

The Shamong Township Committee held a **Committee Meeting** on the above date at the Municipal Building.

Mayor Di Croce called the meeting to order at approximately 7:23 PM

The Clerk stated the Sunshine Statement advising that proper notice of this meeting has been given in compliance with the Open Public Meeting Act.

Roll Call (Clerk advised no changes from earlier meeting)	Mr. Michael Cooney	P
	Mr. Michael Di Croce	P
	Mr. Timothy Gimbel	P
	Mr. Sean Gray	P
	Mr. Martin Mozitis	P

Also, in attendance: Steven Raymond, Jr. Esq. Doug Heinold, Solicitor (approximately 7:33 pm) and Scott Brown, Engineer

Mayor Di Croce congratulated Sean Gray and Michael Cooney on their reelection to the Committee.

The Mayor advised on the following 2019 updates and proposed projects:

- Almost all dogs involved in the recent rescue situation have been adopted and some donations for care expenses have been received.
- The Township is looking into a large sculpture for the cemetery and is reaching out to the students at our schools as a project or possibly to a local artist.
- The first burial recently took place at the cemetery and all went very well.
- The Cemetery goal is to sell 500 plots by end of year.
- Plans to organize a Christmas/Winter celebration in Shamong Township, run by community volunteers, for a tree-lighting ceremony that would include hayrides, bonfire, Santa, food and wine tasting.
- Possible project for Boy/Girl Scouts to establish hiking/riding trails and bike paths with rest stations; all leading to local businesses in Shamong.

The Mayor thanked all involved in the 2018 Holiday House Lighting tour event and the Crossroads Church tree lighting event – both successful.

Mayor Di Croce opened the meeting to the public for comments, at which time;

*Bill Lampman* (Manitoba Trail) inquired about the purpose of the Township Recreation Advisory Committee. Committeeman Gimbel and the Clerk advised that the primary purpose of this committee is to be sure allocation of field time is prioritized properly and outside requests for field usage are reviewed for approval/denied. Mr. Lampman also inquired about the status regarding

snow fencing along Indian Mills Road; the Clerk reported the Township was advised by the County they would approve the snow fencing, but the Township would be responsible for the purchase and installation.

*Rich Tallaksen* (Three Bridge Road) complimented Public Works for the great job they do for the Township. Mr. Tallaksen also spoke about a flooding issue at his property; the Clerk advised the issue was being reviewed by the Engineer and Solicitor to advise on Township responsibility.

The Solicitor, Doug Heinold, joined the meeting at approximately 7:33 PM; Steven Raymond, Jr., Esq. excused himself from the meeting at this time.

*Laura King* (Atsion Road) also complimented the Township on the good job done with the roads with weather issues. Mrs. King also expressed concern with the flooding with regards to the Cemetery. Mrs. King additionally commented on solar lighting as a suggestion for the flagpole when installed at the Cemetery.

As there were no additional questions or comments, the Mayor then closed the meeting to the public.

#### **ITEMS FOR DISCUSSION AND POSSIBLE OFFICIAL ACTION:**

**On motion of Committeeman Cooney, seconded by Committeeman Gimbel, approval of the December 4, 2019 Regular Session minutes were approved as submitted. A roll call vote showed all members present voting yes.**

**On motion of Committeeman Mozitis, seconded by Committeeman Gray, it was moved to award contract to Edmonds and Associates for software support and hardware maintenance agreement at a total cost of \$6,025 which reflects a 20% discount (\$1,350) off software maintenance costs (Finance Dept - \$2,639; Tax Dept - \$2,426; UCC Office \$960). The Township Administrator shall be authorized to expedite all related documents. A roll call vote showed all members present voting yes.**

Mrs. Onorato, the Clerk, advised all Animal Control fees have remained the same since 2014 with the exception of the fee to pick up a dog/cat on a holiday which has increased from \$100 to \$125.

