

2014 MUNICIPAL DATA SHEET

(Must accompany 2014 budget)

MUNICIPALITY: Township of Shamong

COUNTY: Burlington

<u>Kenneth Long</u>	<u>12/31/15</u>
Mayor's Name	Term Expires

Governing Body Members	
<u>Name</u>	<u>Term Expires</u>
<u>Sean Gray - Deputy Mayor</u>	<u>12/31/15</u>
<u>Michael DiCroce</u>	<u>12/31/16</u>
<u>Timothy Gimbel</u>	<u>12/31/16</u>
<u>Martin Mozitis</u>	<u>12/31/14</u>

Municipal Officials		
<u>Susan Onorato</u>	}	<u>C-1444</u>
Municipal Clerk		Date of Orig. Appt.
<u>Katherine Taylor</u>		Cert No.
Tax Collector		<u>T-8045</u>
<u>Dawn Bass</u>		Cert No.
Chief Financial Officer	<u>N0707</u>	
<u>Robert P. Inverso</u>		Cert No.
Registered Municipal Accountant		<u>CR00436</u>
<u>Douglas Heinold</u>		Lic No.
Municipal Attorney		

Official Mailing Address of Municipality

Township of Shamong

105 Willow Grove Road

Shamong, New Jersey 08088

Fax# (609) 268-2701

Please attach this to your 2014 Budget and Mail to:

Director, Division of Local Government Services
Department of Community Affairs
P.O. Box 803
Trenton NJ 08625

<u>Division Use Only</u>
Municode: _____
Public Hearing Date: _____

2014 MUNICIPAL BUDGET

Municipal Budget of the _____ Township of Shamong, County of Burlington for the Year 2014.

It is hereby certified that the Budget and Capital budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

22nd day of April, 2014
and that public advertisement will be made in accordance with the provisions of N.J.S. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 22nd day of April, 2014

Susan D. Orvato
Clerk
105 Willow Grove Road
Address
Shamong, NJ 08088
Address
(609) 268-2377
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 22nd day of April, 2014

Registered Municipal Accountant
Marlton, New Jersey 08053
Address
12000 Lincoln Drive West, Suite 402
Address
856-983-2244
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S. 40A:4-1 et seq.

Certified by me, this 22nd day of April, 2014

Lawrence M. Bass
Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

Do Not Advertise This Certification Form

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the amount to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S. 40A:4-79.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2014 By: _____

Dated: _____, 2014 By: _____

COMMENTS OR CHANGES REQUIRED AS A CONDITION OF CERTIFICATION OF DIRECTOR OF LOCAL GOVERNMENT SERVICES

The changes or comments which follow must be considered in connection with further action on this budget

 Township **of** Shamong **County of** Burlington

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

GENERAL BUDGET HEARING

On May 27th at 7:30PM in the Township Municipal Building a hearing on the 2014 Budget will be held. The public is encouraged to provide comments, ask questions and otherwise participate in the budget adoption process. The Municipal Budget is available to the public for their inspection by contacting Susan Onorato at the Township Municipal Building.

HEALTH INSURANCE COST CALCULATION

	<u>2014</u>	<u>2013</u>
Total Estimated Health Care Cost for the Year	\$ 156,000	150,767
Less - Estimated Employee Contributions	9,000	8,767
Total Health Care Costs in Current Year Budget	<u>\$ 147,000</u>	<u>\$ 142,000</u>

NOTE:

Sheet 3b(1)

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operations Excluded from "CAPS"" section, combine the figures for purposes of citizen understanding.)

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the _____ Township of _____ Shamong _____, County of _____ Burlington _____ for the Year 2014

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the Year 2014;

Be It Further Resolved, that said Budget be published in the _____ Burlington County Times _____

In the issue of _____ May 8 _____, 2014.

The Governing Body of the _____ Township of _____ Shamong _____ does hereby approve the following as the Budget for the Year 2014:

RECORDED VOTE
(Insert last name)

Ayes

{
Kenneth Long
Sean Gray
Timothy Gimbel
Michael DiCree

Nays

{

Abstained

{

Absent

{ Martin Mozitis

Notice is hereby given that the Budget and Tax Resolution was approved by the _____ Township Committee _____ of the _____ Township _____ of _____ Shamong _____, County of _____ Burlington _____, on _____ April 22 _____, 2014.

A Hearing on the Budget and Tax Resolution will be held at _____ The Municipal Building _____ on _____ May 27 _____, 2014 at

_____ 7:30 _____ o'clock (P.M.) at which time and place objections to said Budget and Tax Resolution for the year 2014 may be presented by taxpayers or other

(Cross out one)

interested persons.

