

Shamong, NJ 08088

January 28, 2014

The Shamong Township Committee held a meeting on the above date at the Municipal Building.

Mayor Long called the meeting to order at approximately 7:31 p.m.

The Clerk opened the meeting and advised those in attendance that proper notice of this meeting has been given in compliance with the Open Public Meeting Act in the following manner. Written notice has been sent to the Burlington County Times, published in the Central Record and posted as required by the Open Public Meeting Act.

Roll Call and)	Mr. Michael DiCroce	P
Absentees)	Mr. Timothy Gimbel	p
Noted)	Mr. Sean Gray	P
	Mr. Kenneth Long	P
	Mr. Martin Mozitis	A

Mayor Long opened the meeting to the public at which time Katherine DelCollo of 345 Indian Mills Road introduced herself and said she would like to read an email from her group - Indian Mills Parent Advisory Cooperative Team (IMPACT). She explained they wanted the Township Committee to be aware of their existence and ask for help spreading the word so more parents will be aware of their meetings. She explained according to the Special Education Code each district Board of Education must ensure that a special education parent advisory group is in place in the district to provide input to the district on issues concerning the students with disabilities. IMPACT works with the special education teachers and they welcome any parent to join them at their meetings. The next meeting is scheduled for Thursday, February 20, 2014 at 6:30 p.m. They can be contacted by "impact4shamong@gmail.com. The Administrator recommended they forward the information to her and she will contact the schools and ask if the school will include their information when the weekly notices are sent out through their email lists. Committeeman Gray recommended she reach out to Kim Mileszko a Shamong resident who works with special need children in the Lenape High School District for job placement and she may be interested in speaking at one of their meetings. There being no further comments from the public, Mayor Long closed the meeting to the public.

**On motion of Committeeman Gimbel, seconded by Committeeman DiCroce, it was moved to approve the December 17, 2013 regular session minutes. A roll call vote showed all members present voting yes.**

The Administrator explained she and other staff members attended the Municipal Managers and Supervisors Risk Management Seminar which is required by JIF to qualify for the safety money we get every year which was \$1,300 for 2013. Because of the snow

storm Norman Welsh was not able to attend. Ed Moniot, Kevin Rehmann and Tim Rowe also still have to attend the next training in March. She felt it was very informative and Armando Riccio from Doug Heinold's firm did a wonderful job presenting various employment matters.

The Administrator reviewed the LOSAP program which goes to our volunteer fire and emergency squad members. This year the max for each person is \$1,410 with the 1.8% increase over last year approved by the DCA. The President, Tim Rowe, will be formulating a list of qualified volunteers to post in the Fire Hall as required with the amount they will be receiving. She explained it usually runs around \$20,000 to \$25,000 annually.

The Administrator reviewed the Shared Services Report for the court explaining we went from losing \$60,751.92 in the year 2011 to making \$32.25 in 2013 for 5 months period the Shared Service Agreement covered. She reported there are several other municipalities also doing shared services.

**The Administrator reported she received an email from Mayor Long and he appointed Kathy Wigley as his designee for the Joint Land Use Board.**

The Administrator explained the Aetna Dental Plan for this year has a 7.8% increase in premium. In 2013 the premium was \$4,900; it will be \$5,300 for 2014 making it a \$400 increase. She has looked at the State Plan and the premium will be about \$3,900. She is trying to reach someone at the State to see if the coverage is comparable to what we have. She will report her findings.

The Administrator reached out to the Tax Assessor but he was unable to be at the meeting due to a back injury. He did send an email stating the Assessors voted on the Monmouth Plan and that they needed the County to provide more information on costs.

The Administrator reviewed the draft budget with the Committee noting she did put \$150,000 to purchase a new truck. At this time the draft budget is at \$2,642,000 which is a \$57,700 increase (2.23%) and out of the \$57,700, \$65,000 is directly attributed to the truck purchase for the capital portion of the Public Works budget. She also explained in 2016 they can possibly take the \$52,000 off line 65 Reassessment which could be used towards the purchase of a truck. There was discussion on possible leasing of a truck and discussion on selling off some land to offset the expense of buying a truck but no decisions were made at this time. The Administrator touched on the road project stating Wallingford Way would be the first priority fixing the drainage grate and inlets. The Committee will continue to look over the draft budget.

**On motion of Committeeman DiCroce, seconded by Committee Gimbel, it was moved to approve Resolution 2014R-21 Preliminary approval for a property that requires no Municipal cost share. A roll call vote showed all members present voting yes.**

The Administrator reported on the following items: the Public Works crew did an outstanding job clearing our roadways after our 3<sup>rd</sup> significant storm this season even though they had some minor truck problems. She explained we are having a problem getting salt and she has asked the men to only salt the intersections in the developments and main roads so we don't run out of salt. Meteor Motorcycle Club, Inc. is holding the Sandy Lane Enduro run on March 16<sup>th</sup>, Jeep Jamboree USA is conducting its 21<sup>st</sup> Annual Pine Barrens Jeep Jamboree on March 27-29, PSE&G has notified us they will be trimming and removing trees within the right-of-way over the next 45 day period and the Administrator has requested they walk the property with residents to identify trees which may be eligible to remain, she and Mayor Long are planning to do an assessment of the roads tomorrow but that may be postponed due to weather. She reported the building code office brought in \$89,291 for the year and their inspections have dropped down due to less gas conversions which was expected. Committeeman Gray asked what the status was on the addition put on a house without a permit and the Administrator reported Mr. Toussaint went to court for the hearing but the resident did not show up. It is in the court's hands now.

At this time Mayor Long opened the meeting to the public for questions or comments, there being none, he closed the meeting to the public.

**On motion of Committeeman Gimbel, seconded by Committeeman DiCroce, it was moved to recess the regular meeting and approve Resolution 2014R-22 to go into executive session for personnel. A roll call vote showed all members present voting yes.**

Mayor Long reconvened the regular meeting and he explained there was discussion on replacing our CFO (Donna Condo) who resigned. **On motion of Committeeman Gray, seconded by Committeeman DiCroce, it was moved to approve Resolution 2014R-23 to appoint a new CFO, Dawn Bass, to work part-time completing the balance of a 4 year term which ends December 31, 2014. A roll call vote showed all members present voting yes.**

There being no further business, the meeting was adjourned.

Attest:

Susan D. Onorato  
Municipal Clerk