

The Shamong Township Committee held a Committee Meeting on the above date at the Municipal Building.

Mayor Di Croce called the meeting to order at approximately 7:30 p.m.

The Clerk stated to please be advised that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner; written notice has been sent to and published in the Burlington County Times and sent to the Central Record and posted as required by the Open Public Meeting Act.

Roll Call (absentees noted)	Mr. Michael Cooney	P
	Mr. Michael Di Croce	P
	Mr. Timothy Gimbel	P
	Mr. Sean Gray	P
	Mr. Martin Mozitis	P

Mayor Di Croce opened the meeting to the public for comments, at which time there were none, so he closed the meeting to the public.

ITEMS FOR DISCUSSION AND POSSIBLE OFFICIAL ACTION:

On motion of Committeeman Cooney, seconded by Committeeman Gimbel, approval of the December 19, 2017 Regular Session minutes were approved as submitted. A roll call vote showed all members present voting yes.

Mrs. Onorato, the Clerk, reported on a request from George Young, a past Deputy Mayor of Shamong Township, to perform a wedding ceremony for his daughter on August 25, 2018. **On motion of Committeeman Gimbel, seconded by Committeeman Mozitis, it was moved to approve deputizing Mr. Young for twenty-four (24) hours on August 25, 2018. A roll call vote showed all members present voting yes.**

The Clerk, reported being contacted by the Burlington County Board of Chosen Freeholders Senior Wetlands Specialist requesting authorizing for the annual contract to conduct aerial mosquito control activities (taking place between April 1 through November 30, 2018).

The Clerk reported the County will monitor and determine the areas that need treatment. The Clerk advised the process is funded by the County tax so there are no additional costs to residents. **On motion of Committeeman Mozitis, seconded by Committeeman Cooney, it was moved to approve the authorization for aerial mosquito control by the Burlington County Department of Public Works-Division of Mosquito Control for 2018 and to authorize the Township Administrator to execute all required forms. A roll call vote showed all members present voting yes.**

The Clerk reported the intent to purchase seven (7) workstations via State contract with Dell computers confirming the purchase was provided for in the temporary budget. The Clerk confirmed the hard drives of the old units will be destroyed and applicable parts will be recycled. **On motion of Committeeman Gray, seconded by Committeeman Mozitis, it was moved to approve the purchase of seven (7) workstations via State contract with Dell Computers at a total cost of \$5,131.97. A roll call vote showed all members present voting yes.**

The Clerk handed out information on the current budget to the Committee Members for review and further reported on a few items on the list. A brief discussion followed - no action needed at this time. The Clerk advised that the State has extended the budget adoption deadline to March and has also required some last minute on-line submissions and web training.

RESOLUTIONS:

The Clerk reported on the request to transfer \$73,623.46 in overpayments of 2017 taxes on certain properties to 2018 which is required by the audit and needs Committee approval. **On motion of Committeeman Gimbel, seconded by Committeeman Cooney, it was moved to approve Resolution 2018R-25 transfer of overpayments of 2017 taxes on certain properties to 2018. A roll call vote showed all members present voting yes.**

The Clerk reported on the cancellation of tax refunds and delinquencies of less than \$10.00 and advised that based on the Tax Collectors report the total net result of all adjustments is \$10.33. **On motion of Committeeman Cooney, seconded by Committeeman Gimbel, it was moved to approve Resolution 2018R-26 cancellation of tax refunds less than \$10.00 and delinquencies of less than \$10.00. A roll call vote showed all members present voting yes.**

ORDINANCES:

The Clerk reported that Ordinance 2018-5 is an Introduction of a Bond ordinance of the Township of Shamong to fund the cost of the Cemetery development in the sum of \$250,000. The Clerk requested this ordinance be tabled since the statutory filing requirements cannot be completed in timely manner due to the State of New Jersey's new on-line report submission programs and training requirements. The Township of Shamong was not notified of until the end of December 2017 of these changes and the Township Chief Financial Officer and Auditor have scheduled training in the near future. There was a brief Committee discussion and Mayor Di Croce directed Ordinance 2018-5 tabled.

REPORTS:

The Administrator Reported:

- The Shared Service Agreement for Medford Lakes Court has been approved with a start date of February 1, 2018; also reporting a round table and a filing cabinet have been donated to the new Court offices.
- The Township Free Rabies Clinic will be held on Saturday, March 24, 2018 in the Public Works garage area.
- The Burlington County Board of Health reported 17 cases of rabies in 2017; 13 cases were racoons.
- A resident notice was received from Atlantic City Electric regarding tree-trimming in our area.
- The Building Code Official's report for 2017 shows \$105K in total revenue booked throughout the year including two (2) new homes.
- The final 2017 year-end report for the Southampton Municipal Court shows a plus of \$11,233.
- The CFO report shows a balance of \$9,572,758.84 as of December 2017.
- The Tax Collector report was previously submitted to the Committee.

PUBLIC COMMENT:

Mayor Di Croce opened the meeting to the public for comments, at which time there were none, so he closed the meeting to the public.

On motion of Committeeman Mozitis, seconded by Committeeman Gimbel and a roll call vote showing all members present voting yes, by Resolution 2018R-27 the Committee went into Executive Session for personnel matters.

The Committee reconvened their regular meeting and the Clerk reported there was no action to be taken at this time.

There being no further business, **on motion of Committeeman Gray, seconded by Committeeman Mozitis and a roll call vote showing all members present voting yes, the meeting was adjourned.**

Attest:

Susan D. Onorato
Municipal Clerk