.**

**On motion of Committeeman Gray, seconded by Committeeman Cooney, it was moved to appoint Michael DiCroce to serve as the 2016 Deputy Mayor. A roll call vote showed all members present voting yes except Committeeman DiCroce who abstained but accepted the position.**

**Mayor Timothy Gimbel and Deputy Mayor Michael DiCroce were sworn in by Douglas Heinold, Esq.**

The Administrator reviewed the nature of Resolutions 2016R-1 through 2016R-18 and the Committee decided to move these annual resolutions collectively via a blanket motion. **On motion of Committeeman DiCroce, seconded by Committeeman Gray, it was moved to approve Resolutions 2016R-1 through 2016R-18. A roll call vote showed all members present voting yes.**

- **2016R-1 the Annual Meeting Schedule**

- **2016R-2 Authorization of Newspapers for Publication of Legal Notices**
- **2016R-3 Authorizing the Award of a Fair and Open Contract for Professional Services- Douglas Heinold, Esquire as Township Solicitor**
- **2016R-4 Authorizing the Award of a Fair and Open Contract for Professional Services- Dante Guzzi Engineering Assoc. LLC as Township Engineer**
- **2016R-5 Authorizing the Award of a Fair and Open Contract for Professional Services- Inverso and Stewart, LLC as Township Auditor**
- **2016R-6 Establishment of Tax Assessor's Responsibilities**
- **2016R-7 Establishment of Grace Period for Payment of Taxes and Setting the Rate of Interest on Delinquent Taxes**
- **2016R-8 Designating the Official Depository of Funds and Escrows for the Township of Shamong**
- **2016R-9 Providing the budget be read by title only at the time of the public hearing**
- **2016R-10 Awarding the Contract with Pogue, Inc. for Coordination of Alcohol and Drug Testing**
- **2016R-11 Appointment of T.C. Irons as Risk Management Consultant for the year ending December 31, 2015**
- **2016R-12 Appointing a contact person for the Employment Practices Liability Attorney Consultation Service**
- **2016R-13 Appointing Susan Onorato as Claims Coordinator and Barbara Valenzano as Assistant Claims Coordinator respectively for the Burlington County Joint Insurance Fund**
- **2016R-14 Appointing David Matchett to the Burlington County Municipal Joint Insurance Fund as Fund Commissioner**
- **2016R-15 Adopting a form required to be used for the filing of notices of tort claim against the Township of Shamong**
- **2016R-16 Accepting the Burlington County Municipal Joint Insurance Fund Safety & Compliance Program**
- **2016R-17 Accepting and adopting the Burlington County Municipal Joint Insurance Fund's transitional Duty Program**
- **2016R-18 Civil Rights Policy with respect to all officials, appointees, employees, prospective employees, volunteers, independent contractor and members of the public that come into contact with Municipal employees, officials and volunteers**

**On motion of Committeeman Gray, seconded by Committeeman Mozitis, it was moved to approve Resolution 2016R-19 authorizing the Establishment of a Temporary Budget for 2016. A roll call vote showed all members present voting yes.**

**Appointments for 2016:**

|  |   |
|--|---|
| a. Township Administrator                  | Susan Onorato   |
| b. Secretary Bd. of Health                 | Susan Onorato   |
| c. Clean Community Coordinator             | Susan Onorato   |
| d. Public Agency Compliance Officer        | Susan Onorato   |
| e. Recycling Coordinator                   | JoAnne Barton   |
| f. Municipal Search                        | Susan Onorato   |
|  | Barbara Valenzano   |
| g. Sub. Div. Approval Search               | Susan Onorato   |
|  | Barbara Valenzano   |
| h. Safety Coordinator for JIF              | Susan Onorato   |
| i. Deputy Township Clerk                   | Barbara Valenzano   |
| j. Registrar of Vital Statistics           | Susan Onorato   |
| k. Deputy Registrar of Vital Statistics    | Barbara Valenzano   |
| l. Alternate Registrar of Vital Statistics | Patricia Coucoules  |
| m. Deputy Tax Collector                    | Joan Schefferdecker   |
| n. Tax Search                              | Kathryn Taylor  |
| o. Assistant Tax Assessor                  | Kathryn Taylor  |
| p. Assistant CFO                           | Patricia Coucoules  |
| q. Technical Assistant                     | Patricia Coucoules  |
| r. Zoning Officer                          | Charles Schmidt   |
| s. Part-time temporary Equipment Operators |   |
|  | Jonathan Miller, Michael Abrams, Ronald Abrams Jr., Ronald Abrams Sr., Michael Agemian, Michael Dealy, Stephen Miller, Michael Welsh and Richard Woodhull |
| t. Dental Plan Agent                       | William Westrol   |
| u. Land Planning Consultant                | Addison Bradley   |
| v. Workmen's Compensation Doctor           | Virtua hospitals & Urgent care centers  |
| w. OEM Coordinator                         | John Lyons  |
| x. Deputy OEM Coordinator                  | Stanley Rowe  |
| y. Deputy OEM Coordinator                  | Wally Pickard, Sr.  |

