

Shamong, NJ 08088

January 31, 2017

The Shamong Township Committee held a Committee Meeting on the above date at the Municipal Building.

Mayor Gimbel called the meeting to order at approximately 7:30 p.m.

The Clerk stated please be advised that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner. Written notice has been sent to and published in the Burlington County Times and sent to the Central Record and posted as required by the Open Public Meeting Act.

Roll Call and)	Mr. Michael Cooney	P
Absentees)	Mr. Michael DiCroce	P
Noted)	Mr. Timothy Gimbel	P
	Mr. Sean Gray	A
	Mr. Martin Mozitis	P

The Pledge of Allegiance

Mayor Gimbel opened the meeting to the public for comments at which time Laura King suggested when a meeting is canceled, notification should be sent out email to the residents. Laura also suggested when a burglary or break-in occurs in Shamong it be posted. Mayor Gimbel explained we do not have local police like other towns, therefore, we depend on the State Police and they seem to change their Commander every 3 months so it is hard to get information like that but the township will reach out to them and ask for that information when/if it happens. Jeff Warner praised the Public Works Department for their excellent snow removal during snow storms. Rick Tallaksen complained about the drainage ditch on his road and that it is clogged with leaves and not draining. The Administrator explained some residents dump their leaves in the ditch causing this problem. The Public Works employees have been busy elsewhere but they will get to the ditch as soon as possible. He also said the couch is still at curbside and the Administrator explained the Zoning Officer had notified them but now it is at the court level. Mr. John Lyons, Emergency Management Coordinator, thanked Stanley Rowe for his role as OEM Coordinator and Deputy OEM for several years and also his wife for her volunteerism to Shamong Township.

PROCLAMATION:

Mayor Gimbel read a Proclamation recognizing the years of service to the Shamong Township Office of Emergency Management by Stanley Rowe and thanked him for his service.

ITEMS FOR DISCUSSION AND POSSIBLE OFFICAL ACTION;

On motion of Committeeman DiCroce, seconded by Committeeman Cooney, the December 20, 2016 Regular session minutes were approved as submitted. A roll call vote showed all members present voting yes.

The Administrator introduced Christine Vespe, Superintendent of Indian Mills Schools, Laura Archer, Business Administrator and Todd Hall of Buildings and Grounds. Mrs. Vespe thanked our Administrator for organizing this meeting to talk about the schools bond referendum which will be coming up for a vote on March 14, 2017 at the Indian Mills Memorial School from 8:00 am to 8:00 pm. Mrs. Vespe stated they were here to explain what the referendum entailed and to answer any questions people may have. She explained the referendum is to address needs and critical issues in the school district this year. The School Board has approved these projects as well as the State and there will be up to 40% funding from the State. Mrs. Archer presented a slide show of what the projects are and why they are requesting a referendum from the tax payers. The architect, Mr. Duthie, explained the first part of the project deals with the Memorial School and that is to make long needed repairs, such as, parking lot, side walk and curb restorations, well pit upgrades/replacement, and HVAC improvements. The elementary school needs a new generator/replacement and upgrades, and ATC upgrades to digital controls. Committeeman DiCroce asked if there was anything on the list that if not done would cause a potential problem and Mr. Hall said his main priority is the well pit upgrades/replacement since it is 26 years old and worries him. The Board Administrator also reviewed the debt service schedule with the Committee. Mrs. Vespe explained they have reached out to the families of the students and different groups in the township to get the message out on the referendum hoping it will pass on March 14th.

The Administrator reported she had a meeting in January with representatives from South Jersey Gas, Faith Demarco, Olivia Dunleavy, Shirley Fragapane and our Public Works employees. The purpose of the meeting was South Jersey Gas proposing to install natural gas in the Pakenah Trail development this summer if enough residents sign-up to support it. South Jersey Gas will need to secure contractor, meet with residents, and seek approval from South Jersey Gas Corporate. The Administrator will keep the Committee informed when she receives an up-date.

