

The Shamong Township Committee held a **Committee Meeting** on the above date at the Municipal Building.

Mayor Di Croce called the meeting to order at approximately 7:30 PM

The Clerk, Susan Onorato, stated the Sunshine Statement advising that proper notice of this meeting has been given in compliance with the Open Public Meeting Act.

Pledge of Allegiance was recited.

Roll Call	Mr. Michael Cooney	P
	Mr. Michael Di Croce	P
	Mr. Timothy Gimbel	P
	Mr. Sean Gray	P
	Mr. Martin Mozitis	P (7:38 PM)

Also, in attendance: D. Heinold, Solicitor and D. Guzzi, Engineer

COMMUNITY MOMENT: Indian Mills United Methodist Church – Pastor Jack Orr

Mayor Di Croce welcomed Pastor Orr to the meeting. Pastor Orr gave some brief history on the Methodist movement/growth in the U.S. and stated that the Indian Mills Methodist Church has been in Shamong since 1874. Pastor Orr spoke about community events hosted by the church such as the Memorial Day Parade/Brunch and a food pantry available to residents. Pastor Orr spoke about the need for support in helping make these events happen for our community and advised he would welcome both volunteers and those seeking a church home. The Mayor made a few closing comments and thanked Pastor Orr for his service in the Community. Pastor Orr then opened the remainder of the meeting with a prayer.

Mayor Di Croce opened the meeting to the public for comments, at which time there were none, so he closed the meeting to the public.

ITEMS FOR DISCUSSION AND POSSIBLE OFFICIAL ACTION:

On motion of Committeeman Gimbel, seconded by Committeeman Cooney, approval of the June 5, 2019 Regular and Executive Session minutes were approved as submitted. A roll call vote showed all members present voting yes except Committeeman Gray who abstained.

The Solicitor reported on the Donna Roberts preindictment court date that was postponed advising he has not received a new date; postponement is primarily due to issue of waiting for lab analysis results as evidence.

The Solicitor imagines it is the same status for the second dog case involving Ms. Corbett and waiting for lab analysis results as well. The Mayor stated the Township has been in contact with the interested neighbors advising them on hearing date details for both cases when info is available.

The Clerk reported that Committeeman Mozitis joined the meeting at 7:38 PM.

The Clerk reported on the nominations for the Volunteer of the Year award that will be presented at the upcoming Pine Barrens Festival Shamong Night on July 26th - Thomas Crowell, Melissa Durham and Jeffrey Siedlecki. The Committee decided to submit all three candidates and Mayor Di Croce volunteered to attend the event and present the award.

The Engineer reported on the Grassy Lake Road Transportation Alternative Set-Aside grant for a proposed bike path; no funding was awarded. The Mayor suggested keeping the bike path in mind for a future project and additionally thanked the Engineer for the funding already granted for Grassy Lake Road improvements.

John Lyons, the Office of Emergency Management (OEM) Director, spoke on the June 19-20 rainstorm response by Township Staff and volunteers that was reported to FEMA (Federal Emergency Management Agency) for possible refund of over \$8K. Mr. Lyons summarized the information regarding the immediate damage assessment to the Shamong area and advised that the findings were reported to the County and also to the State for review of possible FEMA reimbursement. Mr. Lyons will keep the Committee updated as he is informed. Mr. Lyons took a moment to recognize the Indian Mills Fire Company and the CERT (Community Emergency Response Team) for their assistance during and following this event.

The Clerk reported a Qualified Purchasing Agent (QPA) would allow the Township to approve projects up to \$25,000 without going out to bid – currently \$17,500 is the bid threshold. Hiring a QPA would be more cost effective compared to costs involved in hiring a professional to prepare bid specs for certain jobs. The Clerk reported that Donna Condo has worked for the Township in the past as CFO doing a great job. **On motion of Committeeman Gray, seconded by Committeeman Mozitis, it was moved to approve Donna Condo as Qualified Purchasing Agent (QPA) effective July 1, 2019 with an annual salary of \$1,000 (will be pro-rated this year). A roll call vote showed all members present voting yes.**