**On motion of Committeeman Gimbel, seconded by Committeeman Mozitis, it was moved to appoint M & R Wildlife Removal, Inc. as our Certified Animal Control Officer and award their contract for these services as per the fee schedule submitted for the year ending December 31, 2019. The Mayor and Township Administrator shall be authorized to expedite all related documents. A roll call vote showed all members present voting yes.**

The Clerk advised the Boy Scouts Christmas tree collection is Monday, January 21<sup>st</sup> – noting trees should be left curbside before 8:00 AM – the service is free but donations are accepted. **On motion of Committeeman Cooney, seconded by Committeeman Gray, it was moved to approve Boy Scout Troop 47 to collect Christmas Trees as Day of Service project on January 21, 2019. A roll call vote showed all members present voting yes.**

John Lyons, the OEM Coordinator, reported the \$25,121.26 FEMA (Federal Emergency Management Agency) reimbursement from winter storm Quinn, March 2018, was less than hoped for due to FEMA qualifications. A portion of lost reimbursement is being recouped through debris disposal with the collection/chipping/disposal of brush. All documents have been submitted for FEMA review.

**On motion of Committeeman Gimbel, seconded by Committeeman Cooney, it was moved to approve to recycle the NEC Aspire phone system installed in 2006 and retire upon installation of new phone system in late January 2019. A roll call vote showed all members present voting yes.**

The Clerk reported receiving a call from Ann Moore of the Burlington County Recycling Department. The Clerk forwarded correspondence to the Committee regarding the recycle CARTS. The Clerk advised that after April 29, 2019, BC Recycling will require residents to use a yellow bucket or a CART in order for their recycling to be collected. The Clerk also reported the County recently reduced the collection/dumping of the Municipal Complex recycle dumpsters from 2x a week to 1x a week, which the Clerk advised was not enough. The weekly collection is being monitored on a trial basis and photos show the dumpsters are being overfilled daily. The County is asking the Township to purchase two (2) additional dumpsters.

The Clerk reported that Ann Moore is also reviewing three (3) options for the Township – purchase the CARTS for all residents at a cost of \$65,000.00 spreading that cost over nine (9) years and the County will fund half; continue to purchase the existing yellow buckets; evaluate Municipal trash collection benefits of hiring someone.

The Clerk reported that the CARTS last about ten (10) years and the Township would own them - being fully responsible for any repair or replacements. There was brief Committee discussion regarding the current recycling issues and proposed options including monitoring the site; it was decided to reach out to Ann Moore for further discussion.

The Clerk reported on the first-round appropriations for the 2019 Budget touching on items like restriping of Township roads; Joint Land Use Board legal appropriations; as well as big-ticket items such as the following:

- a. Public Works
  - i. Equipment purchase - Back hoe
  - ii. Building repair – Garage doors
- b. Buildings and Grounds
  - i. Repair and pave municipal complex parking lot
  - ii. Paint Public Works Building
- c. Office of Emergency Management – wages and radios

The Clerk advised that no revenue would be booked for the Cemetery as the State of New Jersey requires a two-year history to base future budgets on.

## **RESOLUTIONS:**

The Clerk reported the road program was completed and has been reviewed/confirmed by Dante Guzzi Engineering; the release of the bond amount is \$98,282.62. **On motion of Committeeman Cooney, seconded by Committeeman Gray, it was moved to approve Resolution 2019R-24 approving release of maintenance bond for 2016 Road Program. A roll call vote showed all members present voting yes.**

The Clerk reported bond expired 12/9/2018 - \$29,936.70 – and Dante Guzzi Engineering recommends it be released and returned to the Contractor. **On motion of Committeeman Gimbel, seconded by Committeeman Mozitis, it was moved to approve Resolution 2019R-25 approving release of maintenance bond for Forked Neck Road. A roll call vote showed all members present voting yes.**

The Clerk reported this 4-year reappointment term ends 12/31/2022 and as of 1/1/2019 the CFO qualified for tenure. **On motion of Committeeman Gimbel, seconded by Committeeman Gray, it was moved to approve Resolution 2019R-26 reappointment and tenure of Chief Financial Officer. A roll call vote showed all members present voting yes.**