EXPLANATORY STATEMENT
SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

	YEAR 2014
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)	XXXXXXXXXXXXXXXXXX.XX
1. Appropriations within "CAPS"	XXXXXXXXXXXXXXXXXX.XX
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S. 40A:4-45.2)}	1,946,775.00
2. Appropriations excluded from "CAPS"	XXXXXXXXXXXXXXXXXX.XX
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S. 40A:4-45.3 as amended)}	323,977.89
(b) Local School District Purposes in Municipal Budget (Item K, Sheet 29)	
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)	323,977.89
3. Reserve for Uncollected Taxes (Item M, Sheet 29) - Based on Estimated 97.91% Percent of Tax Collections	360,639.74
4. Total General Appropriations (Item 9, Sheet 29)	2,631,392.63
(i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)	2,309,046.89
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11)	
6. Difference: Amounts to be Raised by Taxes for Support of Municipal Budget (as follows)	XXXXXXXXXXXXXXXXXX.XX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)	322,345.74
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)	

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

"CAP Calculation"

The municipal budget for the year 2014 has been prepared within the constraints imposed by Chapter 68, Public laws of 1976, commonly referred to as the "CAPS" Law. This imposes a limit on municipal expenditures, which for the Township of Shamong is calculated as follows:

Total General Appropriations for 2013		\$2,584,004.67
Cap Base Adjustment		
Subtotal		<u>2,584,004.67</u>
Less Exceptions:		
Other Operations	\$30,000.00	
Interlocal Service Agreements	120,000.00	
Public and Private Programs	44,074.81	
Capital Improvements	95,000.00	
Debt Service	20,000.00	
Deferred Charges	75,370.00	
Reserve for Uncollected Taxes	<u>359,541.86</u>	
Total Exceptions		<u>743,986.67</u>
Amount on which CAP is applied		1,840,018.00
.5% CAP		<u>9,200.09</u>
Allowable Operating Appropriations before additional exceptions per (N.J.S.A 40A:4-45.3)		1,849,218.09
Add:		
Increase in New Construction (\$641,200 X \$.039)		250.07
2012 Cap Bank		155,593.61
2013 Cap Bank		78,429.55
Index Rate Ordinance		<u>55,200.54</u>
Total Allowable Operating Appropriations		<u><u>\$2,138,691.86</u></u>

NOTE:

Sheet 3b

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. If Police S & W appears in the regular section and also under "Operations Excluded from "CAPS"" section, combine the figures for purposes of citizen understanding.)

Analysis of Compensated Absence Liability

Legal basis for benefit
(CHECK APPLICABLE ITEMS)

Organization/Individuals Eligible for Benefits	Gross Days of Accumulated Absence	Value of Compensated Absences	Approved Labor Agreement	Local Ordinance	Individual Employment Agreements
Administration	78	\$25,061.11		X	
Tax Office	16	4,181.00		X	
Finance Office	1	404.45		X	
Public Works	239	35,791.52		X	
Totals	334 Days	\$65,438.08			
Total Funds Reserved as of end of 2013		None			
Total Funds Appropriated in 2014		None			

CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES		Anticipated		Realized in Cash in 2013
		2014	2013	
1. Surplus Anticipated	08-101	1,200,000.00	1,200,000.00	1,263,920.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	1,200,000.00	1,200,000.00	1,263,920.00
3. Miscellaneous Revenues - Section A: Local Revenues	xxxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Licenses:	xxxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Alcoholic Beverages	08-103	1,260.00	1,050.00	1,910.54
Other	08-104			
Fees and Permits	08-105			
Fines and Costs:	xxxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Municipal Court	08-110	25,000.00	20,000.00	26,938.64
Other	08-109			
Interest and Costs on Taxes	08-112	30,000.00	23,200.86	41,337.36
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	1,000.00		
Anticipated Utility Operating Surplus	08-114			

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES		Anticipated		Realized in Cash in 2013
		2014	2013	
3. Miscellaneous Revenues - Section A: Local Revenues (continued):				
Mobile Home Fees	08-115	29,000.00	35,000.00	29,870.00
Burlington County Snow Plow Fees	08-116	30,000.00		
Total Section A: Local Revenues	08-001	116,260.00	79,250.86	100,056.54

