

Shamong, NJ 08088

February 7, 2012

The Shamong Township Committee held a Township Committee Meeting on the above date at the Municipal Building.

Mayor Shevelew called the meeting to order at approximately 7:31 p.m.

The Clerk stated please be advised that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner. Written notice has been sent to the Burlington County Times and published in the Central Record and posted as required by the Open Public Meeting Act.

The Pledge of Allegiance

Mayor Shevelew reported that the Boy Scout Troop #47 volunteered to collect and recycle Christmas trees this year as a community service project which saved the township in man power and wear and tear on equipment. He recognized the troop, thanked them for their efforts, and then read the enclosed Proclamation into the record.

Roll Call and)	Mr. Sean Gray	P
Absentees)	Mr. Kenneth Long	P
Noted)	Mr. Martin Mozitis	P
	Mr. Jonathon Shevelew	P
	Vacant	

Mayor Shevelew opened the meeting to the public at which time Mr. Jason Levy stated he had approached the Committee about one year ago about the FEMA trailer and asked if they could revisit that request. He asked if the Committee would consider donating the trailer to the Burlington County Boy Scouts for their camp. Mayor Shevelew said they will put it on the agenda for their workshop meeting. There being no further comments the meeting was closed to the public.

Mayor Shevelew explained Committeeman Norman had resigned his seat, therefore, he understands the Republican Municipal Chair for Shamong has submitted three names for consideration. Committeeman Gray stated that was correct in accordance with the New Jersey statutes that govern this process when there is a vacancy at the municipal level the party is required to submit to the Committee three qualified names to fill the vacancy. Committeeman Gray reported the names for the record are Timothy Gimbel, Michael DeCroce, Esq, and Al O'Keefe. **Committeeman Gray made a motion to appoint Timothy Gimbel to fill the vacancy in light of his years of service on the Shamong Joint Land Use Board, his activity in the community as a volunteer coach, and his experience in the telecom industry and**

Committeeman Long seconded the motion. A roll call vote showed all members present voting yes.

The solicitor, Mr. Heinold, administered the Oath of Office to Mr. Gimbel.

On motion of Committeeman Mozitis, seconded by Committeeman Long, it was moved to approve the minutes of January 3, 2012 Re-organization, Regular, and Board of Health meetings. A roll call vote showed all members present voting yes, except Committeemen Gray and Gimbel who abstained.

Mr. Renwick reported the reassessment has been completed and tax list filed. The County is experiencing a lot of tax appeals county wide, but not so much in Shamong yet. He stated any changes in assessment will be done through the county appeals process.

The Administrator reported on the repairs of Dellett Drive stating they would like to get the work started as soon as possible. The engineer, Mr. Mannix, explained it is the removal and replacement of a storm drain in an easement on private property. He contacted seven contractors and has received three bids which are enclosed with his January summary. The lowest base bid was \$19,770. Committeeman Mozitis recommended stipulating a time frame for completion so the ground can be seeded in the spring to avoid having to sod. Mr. Mannix explained there are many steps to be completed before work can begin after the Committee approves the work to be done. **On motion of Committeeman Long, seconded by Committeeman Mozitis, it was moved to approve the low bidder to replace a storm drain at Dellett Drive. A roll call vote showed all members present voting yes, except Committeeman Gimbel who abstained.**

On motion of Committeeman Mozitis, seconded by Committeeman Long, it was moved to approve the Burlington County Mosquito Commission authorization for aerial mosquito control directing the Clerk/Administrator to execute all related documents. A roll call vote showed all members present voting yes, except Committeeman Gimbel who abstained.

The Administrator reported on the 2012 budget stating at this time there is about 1.2 million in surplus funds available. She still does not have all the state funding figures but is being told the pilot fund should remain flat and they should not take any more from this funding at this time. Also, out of the 1.2 million surplus she is reversing some of the money from deferred school taxes, \$590,000, which was the DOT money received last year. The Administrator also reported the State set the 2012 COLA limit at 3.5%; dental insurance increased by 3.04% and the grader needs to be replaced and the Public Works foreman has located a used one to consider. **On**

motion of Committeeman Gray, seconded by Committeeman Long, it was moved to authorize the CFO to prepare a bid package to purchase the used grader. A roll call vote showed all members present voting yes, except Committeeman Gimbel who abstained. The Administrator reported the computers have all been replaced that were giving us problems. The CFO would like the software upgraded since the company we are using is very small and it can take a day or so to get help sometimes. The cost would be approximately \$15,000 to \$20,000. There was nothing further at this time.

The Mayor reported there is a vacancy on the Joint Land Use Board which is the Mayor's alternate and he is appointing Michael DeCroce to that position.

The Administrator reported on the Renewal of Verizon emergency contact agreement for the reverse 911 system. Verizon updates the data base of phone numbers dialed out on a monthly basis so we always have current phone numbers. This is a five year agreement and the cost is about \$6.55 per month. **On motion of Committeeman Gray, seconded by Committeeman Mozitis, it was moved to renew the contract agreement on emergency contact numbers with Verizon. A roll call vote showed all members present voting yes, except Committeeman Gimbel who abstained.**

ORDINANCE:

2012-1 Second reading and public hearing on Calendar year 2012 ordinance to exceed the municipal budget appropriation limits and to establish a cap bank (N.J.S.A. 40:4-45.14). **On motion of Committeeman Long, seconded by Committeeman Mozitis it was adopted. A roll call vote showed all members present voting yes, except Committeeman Gimbel who abstained.**

2012-2 Second reading and public hearing for Ordinance amending the Township Code at chapter 58 Governing "Background Checks" **On motion of Committeeman Long, seconded by Committeeman Mozitis it was adopted. A roll call vote showed all members present voting yes, except Committeeman Gimbel who abstained.**

2012-3 Introduction – Amending the Township Code at Chapter 143 to delete provisions governing "refuse containers and dumpsters" at section 143-27 through 32. **On motion of Committeeman Long, seconded by Committeeman Mozitis it was passed on first reading. A roll call vote showed all members present voting yes, except Committeeman Gimbel who abstained.**

2012-4 Introduction- Amending Chapter 110-19 of the Land Development portion of the Township Code Governing "Fees and Escrows" On motion of Committeeman Mozitis, seconded by Committeeman Gray it was passed on first reading. A roll call vote showed all members present voting yes, except Committeeman Gimbel who abstained.