The Clerk reported a 20% review fee was retained by the Township on this refund. **On motion of Committeeman Gimbel, seconded by Committeeman Cooney, it was moved to approve Resolution 2019R-27 authorizing refund of permit fees for 32 Mill Road (block 23.13, lot 66 – Shamrock Heating) for \$137.20 as they requested the permit be cancelled and refunded. A roll call vote showed all members present voting yes.**

The Clerk reported funding for this project was through the Burlington County Municipal Park Grant and the additional cost - \$7,450 – was primarily for fencing at Gristmill Park. **On motion of Committeeman Gimbel, seconded by Committeeman Gray, it was moved to approve Resolution 2019R- 28 approval of change order No. 1 for Park Grant project. A roll call vote showed all members present voting yes.**

## **ORDINANCES:**

The Clerk reported the primary need was for the cap bank where any unused appropriations come back into the surplus. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve Ordinance 2019-1 Introduction – To exceed the municipal budget appropriation limits and to establish a cap bank (N.J.S.A. 40A:4-45.14). A roll call vote showed all members present voting yes.**

The Clerk reported two minor changes: Emergency Management Coordinator and Alternate Technical Assistant. **On motion of Committeeman Mozitis, seconded by Committeeman Gimbel, it was moved to approve Ordinance 2019-2 Introduction – Fixing annual salary ranges of members of the Township Committee and certain designated officers of said Township. A roll call vote showed all members present voting yes.**

## **BILL LIST:**

The Clerk reported the list was previously submitted to the Committee for review; upon question of the Mayor, the Clerk advised that out of \$1.4 million, approximately \$1.2 million goes to the schools. As there were no additional questions or comments, **on motion of Committeeman Gimbel, seconded by Committeeman Cooney, it was moved to approve the attached Bill List. A roll call vote showed all members present voting yes.**

## **REPORTS:**

The Engineer Reported:

- 2018 Road Program – all inlet work is completed. Paving of Oakshade Road is scheduled for the Spring.
- Waiting on cost estimate for remedial grading basin work at the Cemetery.
- There was a meeting with Mr. Livingston, Burlington County Engineering regarding the intersection of Willow Grove and Stokes Roads. Mr. Livingston advised the County will be adding a red LED flasher to the post of the stop signs and will produce a conceptual plan of improvement to the intersection.

The Solicitor Reported: no reports

The Administrator Reported:

- Workshop meeting scheduled for Tuesday, January 22, 2018 at 7:30 PM.
- 2016 Recycling Tonnage grant award is \$1,255.12.
- Awaiting schedule from Atlantic City Electric to install power at Stoney Creek Recreation Complex. The Clerk advised that this is funded by Burlington County Municipal Park Grant and no cost to residents – which includes the lights and power box at the new shed.
- Storage trailer was installed in Public Works area.

## **PUBLIC COMMENT:**

Mayor Di Croce opened the meeting to the public for comments, at which time *Laura King* (Atsion Road) commented on the existing driving signage and lack of driver courtesy; funding for the Historical Society; and an update on her grandsons upcoming Eagle Scout Court of Honor.

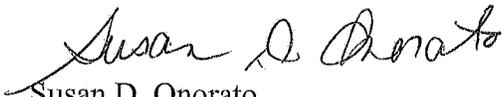
The Mayor spoke briefly on Indian Ann Roberts, the last official Indian that lived in Shamong, whose memorial plot is located at the Tabernacle cemetery. The Mayor advised reaching out to Mayor Barton to respectfully request permission to have her remains relocated to the Pinelands Memorial Park Cemetery who advised Mayor Di Croce he will raise the issue with Tabernacle Township and get back.

As there were no further questions, the Mayor then closed the meeting to the public.

**On motion of Committeeman Gimbel, seconded by Committeeman Cooney and a roll call vote showing all members present voting yes, by Resolution 2019R-29 the Committee went into Executive Session for matters of Attorney Client privilege. The Committee reconvened their regular meeting and the Clerk reported there was no action to be taken at this time.**

**There being no further business, on motion of Committeeman Gimbel, seconded by Committeeman Gray and a roll call vote showing all members present voting yes, the meeting was adjourned.**

Attest:



Susan D. Onorato  
Municipal Clerk