**On motion of Committeeman DiCroce, seconded by Committeeman Cooney, it was moved to approve the above appointments. A roll call vote showed all members present voting yes.**

**On motion of Committeeman DiCroce, seconded by Committeeman Mozitis, it was moved to appoint Mayor Timothy Gimbel as a Class I member and Committeeman Mike Cooney as a Class III member to the Joint Land Use Board for a 1 year term expiring December 31, 2016. A roll call vote showed all members present voting yes.**

**Mayor Gimbel made the following appointments to the Joint Land Use Board:**

- Mayor's Alternate Class I, Richard Orrechio, 1 year term expiring 12/31/16
- Township Official Class II, Susan Onorato, 1 year term expiring 12/31/16
- Alternate #1 Dave Diamond Class IV (2 yr term) 12/31/17
- Class IV Kathy Wigley (4 yr term) balance of term 12/31/16
- Charles Burgin Class IV (4 yr term) 12/31/19
- James Sweet Class IV (4 yr term) 12/31/19

**On motion of Committeeman DiCroce, seconded by Committeeman Gray, it was moved to appoint the following members to the Rent Control Board. A roll call vote showed all members present voting yes.**

- Member Chris Zehnder, 3 year term expires Dec. 31, 2018
- Member Bob Clark, bal. 3 year term expires Dec. 31, 2016
- Alternate #2 Kathleen Breitzman, 3 year term expires December 31, 2018
- Park Resident Beverly Powell, 3 year term expires December 31, 2018

**On motion of Committeeman Gray, seconded by Committeeman DiCroce, it was moved to appoint the following members to the Shamong Township Recreation Advisory Committee. A roll call vote showed all member present voting yes.**

1. Township Committee Member, Tim Gimbel, term expires December 31, 2016
2. IMAA Representative, Marni Mitchell, term expires December 31, 2016
3. IMAA President, Kevin Waropay, term expires December 31, 2016

**Mayor Gimbel made the following appointments to the Mayor's Environmental Advisory Committee:**

John Pickens  
Patrick Keeler

Bruce Friedman  
Michael Countess

**Mayor Gimbel appointed Jay Renwick to serve as Mayor's Designee to the Pineland's Municipal Council.**

**On motion of Committeeman Mozitis , seconded by Committeeman Cooney , it was moved to appoint:** Susan Onorato, Christine Chambers, Charles Burgin, Thomas Collins, Ed Moniot, Kevin Ferberow, Thomas Gerber, Stanley Rowe, Tim Rowe, Dave Taylor, Steven Mitchell, Gary Welsh, Norman Welsh, Wallace Pickard, and John Lyons, as members of the Emergency Management Staff for a one year term ending 12/31/16. **A roll call vote showed all members present voting yes.**

**On motion of Committeeman Mozitis, seconded by Committeeman DiCroce, it was moved to appoint** Sean Gray, Timothy Gimbel, Martin Mozitis, Michael Cooney, Michael DiCroce, Susan Onorato, Barbara Valenzano, Charles Burgin, Thomas Gerber, Ed Moniot, Stanley Rowe, Timothy Rowe, John Lyons, and Wally Pickard as members of the Emergency Management Council for a one year term ending 12/31/16. **A roll call vote showed all members present voting yes.**

**On motion of Committeeman Mozitis, seconded by Committeeman DiCroce, it was moved to appoint** Timothy Gimbel, Susan Onorato, Norman Welsh, Ed Moniot, Dante Guzzi, John Lyons, Charles Burgin, Wallace Pickard, Sr. and Stanley Rowe as members of the Hazard Mitigation Committee for a one year term ending 12/31/16. **A roll call vote showed all members present voting yes.**

Mayor Gimbel opened the meeting for questions or comments from the public and Elaine Billmeyer congratulated the new members and thanked the Committee for doing a good job. There being no further comments Mayor Gimbel closed the meeting to the public.

There being no further business, **on motion of Committeeman DiCroce, seconded by Committeeman Gray, the meeting was adjourned. All members present voting yes.**

Attest:

Susan D. Onorato  
Municipal Clerk