

Shamong, NJ 08088

January 12, 2010

The Shamong Township Committee held a workshop meeting on the above date at the Municipal Building.

Mayor Shevelew called the meeting to order at approximately 7:30 p.m.

The Clerk stated please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act in the following manner. Written notice has been faxed to the Burlington County Times, published in the Central Record and posted on the official website and bulletin board of Shamong Township.

Roll Call and)	Mr. Sean Gray	P
Absentees)	Mr. Kenneth Long	P
Noted)	Mr. Martin Mozitis	P
	Mr. Christopher Norman	P
	Mr. Jonathon Shevelew	P

Mayor Shevelew opened the meeting to the public, there being no comments he closed the meeting to the public.

The Construction Official, Ed Toussaint, was present to discuss his budget issues for the construction office since that office had lost money the last 4 years. He stated the department is losing a huge amount of money because 80% of the permits go through as alterations, which covers roofing, siding, additions, and anything other than a new home and the township fees are about \$8.00 lower than the State minimum. He made the following recommendations: increase the local permit fees to be in line with the State fees, charge for solar panel permits possibly a flat fee of \$200 for electric and \$200 for building, do not waive fees on a house that had a fire and, increase the re-sale inspection fee since he feels it is too low compared to other townships. Mr. Toussaint reviewed the amount of inspections being done by the fire inspector compared to the salary and feels an adjustment should be made. He also compared the plumbing and electrical inspector's inspections to his salary and feels an adjustment should be made. Committeeman Long asked if these jobs could be consolidated and Mr. Toussaint felt they could. The Administrator explained back in 2003 – 2004 building was climbing so everyone's hours and salaries were increased, since then building volume has decreased but the hours and salaries did not so she feels it is time for an adjustment. Mr. Toussaint stated if the economy turns around and the office gets busier they can look at the hours and salaries at that time. The Committee agreed with Mr. Toussaint and asked him to address these issues and make what ever changes are necessary to cover the cost of the office. The Administrator asked for approval to provide Mr. Heinold with the fee schedule to prepare an ordinance for the February meeting and the committee was in agreement. Mr. Rowe was in attendance and introduced himself as the new President of the Fire Company and said he will be getting information to put a budget together. Mr. Rowe reported there are 7 new young people enrolled in the fire academy and 5 or 6 in the EMT program. Mr. Rowe also reported he is working with a newspaper reporter who did an article on the

pick up truck that was donated by the County and he sent it to BCIT to be worked on and painted. He stated the Freeholders were happy with the article, as was BCIT, and he got calls from the Principal. Mr. Rowe reported the reporter wants to do a follow up story and Mr. Rowe asked him if he would do stories periodically on getting volunteers in the township. Mr. Rowe is looking forward to working with the township.

**On motion of Committeeman Mozitis, seconded by Committeeman Gray, it was moved to appoint James Schroeder as Public Defender for a 60 day period. A roll call vote showed all members present voting yes except for Committeeman Long who abstained.**

Committeeman Mozitis reported since the last meeting he spoke to a woman who lives in Fawn Lake Village and asked her if there was a cat problem. She informed him of a few things and then wrote a list of complaints and gave it to him to discuss at the township meeting. He reported she said the cats go under her trailer and get in the air intake vents at night to keep warm. The Administrator reported a letter was sent last week based on the complaint from Mrs. King at the meeting and she contacted the animal control officer to let him know the park may be contacting him. A few years ago when there was a cat problem in Fawn Lake the park manager worked with the animal control officer and took care of the problem. The park manager, Mr. John DiCapua, stopped in the municipal building in reply to the letter and said he has not received any complaints at his office in reference to cats. The Administrator explained the other items on the list are Fawn Lake Village issues that the manager should handle. Mayor Shevelew stated the Township Committee can withhold issuing the license if they feel there is a safety issue, such as, the septic systems not working properly. The Committee had concerns whether the water is being tested. The Administrator suggested the residents of Fawn Lake establish an association like Oakview Village. Mayor Shevelew asked the Administrator to check with the County on septic and water issues.

**On motion of Committeeman Mozitis, seconded by Committeeman Long, it was moved to appoint the following persons to the CERT team for 2010. A roll call vote showed all members present voting yes.**

Louise Berger, Jim Brosious, Diane Brosious, Patricia Browne, Jeanette DePiero, Lyn Gates, Lyn Kamer, Tracy LaRosa, James McGhee, MaryAnne Reinhart, Jim Smith, Donald Adams, Matthew Ashcroft, Cathy Ashcroft, Donald Ashworth, Denise Ashworth, Jeannine Chambers, William Coverly, Kevin Farberow, John Glass, Sandy Howley, Bruce Hansen, David Matchett, Dave Morris, Samantha Morris, Anthony Rossi, Debora Rossi, Terry Schmidt, Charles Tantillo, Pamela Williams.

**On motion of Committeeman Long, seconded by Committeeman Mozitis, it was moved to approve Resolution 2010R-014 a tax refund to GMAC Mortgage Co. in the amount of \$4,427.26 on Block 23.02, lot 5 and to Theodore Duncan in the amount of \$364.14 on block 5.07, lot 5. A roll call vote showed all members present voting yes.**

**On motion of Committeeman Long, seconded by Committeeman Mozitis, it was moved to approve Resolution 2010R-015 an overpayment of taxes due to an added/omitted appeal on block 23.02 lot 5 be refunded in the amount of \$608.15 for 2008 and \$603.72 for 2009. A roll call vote showed all members present voting yes.**

**On motion of Committeeman Mozitis, seconded by Committeeman Norman, it was moved to approve the attached Bill List. A roll call vote showed all members present voting yes.**

The Administrator informed the Committee there are no fees collected for zoning permits at this time and the Zoning Officer has suggested a small fee be collected for each zoning permit issued and any written correspondence that is required. The Administrator stated she will have information on this at the January 26<sup>th</sup> meeting for their review and discussion. If the Committee decides to do this she suggests it be done in conjunction with the building office fees. The Administrator reviewed some figures she had for the budget 2009 stating approximately \$970,000 would be going back from the budget since \$280,000 was cancelled, \$580,000 will go to surplus the end of next year, during 2009 hours were reduced and additional staff for the court, UCC fees were increased to off set several years of loses in the department and also reduced hours for the technical assistant, replaced the Construction Official at a reduced rate, cut spending across all the departments, the local purpose tax last year was 2.7 cents which was due to the cut in State funding over the last couple of years, liability, workmen's comp and auto insurance has decreased slightly, health insurance increase 6.2% due to a census change. She has had discussions with Mr. Matchett and JIF is working on a health plan and possibly the township can look into this plan before next year. The Administrator reviewed other line items with the Committee, no action was taken at this time. Mayor Shevelew suggested he draft a letter to be sent to the property owners on the Open Space Plan to see if they have any interest in selling their property and, if not, do they want their property removed from the list.

There being no further business, on motion of Committeeman Long, seconded by Committeeman Mozitis, the meeting was adjourned.

Attest:

Susan D. Onorato  
Municipal Clerk