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES		Anticipated		Realized in Cash in 2013
		2014	2013	
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S. 40A:4-36 and N.J.A.C. 5:23-4.17)	xxxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Uniform Construction Code Fees	08-160	75,000.00	70,000.00	79,446.00
Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:	xxxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Additional Dedicated Uniform Construction Code Fees offset with Appropriations (N.J.S. 40A:4-45.3h and N.J.S.A. 5:23-4.17):	xxxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Uniform Construction Code Fees	08-160			
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	75,000.00	70,000.00	79,446.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES		Anticipated		Realized in Cash in 2013
		2014	2013	
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:	xxxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Public Health Priority Funding - 1987	10-785			
N.J. Transportation Trust Fund Authority Act	10-865		205,000.00	205,000.00
Recycling Tonnage Grant	10-701	4,553.90	3,045.82	3,045.82
Drunk Driving Enforcement Fund	10-745			
Clean Communities Program	10-770	17,553.99	17,553.99	17,553.99
Alcohol Education and Rehabilitation Fund	10-702			
Municipal Alliance on Alcoholism and Drug Abuse	10-703		18,780.00	18,780.00
Safe and Secure Communities Program - P.L. 1994, Chapter 220	10-704			
Neighborhood Preservation - Balanced Housing	10-705			
Handicapped Recreation Opportunities Grant	10-706			
Small Cities Grant	10-707			
Community Development Block Grant Funds	10-708			
Clean Communities Program - Unappropriated Reserves	10-770			
Burlington County Memorial Park Grant	10-709			
OME Fire Grant		14,000.00		

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES		Anticipated		Realized in Cash in 2013
		2014	2013	
Summary of Revenues	xxxxxxx	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX
1. Surplus Anticipated (Sheet 4, #1)	08-101	1,200,000.00	1,200,000.00	1,200,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-102			
3. Miscellaneous Revenues:	xxxxxxx	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX
Total Section A: Local Revenues	08-001	116,260.00	79,250.86	100,056.54
Total Section B: State Aid Without Offsetting Appropriations	09-001	582,995.00	582,995.00	582,995.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	75,000.00	70,000.00	79,446.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Service-Shared Services Agreements	11-001	129,684.00	127,748.00	127,161.96
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	08-003			
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	10-001	36,107.89	244,379.81	244,379.81
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004			
Total Miscellaneous Revenues	13-099	940,046.89	1,104,373.67	1,134,039.31
4. Receipts from Delinquent Taxes	15-499	169,000.00	225,000.00	232,466.06
5. Subtotal General Revenues (Items 1,2,3 and 4)	13-199	2,309,046.89	2,529,373.67	2,566,505.37
6. Amount to be Raised by Taxes for Support of Municipal Budget:	xxxxxxx			
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	322,345.74	259,631.00	XXXXXXXXXX.XX
b) Addition to Local District School Tax	07-191			XXXXXXXXXX.XX
c) Minimum Library Tax	07-192			
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-199	322,345.74	259,631.00	450,041.21
7. Total General Revenues	13-299	2,631,392.63	2,789,004.67	3,016,546.58

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS"		Appropriated				Expended 2013	
		for 2014	for 2013	For 2013 By Emergency Appropriation	Total for 2013 As Modified By All Transfers	Paid or Charged	Reserved
General Government Functions							
General Administration							
Salaries and Wages	20-100-1	54,000.00	53,000.00		53,000.00	52,468.34	531.66
Other Expenses	20-100-2	20,500.00	22,000.00		22,000.00	12,116.72	9,883.28
Mayor & Committee							
Salaries and Wages	20-110-1	14,500.00	14,000.00		14,000.00	13,233.16	766.84
Other Expenses	20-110-2	4,000.00	4,000.00		4,000.00	689.94	3,310.06
Municipal Clerk							
Salaries and Wages	20-120-1	115,000.00	112,300.00		112,300.00	96,922.28	15,377.72
Other Expenses	20-120-2	24,000.00	25,000.00		25,000.00	8,374.85	16,625.15
Financial Administration (Treasury)							
Salaries and Wages	20-130-1	27,000.00	30,000.00		30,000.00	25,750.14	4,249.86
Other Expenses	20-130-2	12,500.00	9,500.00		9,500.00	3,709.24	5,790.76
Audit Services							
Other Expenses	20-135-2	20,800.00	20,400.00		20,400.00	19,400.00	1,000.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2013	
		for 2014	for 2013	For 2013 By Emergency Appropriation	Total for 2013 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations within "CAPS" - (continued)							
General Government Function (Continued)							
Revenue Administration (Tax Collection)							
Salaries and Wages	20-145-1	49,000.00	49,000.00		49,000.00	43,654.96	5,345.04
Other Expenses	20-145-2	12,500.00	13,000.00		13,000.00	5,137.75	7,862.25
Tax Assessment Administration							
Salaries and Wages	20-150-1	20,800.00	20,200.00		20,200.00	19,696.40	503.60
Other Expenses	20-150-2	4,000.00	3,500.00		5,100.00	4,938.25	161.75
Interest on Tax Appeals	20-150-2	100.00	100.00		100.00		100.00
Legal Services & Costs							
Other Expenses	20-155-2	57,500.00	60,000.00		60,000.00	23,334.80	36,665.20
Engineering Services and Costs							
Other Expenses	20-165-2	65,000.00	60,000.00		60,000.00	19,270.53	40,729.47