The Administrator is working on the budget figures but does not have final figures from the State yet. She distributed a packet to the Committee for review stating this year's budget figures are \$600,000 less than last year. Last year there was a \$220,000 grant from the DOT, another \$80,000 grant for Capital, and \$150,000 park grant that is not in this year's budget, plus some other smaller items. She reviewed the Township Committee's salary since 2008 when they took a 50% reduction and where it is today with the cost of living raise each year for all employees. She also announced the Deputy Township Clerk will be retiring in June and how that will affect the figures. The Administrator stated she would like to have a meeting with the Road Committee and Public Works to discuss what road project can be done 2017 with the remaining balance of the \$1M bond from last year relative to the 10 year plan. As for State revenue, she has not received figures and is hoping there won't be any reduction this year. She talked about the local tax rate and that it is under .10 cents and is

working with the auditors on some options. Traditionally, the Committee keeps the tax increase to a minimum to sustain the budget.

On motion of Committeeman Cooney, seconded by Committeeman DiCroce, it was moved to approve the Clerk to attend a seminar and meeting by the Burlington County Clerk's Association on February 9th to earn 2+ CEU's at no cost to the Shamong Township. A roll call vote showed all members present voting yes.

On motion of Committeeman DiCroce, seconded by Committeeman Mozitis, it was moved to approve authorization for Burlington County Department of Public Works Division of Mosquito Control to conduct aerial larval/adult mosquito control activities in Shamong Township. A roll call vote showed all members present voting yes.

On motion of Committeeman Cooney, seconded by Committeeman DiCroce, it was moved to approve the appointment of Eric W. Jahr, II as an active member of the Indian Mills Volunteer Fire Company. A roll call vote showed all members present voting yes.

On motion of committeeman DiCroce, seconded by Committeeman Cooney, it was moved to approve the appointment of John Lyons as OEM Coordinator for a 3 year term expiring December 31, 2019. A roll call vote showed all members present voting yes.

On motion of Committeeman DiCroce, seconded by Committeeman Mozitis, it was moved to approve Eastern Armored Services Inc. for an annual contract paid by Investors Bank. A roll call vote showed all members present voting yes.

RESOLUTIONS:

On motion of Committeeman Cooney, seconded by Committeeman DiCroce, it was moved to approve Resolution 2017R-25 approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Oak Shade Road Repaving project. A roll call vote showed all members present voting yes.

On motion of Committeeman DiCroce, seconded by Committeeman Mozitis, it was moved to approve Resolution 2017R-26 approval to transfer tax overpayments from 2016 to the first quarter of 2017. A roll call vote showed all members present voting yes.

On motion of Committeeman DiCroce, seconded by Committeeman Cooney, it was moved to approve Resolution 2017-27 cancelation of tax refunds and/or delinquencies of less than ten dollars (10.00). A roll call vote showed all members present voting yes.

On motion of Committeeman DiCroce, seconded by Committeeman Cooney, it was moved to approve Resolution 2017R-28 authorizing execution of a Shared Service

Agreement with the Township of Tabernacle for Certified Recycling Coordinator Services. A roll call vote showed all members present voting yes.

On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Resolution 2017R-29 requesting an exemption from requirement to appoint a Principal Public Works Manager. A roll call vote showed all members present voting yes.

REPORTS:

The Administrator reported on the following issues; the 2016 Annual Financial and Debt Statements were completed on January 27, 2017 and the audit should be completed in March, the Superior Court-Burlington County Vicinage has scheduled a review of the Southampton/Shamong Municipal Courts on February 16, 2017, South Jersey Enduro Riders will hold their annual Curly Fern Enduro ride on March 19th, the 23rd Annual Pine Barrens Jeep Jamboree event will be held March 23-25, the 2017 dog licenses are available and required by the State of New Jersey and our 2017 Free Rabies Clinic will be held on March 25th from 9 am to 11 am at our municipal garage. Copies of the Building Code Office, Finance, Municipal Court and Tax reports were given to the Committee.

Mayor Gimbel asked for a motion to convene the regular meeting and to go into executive session for contract negotiations. **On motion of Committeeman DiCroce, seconded by Committeeman Cooney the Committee went into executive session under resolution 2017R-30. A roll call vote showed all members present voting yes.**

The regular meeting was reconvened and the Administrator stated no formal action is to be taken as a result of the discussions within the executive session.

On motion of Committeeman Cooney, seconded by Committeeman Mozitis, the meeting was adjourned with all members present voting yes.

Attest:

Susan D. Onorato
Municipal Clerk