APPROVAL OF ATTACHED BILL LIST:

On motion of Committeeman Long, seconded by Committeeman Gray, the attached Bill List was approved. A roll call vote showed all members present voting yes, except Committeeman Gimbel who abstained.

REPORTS:

Bob Mannix, Township Engineer, reported the Township received reimbursement for the last two DOT trust fund applications which finally closed out the last nine years of grants that the new CFO was able to closeout. The Tax maps were resubmitted to the state a couple of months ago, we have not received any review comments from the state as of today. On the fuel spill involving Seven Oil Co, the Township Attorney has been in direct contact with the insurance carrier and the course of action at this point is to provide the Township Attorney with potential repair costs for the fuel spill and then he will forward to the insurance carrier for some kind of formal response. On the Saddlebrook Ridge fields we have been trying to get a workshop meeting with the Pinelands Commission, we were advised that we would have to go through the township attorney to set up any kind of a meeting. The Township Solicitor has contacted the Pinelands Commission and they have arranged a meeting for next Monday the 13th. We have all our preliminary stormwater analysis of the condition of the fields and aerial photos from 1930 showing pre-existing conditions. The next item is the FY2012 DOT grants which came out last year at the end of January. We have not heard a word on them but they are due to come out fairly soon.

Doug Heinold, Township Solicitor, stated most of his report was discussed during the Engineer's report and the other items are issues to be discussed during executive session.

The Township Administrator reported she has reached out to the NJSP and requested they work with the Waterford Police to coordinate the traffic congestion caused by Atco Raceway's Honda Day scheduled to be held April 14th and 15th. This function caused Jackson/Oak Shade Road to be closed last year. PSE &G has notified the Township they will remove all trees within

the easement near the entrance of Pachenhah trail and side trim all branches beginning the week of January 9th. We are working on the Federal Road Sign Standards that will require the Township to prepare a "sign management plan". The Clerk's office and Public Works Department will draft the sign management plan for review of the Committee. On March 14th, the Township Committee and Administrator will attend an Elected Officials Risk Management Seminar hosted by the JIF resulting in a credit to our liability insurance bill. Burlington County DOT confirmed that they will investigate the intersection of Tuckerton and Oak Shade Roads to determine if there is a need to revise the existing traffic controls.

Mayor Shevelew opens the meeting to the public for comment. Mrs. King has a question about the bill list and wants to know if it's available to the public to view. Mayor Shevelew gives her his copy and says that we will begin to make copies available at the meetings. She also commented on the NJSP not posting in the newspaper about break-ins. There being no other questions or comments, Mayor Shevelew closes the meeting to the public.

Mayor Shevelew asks for a motion to go into Executive Session to discuss, **Resolution 2012R-20, Executive Session-** Contract negotiation, Attorney Client Privilege, Personnel, and Potential Land Acquisition. **On motion of Committeeman Long, seconded by Committeeman Gray they went into executive session. A roll call vote showed all members present voting yes, except Committeeman Gimbel who abstained.**

Mayor Shevelew reconvened the meeting from the Executive Session. As a result of the Committee's discussion, they will be taking action on the following items.

ORDINANCE

2012-2 Authorizing the sale of undersized lot on North Quaker Bridge Road at block 41 lot 4 to adjacent property owners through sealed bidding. The minimum bid is \$3,000 and they must pay the \$500 of Township closing costs to the state. **On motion of Committeeman Long, seconded by Committeeman Mozitis it was adopted after first reading. Roll call vote showed all members present voting yes.**

RESOLUTION:

2012R-21 Authorizing sale of lots on Red Onion Road Block 10, Lots 12 and 13 for submission of intention to bid in public action, with a minimum bid of \$350,000 and be it further resolved that the Assessor has combined these properties for assessment proposes and the sale shall require that the deed contain a restriction against further subdivision and no more than one residential unit be built upon these lots. **On motion of Committeeman Mozitis, seconded by**

Committeeman Gimbel it was approved. A roll call vote showed all members present voting yes.

ORDINANCE;

2012-6 Establishing salary ranges to be paid to members of the Township Committee and certain designated officers of Shamong Township. **On motion of Committeeman Mozitis, seconded by Committeeman Long, the ordinance was introduced on first reading with a roll call vote showing all members present voting yes.**

Mayor Shevelew asks for a motion to revise the hours of Mr. Toussaint, the Building Inspector, on Tuesday evenings to 4-6 PM and he will make himself available by appointment if a person can not make that time. **On motion of Committeeman Gray, seconded by Committeeman Gimbel it was approved. A roll call vote showed all members present voting yes, except Mayor Shevelew who voted no.**

There being no further business, meeting was adjourned **on motion of Committeeman Gimbel, seconded by Committeeman Gray, with all members present voting yes.**

Attest:

Susan D. Onorato
Municipal Clerk