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2013	
		for 2014	for 2013	For 2013 By Emergency Appropriation	Total for 2013 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations within "CAPS" - (continued)							
General Government (Continued):							
Land Use Administration:							
Joint land Use Board							
Salaries and Wages	20-180-1	11,000.00	10,700.00		10,700.00	10,263.00	437.00
Other Expenses	20-180-2	10,500.00	12,000.00		12,000.00	7,318.88	4,681.12
Environmental Committee							
Other Expenses	10-187-2	1,000.00	1,000.00		1,000.00		1,000.00
Rent Control							
Salaries and Wages	20-191-1	1,250.00	1,225.00		1,225.00	1,125.00	100.00
Other Expenses	20-191-2	5,000.00	5,000.00		5,000.00	4,121.46	878.54
Insurance:							
Liability Insurance	23-210	22,000.00	22,000.00		22,000.00	11,380.66	10,619.34
Workers Compensation	23-215	54,000.00	53,000.00		53,000.00	34,528.18	18,471.82
Employee Group Insurance	23-220	147,000.00	142,000.00		138,400.00	102,327.42	36,072.58
Other Insurance Premiums	23-226	17,000.00	17,000.00		17,000.00	6,815.58	10,184.42
JIF Commissioner							
Salaries and Wages	23-210-1	2,200.00	2,150.00		2,150.00	2,034.24	115.76

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations within "CAPS" - (continued)		Appropriated				Expended 2013	
		for 2014	for 2013	For 2013 By Emergency Appropriation	Total for 2013 As Modified By All Transfers	Paid or Charged	Reserved
General Government (Continued):							
Public Works Functions							
Streets & Road Maintenance							
Salaries and Wages	26-290-1	195,000.00	185,000.00		185,000.00	173,496.36	11,503.64
Other Expenses	26-290-2	483,812.00	368,118.00		368,118.00	109,455.82	158,662.18
Recycling							
Other Expenses	26-306-2	5,000.00	5,000.00		5,000.00		5,000.00
Building & Grounds							
Salaries and Wages	26-310-1	100.00	3,600.00		3,600.00	1,002.51	2,597.49
Other Expenses	26-310-2	15,000.00	15,000.00		15,000.00	11,871.34	3,128.66
War Memorial							
Other Expenses	26-310-2	1,000.00	1,000.00		1,000.00	60.00	940.00
Health & Human Services							
Board of Health							
Salaries and Wages	27-330-1	2,500.00	2,500.00		2,500.00	1,181.44	1,318.56
Other Expenses	27-330-2	750.00	750.00		750.00	257.80	492.20
Animal Control Services							
Other Expenses	27-340-2	10,000.00	10,000.00		10,000.00	6,190.00	3,810.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2013	
(A) Operations within "CAPS" - (continued)		for 2014	for 2013	For 2013 By Emergency Appropriation	Total for 2013 As Modified By All Transfers	Paid or Charged	Reserved
Parks & Recreation Functions							
Maintenance of Parks							
Salaries and Wages	28-375-1	1,000.00	2,000.00		2,000.00		2,000.00
Other Expenses	28-375-2	6,500.00	6,350.00		6,350.00	2,914.34	3,435.66
Maintenance of Lake							
Other Expenses	28-375-2	12,500.00	12,500.00		12,500.00	1,010.00	11,490.00
Celebration of Public Events							
Other Expenses	28-175-2	1,000.00	1,000.00		1,000.00		1,000.00
Utility Expense & Bulk Purchases							
Electricity	31-430-2	29,500.00	27,700.00		29,700.00	27,572.40	2,127.60
Street Lighting	31-435-2	10,600.00	10,400.00		10,400.00	7,997.29	2,402.71
Telephone	31-440-2	7,500.00	7,000.00		7,000.00	5,191.14	1,808.86
Natural Gas	31-446-2	9,100.00	8,900.00		8,900.00	6,058.19	2,841.81
Telecommunications	31-450-2	2,500.00	3,000.00		3,000.00	750.00	2,250.00
Gasoline/Diesel	31-460-2	21,000.00	21,000.00		21,000.00	14,561.24	6,438.76

