

The Shamong Township Committee held a Committee Meeting on the above date at the Municipal Building.

Mayor Shevelew called the meeting to order at approximately 7:30 p.m.

The Clerk stated please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act in the following manner. Written notice has been sent to the Burlington County Times and published in the Central Record and posted as required by the Open Public Meetings Act.

The Pledge of Allegiance

Roll Call and)	Mr. Sean Gray	P
Absentees)	Mr. Kenneth Long	P
Noted)	Mr. Martin Mozitis	P
	Mr. Christopher Norman	P
	Mr. Jonathon Shevelew	P

**PUBLIC COMMENT**

Mayor Shevelew opened the meeting for public comment. There being no public, Mayor Shevelew closed the meeting to the public.

**ITEMS FOR DISCUSSION AND POSSIBLE OFFICIAL ACTION**

Mayor Shevelew asks for a report from Brian Monaghan on the JIF renewal. Mr. Monaghan reports that it is his recommendation that the township continue with JIF after the request of the township committee researching the standard market quotes. The JIF offers an 18 ½% reduction in premium and increased their dividend to \$11,098. This is a three year contract commitment. Mr. Monaghan also commented on the Mandatory Court Room security meeting he was invited to attend which was held during the quarterly Safety Committee Meeting with the Township employees and how productive it was.

Susan Onorato reminds the Township Committee members that there is a resolution on the agenda to vote on the JIF contract, and that it would have to be addressed during this meeting in order to stay on target for the October deadline. Mayor Shevelew asks for a motion to accept. **On motion of Committeeman Gray, seconded by Committeeman Long, it was moved to approve the Resolution 2011R-121 for the renewal of membership in the Burlington County Municipal Joint Insurance Fund. A roll call vote showed all Committeemen present voting yes.**

Susan Onorato reported on the Municipal Building Roof Project stating Ed Toussaint, has acted as our Owner Representative on this project and has submitted a report on the project. Although everything was done and the job site was kept clean and satisfactory there was water damage in our utility closet and to the phone system board. The Contractor has paid for the damage to the phone system and he has agreed to pay for damages to the outside lights and sign. Mr. Toussaint recommends that we withhold 20% of the payment to the contractor as they did not repair the leak in the utility closet after several attempts and we are not entirely sure it was completely fixed yet. We are still waiting for the final inspections from the engineer and certifications. We also want to be sure that the check to the phone system company does not default.

**On motion of Committeeman Mozitis, seconded by Committeeman Norman, it was moved to withhold 20% from the final payment on the roof project until all repairs and payments are received from the contractor. A roll call vote showed all present voting yes.**

Request for approval of employees request to attend educational classes/seminars:  
**Donna Condo, CFO; Susan Onorato, Clerk; Kitty Taylor, Tax collector; Ken Long, Committeeman and Martha Hamilton, Asst. CFO. On Motion of Committeeman Mozitis, seconded by Committeeman Norman, it was moved to approve the employees attending the education seminars. A roll call vote of all Committee members voting yes, with the exception of Committeeman Long who abstained.**

Mrs. Onorato presented the Reassessment update on behalf of Mr. Renwick who could not be present. Total project budget is just under \$260,000, total expenditures to date of \$86,537.95. There is 21.08% of remaining properties to be inspected and 53.30% of the lots to be inspected. Mr. Renwick's report includes the Township's portion of the added/omitted for this year which will be \$45,156.97 to date, he will have a final amount shortly.

Mrs. Onorato reported a raffle application has been submitted from the Juvenile Diabetes Foundation. We have received correspondence from the Pinelands Commission that they did receive our Ordinance 2011-8 which amends the zoning map as requested by them, and they have scheduled a public hearing as required at their October 12<sup>th</sup> meeting.

A draft copy of the Fall Newsletter is included in the packet for the Committees review.

Mayor Shevelew reported to the Committee Valenzano Winery would like to sponsor a Fireworks display for the Township. The Valenzano Winery would like to have the approval of the Township Committee so that they can move forward on the planning. The Committee instructed the Solicitor to prepare a resolution in favor of a fire works display show sponsored by the Valenzano family and approved the release of the letter in support of the fireworks display. **On Motion of Committeeman Long, seconded by Committeeman Mozitis, A roll call vote showed all present voting yes.**

Mrs. Onorato reported a letter was received from Mr. Bob Marsh asking for approval to plant a tree on Township property in memory of long time Township employee William Gardner and maybe to have a ceremony to commemorate the planting. The committee approved of the plan.

### **ORDINANCES**

Mayor Shevelew read **Ordinance 2011-10**, fixing annual salaries to be paid to the members of the township Committee and certain designated officers of said township. **On motion of Committeeman Mozitis, seconded by Committeeman Long, it was moved to adopt Ordinance 2011-10. A roll call vote showed all members present voting yes.**

### **RESOLUTIONS:**

**2011R-120** - Authorizing approval of change order for the Saddlebrook Ridge Recreation Fields Site Grading and Stabilization- **On motion of Committeeman Long, seconded by Committeeman Norman, A roll call vote showed all members present voting yes.**

**2011R-121** - Authorizing the renewal of membership in the Burlington County Municipal Joint Insurance Fund. **On motion of Committeeman Gray, seconded by Committeeman Long. A roll call vote showed all members present voting yes.**

### **REPORTS**

Township Administrator reported Lt. Zito of the NJSP confirmed there have been 3 homes burglarized in Shamong over the past few days. An E-mail notice has been sent to those residents who have signed up to receive them. The Jeep Jamboree USA has notified the Township of their plans to run the 18<sup>th</sup> annual Pine Barrens Jeep Jamboree on October 27-29, 2011. PSE&G has notified the Township of their plans to remove all trees within the easement (near Packenah trail entrance) and side trim all branches originating outside the easement beginning on or about September 1, 2011. Residents will be notified by the tree service prior to beginning on or about September 1, 2011. Mr. Volpa is planning a trail clean up and maintenance near Packenah Trail and the Rancocas Conservancy property in November/December. In March he plans to put up permanent trail markers as well.

Lt. Zito of the NJSP commended Norman and Gary Welsh on the support provided to them during Hurricane Irene.

The 2010 Clean Communities –Adopt a Road annual report was filed on August 12, 2011. Softball Field Lighting litigation costs as of June 2011 totals \$24, 668.67, Engineering Costs of \$1,668.90 (total \$26,337.57).

The Township received a FEMA award for December 2010 snow storm funding of \$23,405.63. We continue to experience problems with the Finance and Tax software.

Our Computer Technician is on medical leave due to a knee replacement and we will continue to operate both systems separate of the server until a permanent repair can be made upon his return. As there were no questions for the Administrator, Mayor Shevelew opened the meeting to Public.

Mayor Shevelew asks for a motion to go into Executive session to discuss an item of Potential Litigation. **On Motion of Committeeman Long, seconded by Committeeman Norman, with all members present voting yes.**

Mayor Shevelew reconvened the meeting from the Executive Session. The Committee has decided to take no official action as a result of the discussions in Executive Session. The meeting was opened to the public for any questions or comments. Seeing no public, the meeting was closed to the public.

The meeting was adjourned **on motion of Committeeman Long, seconded by Committeeman Mozitis, with all members present voting yes.**

Attest:

Susan D. Onorato  
Municipal Clerk