The Clerk advised this credit card processing agreement is with Investors Bank and is for the Shamong Court held at Medford Lakes. This agreement would allow court fines and fees to be processed in a more productive manner. The Clerk confirmed the Township is \$10,000 on the plus side, as of May, on this Shared Service Agreement. **On motion of Committeeman Gimbel, seconded by Committeeman Cooney, it was moved for the approval of a Credit Card processing agreement for the Medford Municipal Court and appointing the Administrator, Susan Onorato, as authorized signer of the agreement. A roll call vote showed all members present voting yes.**

The Clerk reported after the retirement of Chuck Schmidt, Zoning Officer, Edward Toussaint is taking on that position. Mr. Toussaint will have more time to process Zoning Violations, creating additional administrative duties in the Construction Office.

Mrs. Coucoules, Building Secretary, additionally will be the backup for the Administrative, CFO and Tax offices. **On motion of Committeeman Cooney, seconded by Committeeman Gimbel, it was moved to approve increasing Trish Coucoules hours from 40 hours per pay period to 52 due to increase coverage and support in the building, zoning, tax, administration and finance departments. A roll call vote showed all members present voting yes.**

RESOLUTIONS:

The Clerk reported an overpayment occurred when the taxpayer accidentally selected the incorrect block/lot info when processing their on-line payment. **On motion of Committeeman Gray, seconded by Committeeman Mozitis, it was moved to approve Resolution 2019R-68 Refund overpayment of taxes on Block 23.01/Lot 2.01 (T. Valenzano – 1320 Old Indian Mills Road) of \$808.41. A roll call vote showed all members present voting yes.**

The Clerk reported an overpayment occurred during a refinancing in which payment was made by both the mortgage company and the title company. The Tax Collector recommends refunding the duplicate payment to Golden Title Company **On motion of Committeeman Cooney, seconded by Committeeman Gimbel, it was moved to approve Resolution 2019R-69 Refund overpayment of taxes on Block 12.12/Lot 2 (Patrick & Stacy Kennedy – 103 Nanticoke Trail) of \$2,145.32. A roll call vote showed all members present voting yes.**

The Clerk reported the State, NJ Department of Transportation (NJDOT), gave notice to the Township they will be replacing the Route 206 Bridge over Springers Brook. The Clerk advised this bridge is located just north of Scoot's Liquor store. The Clerk reported that NJDOT has agreed to work on one-third of the bridge at a time maintaining both traffic lanes during the process. Anticipated start date is Fall 2023 with the construction process lasting 2 ½ years. NJDOT will have a public information meeting here at the Township meeting room on Tuesday, July 9th, 2019 between 6:00-8:00 PM. The Mayor expressed his thanks for the Clerks efforts in petitioning to keep a traffic flow during construction. **On motion of Committeeman Gray, seconded by Committeeman Mozitis, it was moved to approve Resolution 2019R-70 Approval of the State of New Jersey, Department of Transportation to replace the Springers Brook Bridge on Route 206. A roll call vote showed all members present voting yes.**

The Clerk reported the 2019 Clean Communities grant amount was not known at the time when the budget was submitted and approved. As legally required, the Township is requesting this insertion to our budget; there will be zero impact as the revenue will be offset with expenditures for the grant. **On motion of Committeeman Gimbel, seconded by Committeeman Cooney, it was moved to approve Resolution 2019R-71 Requesting that the Director of the Division of Local Government Services grant permission for the insertion of an item of special revenue in the 2019 budget entitled FY2019 Clean Communities Grant for \$20,881.90. A roll call vote showed all members present voting yes.**

The Engineer reported this grant would be for continuation of work on Grassy Lake Road next year. The Clerk stated this was part of the ten-year road program which seeks out State grant funds for improvements. **On motion of Committeeman Cooney, seconded by Committeeman Mozitis, it was moved to approve Resolution 2019R-72 Approval to submit a grant application and execute a grant with the New Jersey Department of Transportation for the Grassy Lake Road Phase II Repaving project. A roll call vote showed all members present voting yes.**