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2013	
		for 2014	for 2013	For 2013 By Emergency Appropriation	Total for 2013 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXXXX	XXXXXXXX.XX	XXXXXXXX.XX	XXXXXXXX.XX	XXXXXXXX.XX	XXXXXXXX.XX	XXXXXXXX.XX
(I) Type 1 District School Debt Service	XXXXXXX	XXXXXXXX.XX	XXXXXXXX.XX	XXXXXXXX.XX	XXXXXXXX.XX	XXXXXXXX.XX	XXXXXXXX.XX
Payment of Bond Principal	48-920						XXXXXXXX.XX
Payment of Bond Anticipation Notes	48-925						XXXXXXXX.XX
Interest on Bonds	48-930						XXXXXXXX.XX
Interest on Notes	48-935						XXXXXXXX.XX
							XXXXXXXX.XX
Total of Type 1 District School Debt Service - Excluded from "CAPS"	48-999						XXXXXXXX.XX
(J) Deferred Charges and Statutory Expenditures - Local School - Excluded from "CAPS"	XXXXXXX	XXXXXXXX.XX	XXXXXXXX.XX	XXXXXXXX.XX	XXXXXXXX.XX	XXXXXXXX.XX	XXXXXXXX.XX
Emergency Authorizations - Schools	29-406			XXXXXXXX.XX			XXXXXXXX.XX
Capital Project for Land, Building or Equipment N.J.S. 18A:22-20	29-407						XXXXXXXX.XX
Total of Deferred Charges and Statutory Expenditures - Local School - Excluded from "CAPS"	29-409						XXXXXXXX.XX
(K) Total Municipal Appropriations for Local District School Purposes (Items (I) and (J)) - Excluded from "CAPS"	29-410						XXXXXXXX.XX
(O) Total General Appropriations - Excluded from "CAPS"	34-399	323,977.89	589,444.81		589,444.81	454,348.79	133,750.98
(L) Subtotal General Appropriations {Items (H-1) and (O)}	34-400	2,270,752.89	2,429,462.81		2,429,462.81	1,685,717.47	642,400.30
(M) Reserve for Uncollected Taxes	50-899	360,639.74	359,541.86	XXXXXXXX.XX	359,541.86	359,541.86	XXXXXXXX.XX
9. Total General Appropriations	34-499	2,631,392.63	2,789,004.67		2,789,004.67	2,045,259.33	642,400.30

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2013	
		for 2014	for 2013	For 2013 By Emergency Appropriation	Total for 2013 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges - Municipal - Excluded from "CAPS"							
(1) DEFERRED CHARGES:	xxxxxxx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx
Emergency Authorizations	46-870			xxxxxxxx.xx			xxxxxxxx.xx
Special Emergency Authorizations 5 Years (N.J.S. 40A:4-55)	46-875	52,000.00	52,000.00	xxxxxxxx.xx	52,000.00	52,000.00	xxxxxxxx.xx
Special Emergency Authorizations 3 Years (N.J.S. 40A:4-55 & 40A:4-55.13)	46-871			xxxxxxxx.xx			xxxxxxxx.xx
Ordinance 2004-05	46-872	14,250.00	14,250.00	xxxxxxxx.xx	14,250.00	14,250.00	xxxxxxxx.xx
Ordinance 2011-09		9,120.00	9,120.00	xxxxxxxx.xx	9,120.00	9,120.00	xxxxxxxx.xx
				xxxxxxxx.xx			xxxxxxxx.xx
				xxxxxxxx.xx			xxxxxxxx.xx
				xxxxxxxx.xx			xxxxxxxx.xx
				xxxxxxxx.xx			xxxxxxxx.xx
				xxxxxxxx.xx			xxxxxxxx.xx
				xxxxxxxx.xx			xxxxxxxx.xx
				xxxxxxxx.xx			xxxxxxxx.xx
				xxxxxxxx.xx			xxxxxxxx.xx
Total Deferred Charges - Municipal Excluded from "CAPS"	60024-0	75,370.00	75,370.00	xxxxxxxx.xx	75,370.00	75,370.00	xxxxxxxx.xx
(F) Judgments (N.J.S. 40A:4-45.3cc)	37-480						
(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405			xxxxxxxx.xx			xxxxxxxx.xx
				xxxxxxxx.xx			xxxxxxxx.xx
(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year	46-885			xxxxxxxx.xx			xxxxxxxx.xx
				xxxxxxxx.xx			xxxxxxxx.xx
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	34-309	323,977.89	589,444.81		589,444.81	454,348.79	133,750.98

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2013	
		for 2014	for 2013	For 2013 By Emergency Appropriation	Total for 2013 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"							
Public and Private Programs Offset by Revenues (continued)	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Total Public and Private Programs Offset by Revenues	40-999	36,107.89	249,074.81		249,074.81	249,074.81	
Total Operations - Excluded from "CAPS"	34-305	178,607.89	399,074.81		399,074.81	346,628.83	52,445.98
Detail:							
Salaries and Wages	34-305-1	103,300.00	101,958.00		101,958.00	97,554.02	4,403.98
Other Expenses	34-305-2	75,307.89	297,116.81		297,116.81	249,074.81	48,042.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2013	
(A) Operations - Excluded from "CAPS"		for 2014	for 2013	For 2013 By Emergency Appropriation	Total for 2013 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues							
Clean Communities	41-770-2	17,553.99	17,553.99		17,553.99	17,553.99	
Municipal Alliance on Alcoholism & Drug Abuse - State	41-703		18,780.00		18,780.00	18,780.00	
Municipal Alliance on Alcoholism & Drug Abuse - Township	41-703		4,695.00		4,695.00	4,695.00	
DOT Grant	41-704		205,000.00		205,000.00	205,000.00	
Recycling Tonnage Grant	41-701	4,553.90	3,045.82		3,045.82	3,045.82	
OEM Fire Grant	41-705	14,000.00					

