

Shamong, NJ 08088

January 7, 2014

The Shamong Township Committee held a Committee Meeting on the above date at the Municipal Building.

Mayor Long called the meeting to order at approximately 7:33 p.m.

The Clerk stated please be advised that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner. Written notice has been sent to and published in the Central Record and sent to the Burlington County Times and posted as required by the Open Public Meeting Act.

Roll Call and)	Mr. Michael DiCroce	P
Absentees)	Mr. Timothy Gimbel	P
Noted)	Mr. Sean Gray	P
	Mr. Kenneth Long	P
	Mr. Martin Mozitis	P

**PUBLIC COMMENT:**

Mayor Long opened the meeting to the public for questions or comments, there being none, he closed the meeting to the public.

**PROCLAMATION:**

The Administrator explained January is Radon Action Month and the Mayor proclaims this with the attached Proclamation put into the minutes.

**ITEMS FOR DISCUSSION AND POSSIBLE OFFICAL ACTION;**

**On motion of Committeeman Gimbel, seconded by Committeeman DiCroce, the December 3, 2013 Regular session minutes were approved as submitted. A roll call vote showed all members present voting yes except for Committeeman Mozitis abstaining.**

The Administrator noted March 12<sup>th</sup> for the Elected Officials Seminar to be held at Charles's Other Brother and sign in is at 5:30 p.m. with seminar starting at 6:00 p.m. The Township will receive \$250 credit for each attendee.

**On motion of Committeeman Gimbel, seconded by Committeeman DiCroce, the renewal of the Registrar's Software Maintenance Contract was approved with Munidex, Inc. as per proposal submitted. A roll call vote showed all members present voting yes.**

**On motion of Committeeman Gray, seconded by Committeeman Mozitis, it was moved to form a sub-committee to review the Master Plan before its adoption. Committeemen Long and Gimbel along with the Administrator and Engineer will serve as the sub-committee. A roll call vote showed Committeemen Gray, Mozitis, and DiCroce voting yes, Committeeman Long and Gimbel abstaining.**

The Administrator reported she received the resignation from our CFO and her last day will be January 20<sup>th</sup>. She has advertised for this position and will keep the Committee informed.

The engineer reported on block 23.01 lot 11 which is land being donated to the Township and he completed and submitted an Environmental Site Review. This consisted of doing a complete search of all available data basis to see if there were any environmental incidence on that property or in the immediate surrounding vicinity. They also did a site visit and walked the property to see if anything raised a red flag. They did not find anything to cause concern.

### **RESOLUTIONS:**

**On motion of Committeeman Gimbel, seconded by Committeeman DiCroce, it was moved to approve Resolution 2014R-17 authorizing taxes for the 1<sup>st</sup> half of 2014 be cancelled in the amount of \$3,827.25 on block 7 lot 23 as this property became tax exempt. A roll call vote showed all members present voting yes.**

**On motion of Committeeman DiCroce, seconded by Committeeman Mozitis, the attached Resolution 2014R-18 authorizing Resolution 2013-38 be rescinded and the taxes on block 4.01 lot 34 be cancelled in the amount of \$61.97 as the property has become tax exempt. A roll call vote showed all members present voting yes.**

**On motion of Committeeman DiCroce, seconded by Committeeman Gray, it was moved to approve Resolution 2014R-19 authorizing the execution of agreement with the Tabernacle Rescue Squad for Back-up Services. A roll call vote showed all members present voting yes.**

**On motion of Committeeman DiCroce, seconded by Committeeman Gimbel, it was moved to approve Resolution 2014R-20 authorizing application of 2013 credit balances to 2014 outstanding taxes. A roll call vote showed all members present voting yes.**

### **APPROVAL OF ATTACHED BILL LIST:**

**On motion of Committeeman Mozitis, seconded by Committeeman DiCroce, it was moved to approve the attached Bill List. A roll call vote showed all members present voting yes.**

## **REPORTS:**

The engineer, Mr. Guzzi, thanked the Committee for his appointment again this year. He reported that the Old Indian Mills Road Project is completed with a couple of punch list items that need to be taken care of when the weather permits. He has not heard back from NJDOT on the Tuckerton Road application yet but will inform the Committee as soon as he hears something. He reminded the Committee about putting together a list for a road program this year and Mayor Long suggested setting dates to drive through the township and put a priority list of which roads need to be done first. Mr. Guzzi will contact the office with dates he is available to do this.

Mr. Heinold stated all items on his list were addressed previously in the meeting. He thanked the Committee for his reappointment.

Mayor Long asked about the status of the cemetery and the Administrator said she is waiting to hear back from the one resident and should hear something within the next two weeks.

The Administrator reported the Public Works crew did an outstanding job clearing our roadways during the storms but have two trucks broken down. They are working on getting repairs but due to their age it is hard to find parts. The cost to purchase a new truck is around \$120,000. There was discussion on purchasing new versus leasing. The Administrator will evaluate the costs both ways. The Administrator reported on the following items; there is a Municipal Managers and Supervisors Risk Management Seminar scheduled for January 23<sup>rd</sup>, the Burlington County Freeholders are holding a meeting on January 16<sup>th</sup> at 5:30 pm regarding the interest of Municipalities to participate in an energy aggregation program. Governmental, residential and business aggregation options will be discussed. PSE&G has notified the Township and residents along Pakenah Trail of their intent to trim and remove trees within the right-of-way over the next 45 day period. We have requested to walk the property with residents to identify trees which may be eligible to remain. A 7 day notice will be given to the residents within 200 feet of the PSE&G right-of-way prior to work taking place. There was an issue with the heat not working properly and it seems some ducts can be hooked up to correct this problem. We are waiting for some options and costs from the heating company. We received a request from Atlantic Electric to conserve on electric due to the below normal temperatures we will be experiencing.

Mayor Long opened the meeting to the public at which time Dave Taylor stated what a good job the Public Works Department does in handling the snow storms and keeping our streets clean for residents and emergency vehicles.

## **BOARD OF HEALTH MEETING AGENDA:**

At this time the Administrator asked for a motion to recess the Township Committee meeting and conduct the Board of Health meeting. **On motion of Committeeman Gimbel, seconded by Committeeman Gray, the regular meeting was recessed. A roll call vote showed Committeemen Gimbel, Gray and Mozitis voting yes, Committeemen Long and DiCroce voting no.**

The Clerk stated please be advised that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner. Written notice has been sent to the Burlington County Times and published in the Central Record and posted as required by the Open Public Meeting Act.

The Administrator reported we sold approximately 400 dog licenses last year and licenses are due January 1<sup>st</sup> of every year. She also reported we will be having our Free Rabies Clinic this year on March 15<sup>th</sup> from 9 am to Noon at the municipal garage. Also the township is supposed to do a dog census every two years but our Committee has never approved this in the past due to the expense. The County is now looking into possibly providing assistance and she will let the Committee know when she hears something. She explained no unsatisfactory reports on our food establishments have been received in the past year.

Mayor Long opened the Board of Health Meeting to the public for questions or comments, there being none, **on motion of Committeeman Gimbel, seconded by Committeeman DiCroce; the Board of Health Meeting was closed. A roll call vote showed all members present voting yes.**

Mayor Long reconvened the regular meeting session for public comment, seeing none, he closed to the public and adjourned **on motion of Committeeman Gimbel, seconded by Committeeman Gray, with all members present voting yes.**

Attest:

Susan D. Onorato  
Municipal Clerk