The Clerk reported there were two bonds notes; first being for the 2016 road program and the second being for the Pinelands Memorial Park Cemetery. **On motion of Committeeman Gimbel, seconded by Committeeman Mozitis, it was moved to approve Resolution 2019R-73 Authorizing the issuance of bond anticipation notes, series 2019. A roll call vote showed all members present voting yes.**

ORDINANCES:

The Solicitor stated this zoning ordinance pertained to the proposed solar project at Murphy's Pit, advising if approved and built, there is the potential for positive tax revenue out of that property. The Solicitor reported the zoning ordinance amendments are just a couple of minor changes assisting with the Comprehensive Management Plan for the Pinelands. Mayor Di Croce opened this portion of the meeting to the public for comments, at which time there were none, so he closed the meeting to the public. **On motion of Committeeman Cooney, seconded by Committeeman Gimbel, it was moved to approve Ordinance 2019-7 Second reading and public hearing; Amending Township Code at Chapter 110-122 GOVERNING ZONING OF RURAL DEVELOPMENT AREA. A roll call vote showed all members present voting yes.**

The Solicitor reported this ordinance puts standards and regulations around the usage of the property. Mayor Di Croce opened this portion of the meeting to the public for comments, at which time there were none, so he closed the meeting to the public. **On motion of Committeeman Gimbel, seconded by Committeeman Gray, it was moved to approve Ordinance 2019-8 Second reading and public hearing; Amending Township Code at Chapter 110-38.1 GOVERNING "SOLAR AND ALTERNATIVE ENERGY". A roll call vote showed all members present voting yes.**

BILL LIST:

The Mayor requested any questions or comments; the Clerk stated the total was \$1,429,347.97. The Mayor inquired what portion goes to the Township. The Clerk replied, approximately 1.1 M goes to the schools, so roughly 300,000. As there were no additional questions or comments, **on motion of Committeeman Cooney, seconded by Committeeman Gimbel, it was moved to approve the attached Bill List. A roll call vote showed all members present voting yes.**

REPORTS:

The Engineer Reported:

- All wrapped up with the Pinelands Memorial Park; will be closing out the original job so the next portion of the work can begin.
- All paving is done on Oakshade Road, just a couple of punch list items to be completed.

The Solicitor Reported:

- Requested Executive Session regarding acquisition of property for pass of Open Space.

The Administrator Reported:

- Burlington County will begin a repaving project on Indian Mills Road from the Medford Township line to Oak Shade Road in July/August 2019. Residents will be notified.
- 2017 Recycling Grant Award was \$847.00.

The OEM Coordinator Reported:

- This is the third year that Shamong has qualified for an Emergency Management Grant – a nice way to help fund the operation.
- WineFestNJ 2019 is September 21st & 22nd
- Zero Prostate has indicated they would like to do their 5K event again this year at the Forked Neck Valenzano property on November 3rd.
- County Health Department will be hosting a drive through Flu Clinic on November 2nd at the Tabernacle Fire House – requested local OEM support.
- Pineland CERT (Community Emergency Response Team) attended a “Rodeo” event for volunteers on May 18th run by the NJ State OEM.
- There was a June event hosted by the Parents of Autistic Children for emergency response volunteers to be trained on how to interact with autistic children, especially in an emergency situation.
- 2-1-1 Registration for Residents with Special Needs.

PUBLIC COMMENT:

Mayor Di Croce opened the meeting to the public for comments, at which time *Neil Wilkenson* (Shamong) inquired about an update on the roundabout. The Mayor stated the project was approved by the Committee and it will most likely be a number of years before construction will begin. As there were no other questions or comments, the Mayor then closed the meeting to the public.

On motion of Committeeman Gimbel, seconded by Committeeman Cooney and a roll call vote showing all members present voting yes, by Resolution 2019R-74, the Committee went into Executive Session for matters of Attorney Client privilege.

The Committee reconvened their regular meeting and the Clerk reported there was no action to be taken at this time.

There being no further business, on motion of Committeeman Gimbel, seconded by Committeeman Gray and a roll call vote showing all members present voting yes, the meeting was adjourned.

Attest:



Susan D. Onorato
Municipal Clerk