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	Summary of Appropriations	Appropriated				Expended 2013	
		for 2014	for 2013	For 2013 By Emergency Appropriation	Total for 2013 As Modified By All Transfers	Paid or Charged	Reserved
(H1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299	1,946,775.00	1,840,018.00		1,840,018.00	1,231,368.68	508,649.32
	xxxxxxx						
(a) Operations - Excluded from "CAPS"	xxxxxxx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx
Other Operations	34-300	30,000.00	30,000.00		30,000.00	0.00	30,000.00
Uniform Construction Code	22-999						
Interlocal Municipal Service Agreements	42-999	112,500.00	120,000.00		120,000.00	97,554.02	22,445.98
Additional Appropriations Offset by Revs.	34-303						
Public & Private Progs Offset by Revs.	40-999	36,107.89	249,074.81		249,074.81	249,074.81	
Total Operations - Excluded from "CAPS"	34-305	178,607.89	399,074.81		399,074.81	346,628.83	52,445.98
(C) Capital Improvements	44-999	50,000.00	95,000.00		95,000.00	13,695.00	81,305.00
(D) Municipal Debt Service	45-999	20,000.00	20,000.00		20,000.00	18,654.96	xxxxxxxx.xx
(E) Total Deferred Charges (sheet 18 + 28)	46-999	75,370.00	75,370.00	xxxxxxxx.xx	75,370.00	75,370.00	xxxxxxxx.xx
(F) Judgments	37-480						
(G) Cash Deficit	46-885			xxxxxxxx.xx			xxxxxxxx.xx
(K) Local District School Purposes	29-405						xxxxxxxx.xx
(N) Transferred to Board of Education	29-405			xxxxxxxx.xx			xxxxxxxx.xx
(M) Reserve for Uncollected Taxes	50-899	360,639.74	359,541.86	xxxxxxxx.xx	359,541.86	359,541.86	xxxxxxxx.xx
Total General Appropriations	34-499	2,631,392.63	2,789,004.67		2,789,004.67	2,045,259.33	642,400.30

SHEETS 31 THROUGH 37 AND NOT REQUIRED FOR THIS MUNICIPALITY

DEDICATED ASSESSMENT BUDGET [] UTILITY

14. DEDICATED REVENUES FROM	Anticipated		Realized in Cash in 2013
	2014	2013	
Assessment Cash			
Deficit (Sewer Utility Budget)			
Total Sewer Utility Assessment Revenues			
15. APPROPRIATIONS FOR ASSESSMENT DEBT	Anticipated		Expended 2013 Paid or Charged
	2014	2013	
Payment of Bond Principal			
Payment of Bond Anticipation Notes			
Total Sewer Utility Assessment Appropriations			

Dedication by Rider - (N.J.S. 40A:4-39) "The dedicated revenues anticipated during the year 2014 from Animal Control, State or Federal Aid for Maintenance of Libraries, Bequest, Escheat; Construction Code Fees due Hackensak Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income; _____
 Developers Escrow, Donations on Recreation Fund, Municipal Public Defender, Open Space Trust, Acceptance of Bequests/Gifts.

are hereby anticipated as revenue and are hereby appropriated for the purposes to which said revenue is dedicated by statute or other legal requirement."

(Insert additional, appropriate titles in space above when applicable, if resolution for rider has been approved by the Director)

APPENDIX TO BUDGET STATEMENTS

CURRENT FUND BALANCE SHEET - December 31, 2013

ASSETS		
Cash and Investments	1110100	7,128,125.70
Due from State of N.J. (c. 20, P.L. 1981)	1111000	
Federal and State Grants Receivable	1110200	236,570.15
Receivables with Offsetting Reserves:	xxxxxxx	xxxxxxxxxx.xx
Taxes Receivable	1110300	150,889.28
Tax Title Liens Receivable	1110400	71,673.74
Property Acquired by Tax Title Lien Liquidation	1110500	1,033,025.00
Other Receivables	1110600	3,871.42
Deferred Charges Required to be in 2013 Budget	1110700	52,000.00
Deferred Charges Required to be in Budgets Subsequent to 2013	1110800	52,000.00
Total Assets	1110900	8,728,155.29
LIABILITIES, RESERVES AND SURPLUS		
*Cash Liabilities	2110100	5,989,159.83
Reserves for Receivables	2110200	1,346,420.07
Surplus	2110300	1,392,575.39
Total Liabilities, Reserves and Surplus		8,728,155.29

School Tax Levy Unpaid	2220100	6,571,586.84
Less: School Tax Deferred	2220200	1,994,896.00
*Balance Included in Above "Cash Liabilities"	2220300	4,576,690.84

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN CURRENT SURPLUS

		YEAR 2013	YEAR 2012
Surplus Balance, January 1st	2310100	1,486,984.11	1,571,637.96
CURRENT REVENUE ON A CASH BASIS			
Current Taxes			
*(Percentage collected: 2013 98.89 %, 2012 98.32 %)	2310200	16,009,448.20	16,025,067.62
Delinquent Taxes	2310300	232,466.06	221,345.45
Other Revenues and Additions to Income	2310400	1,999,408.27	2,158,231.74
Total Funds	2310500	19,728,306.64	19,976,282.77
EXPENDITURES AND TAX REQUIREMENTS:			
Municipal Appropriations	2310600	2,328,117.77	2,405,903.97
School Taxes (Including Local and Regional)	2310700	13,114,193.00	13,136,655.03
County Taxes (Including Added Tax Amounts)	2310800	2,671,515.26	2,810,719.21
Special District Taxes	2310900	133,240.59	133,270.45
Other Expenditures and Deductions from Income	2311000	88,664.63	2,750.00
Total Expenditures and Tax Requirements	2311100	18,335,731.25	18,489,298.66
Less: Expenditures to be Raised by Future Taxes	2311200		
Total Adjusted Expenditures and Tax Requirements	2311300	18,335,731.25	18,489,298.66
Surplus Balance - December 31st	2311400	1,392,575.39	1,486,984.11

* Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2014 Budget

Surplus Balance December 31, 2013	2311500	1,392,575.39
Current Surplus Anticipated in 2014 Budget	2311600	1,200,000.00
Surplus Balance Remaining	2311700	192,575.39

(Important: This appendix must be included in advertisement of budget.)

2014
CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.
If no Capital Budget is included, check the reason why:

- Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line Items and Down Payments on Improvements.
- No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.
Check appropriate box for number of years covered, including current year:

- 3 years. (Population under 10,000)
 - 6 years. (Over 10,000 and all county governments)
 - ____ years. (Exceeding minimum time period)
- Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM

The Township Committee has reviewed its future Capital needs and presents the following Capital Improvement Program.

CAPITAL BUDGET (Current Year Action) 2014

Local Unit: Township of Shamong

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2013					6 TO BE FUNDED IN FUTURE YEARS
				5a 2013 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5 Debt Authorized	
Purchase of Truck	1	150,000.00			7,500.00			142,500.00	
Various Road Improvements	2	1,500,000.00			25,000.00			475,000.00	1,000,000.00
TOTALS - ALL PROJECTS		1,650,000.00			0.00	32,500.00		617,500.00	1,000,000.00

3 YEAR CAPITAL PROGRAM - 2014 - 2016

Anticipated Project Schedule and Funding Requirements

Local Unit: Township of Shamong

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 ESTIMATED COMPLETION TIME	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2014	5b 2015	5c 2016	5d 2017	5 2018	5f 2019
Purchase of Truck	1	150,000.00	2014	150,000.00					
Various Road Improvements	2	1,500,000.00	2016	500,000.00	500,000.00	500,000.00			
TOTALS - ALL PROJECTS		1,650,000.00		650,000.00	500,000.00	500,000.00			

3 YEAR CAPITAL PROGRAM - 2013 - 2015
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

Local Unit: Township of Shamong

1 Project Title	2 Estimated Total Cost	BUDGET APPROPRIATIONS		4 Capital Improve- ment Fund	5 Capital Surplus	6 Grants-In- Aid and Other Funds	BONDS AND NOTES			
		3a Current Year 2014	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
Purchase of Truck	150,000.00			7,500.00			142,500.00			
Various Road Improvements	1,500,000.00		1,000,000.00	25,000.00			475,000.00			
TOTALS - ALL PROJECTS	1,650,000.00		1,000,000.00	32,500.00			617,500.00			

SECTION 2 - UPON ADOPTION FOR YEAR 2014

(Only to be Included in the Budget as Finally Adopted)

RESOLUTION *2014R-48*

Be it Resolved by the _____ Township Committee of the _____ Township
of _____ Shamong _____, County of _____ Burlington _____ that the budget hereinbefore set forth is hereby
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 322,345.74 (Item 2 below) for municipal purposes, and
- (b) \$ _____ (Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c) \$ _____ (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of
the following summary of general revenues and appropriations.
- (d) \$ 132,748.00 Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ _____ (Item 6 below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

Long
Gray
Ayes *DiCroce*
Gimball
mozitis

Nays

Abstained

Absent

1. General Revenues **SUMMARY OF REVENUES**

Surplus Anticipated	08-100	\$ 1,200,000.00
Miscellaneous Revenues Anticipated	13-099	\$ 940,046.89
Receipts from Delinquent Taxes	15-499	\$ 169,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$ 322,345.74
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:		
Item 6, Sheet 42	07-195	\$
Item 6(b), sheet 11 (N.J.S. 40A:4-14)	07-191	\$
Total Amount to be Raised by Taxation for Schools in Type I School Districts Only		
4. To Be Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:		
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY		
Total Revenues	13-299	\$ 2,631,392.63

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS	XXXXXXXX	XXXXXXXXXXXXXXXXXX.XX
Within "CAPS"	XXXXXXXX	XXXXXXXXXXXXXXXXXX.XX
(a&b) Operations Including Contingent		\$ 1,946,775.00
(e) Deferred Charges and Statutory Expenditures - Municipal		\$
(g) Cash Deficit		\$
Excluded from "CAPS"	XXXXXXXX	XXXXXXXXXXXXXXXXXX.XX
(a) Operations - Total Operations Excluded from "CAPS"		\$ 178,607.89
(c) Capital Improvements		\$ 50,000.00
(d) Municipal Debt Service		\$ 20,000.00
(e) Deferred Charges - Municipal		\$ 75,370.00
(f) Judgements		\$
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)		\$
(g) Cash Deficit		\$
(k) For Local District School Purposes		\$
(m) Reserve for Uncollected Taxes (Include Other Reserves if Any)		\$ 360,639.74
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (N.J.S. 40A:4-13)		\$
Total Appropriations		\$ 2,631,392.63

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 27th day of May 2014, It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2014 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 27th day of May, 2014, , Clerk
Signature

COUNTY/MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2013	APPROPRIATIONS	FCOA	Appropriated		Expended 2013	
		2014	2013				for 2014	for 2013	Paid or Charged	Reserved
Amount To Be Raised By Taxation	54-190	132,748.00	133,144.00	133,144.00	Development of Lands of Recreation and Conservation:		XXXXXX.XX	XXXXXX.XX	XXXXXX.XX	XXXXXX.XX
					Salaries & Wages	54-385-1				
Interest Income	54-113			307.22	Other Expenses	54-385-2				
Reserve Funds:		491,345.66	368,910.04		Maintenance of Lands for Recreation and Conservation:		XXXXXX.XX	XXXXXX.XX	XXXXXX.XX	XXXXXX.XX
					Salaries & Wages	54-375-1				
					Other Expenses	54-375-2	50,000.00	140,000.00	11,112.19	128,887.81
					Historic Preservation:		XXXXXX.XX	XXXXXX.XX	XXXXXX.XX	XXXXXX.XX
					Salaries & Wages	54-176-1				
					Other Expenses	54-176-2				
Total Trust Fund Revenues:	54-299	624,093.66	502,054.04	133,451.22	Acquisition of Land for Recreation and Conservation	54-915-2				
Summary of Program Year Referendum Passed/Implemented: <u>Nov. 2004</u> (Date) Rate Assessed: \$ <u>0.02</u> Total Tax Collected to date \$ <u>838,965.00</u> Total Expended to date: \$ <u>359,091.65</u> Total Acreage Preserved to date _____ (Acres) Recreation land preserved in 2013: _____ (Acres) Farmland preserved in 2013: _____ (Acres)					Acquisition of Farmland	54-916-2				
					Down Payments on Improvements	51-906-2				
					Debt Service:		XXXXXX.XX	XXXXXX.XX	XXXXXX.XX	XXXXXX.XX
					Payment of Bond Principal	54-920-2				XXXXXX.XX
					Payment of Bond Anticipation Notes and Capital Notes	54-925-2 54-930-2				XXXXXX.XX
					Interest on Bonds	54-930-2				XXXXXX.XX
					Interest on Notes	54-935-2				XXXXXX.XX
					Reserve for Future Use	54-950-2	574,093.66	362,054.04		362,054.04
					Total Trust Fund Appropriations:		624,093.66	502,054.04	11,112.19	490,941.85

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: Township of Shamong

Year Ending: December 31, 2013

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. for regulatory details please consult N.J.A.C. 5:30-11.1 et. seq. Please identify each change order by name of the project.

1. None.

2.

3.

4.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here

April 22, 2014
Date

Susan D. Orato
Clerk of the Governing Body