

The Shamong Township Committee held a workshop meeting on the above date at the Municipal Building.

Mayor Shevelew opened the meeting at approximately 7:31 p.m.

The Clerk stated please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act in the following manner. Written notice has been sent to the Burlington County Times and published in the Central Record and posted as required by the Open Public Meetings Act.

The Pledge of Allegiance

Roll Call and)	Mr. Sean Gray	P
Absentees)	Mr. Kenneth Long	A
Noted)	Mr. Martin Mozitis	P
	Mr. Christopher Norman	P
	Mr. Jonathon Shevelew	P

Mayor Shevelew opened the meeting to the public for comments or questions, there being none, he closed the meeting to the public.

On motion of Committeeman Mozitis, seconded by Committeeman Norman, it was moved to approve the minutes from the December 21st meeting. A roll call vote showed Committeemen Mozitis, Norman, Shevelew voting yes, Committeeman Gray abstaining.

Mayor Shevelew reported the Committee was going through a review of the Building Code operations and the attorney Mr. Heinold would give an overview of the situation. Mr. Heinold explained there has been a lose in revenue in that department over the last five years at approximately \$150,000.00. In order to address the situation there was an increase in fees in 2008 and 2010, the Construction Official was hired at a lower rate in salary than the prior official, there were salary reductions within the sub-code officials, which were, building inspector's salary was reduced from \$12,500 to \$9,900, plumbing inspector from \$11,200 to \$8,300, fire inspector from \$6,600 to \$3,100, and technical assistant from \$19,200 to \$14,800. These cuts were in the 70% range except for the fire inspector which was cut by more than half. Mr. Heinold reported he did receive a memo from the construction official, Mr. Toussaint, with his recommendations. He explained based on last years figures and looking forward in 2011 the department is going to loose money again if changes are not made. Mr. Heinold explained there are two recommendations for the Committee's consideration, the first being to reduce the electrical inspector's salary from \$12,124 to \$9,000 and the second recommendation is to eliminate the technical assistant position and transfer the responsibilities to the other departments. Based on the second recommendation the Administrator did a review, memo dated January 20th, and under our personnel policy she considered the possibility

of transfer to another position, the transfer of time to support another department, also a reduction in hours in that position, but for various reasons none of those opportunities exist or work, particularly in the reduction of hours since the Committee has already done that, so with all those options explored and excluded, the recommendation remains to consider a reduction in work force to eliminate that position. Mr. Heinold stated a rice notice was issued to the employee since a reduction in work force is being considered and required to be done at a public meeting. Mr. Heinold stated he had a resolution prepared if the Committee wanted to take action. Mayor Shevelew asked the Committee members if they had any questions for the Administrator or Construction Official on the proposals they had in front of them and there were none. Mayor Shevelew opened the meeting to the public for any comments on the issue and there were none. Mayor Shevelew asked Mr. Toussaint if he had anything to add and he replied he felt they were the only options. Mr. Heinold reviewed Resolution 2011R-29 authorizing reduction of work force explaining it references the efforts that had been made over the past two years addressing a department that was costing the municipality a fair amount of money. It also incorporates both Mr. Toussaint's letter and the Administrator's analysis. It sets forth the two recommendations that resolve that the Township Committee authorize reduction of work by elimination of the Technical Assistant position and it also resolves that the Administrator be directed to implement these duties amongst other existing employees. **On motion of Committeeman Gray, seconded by Committeeman Norman, it was moved to approve Resolution 2011R-29 authorizing reduction of work force. A roll call vote showed all members present voting yes.**

On motion of Committeeman Mozitis, seconded by Committeeman Gray, it was moved to approve a request by a previous Mayor, Colin Cumming, to perform a marriage ceremony to be held in Lakewood, NJ. A roll call vote showed all members present voting yes.

There was discussion on the reassessment and how well the meeting went with the residents. The Committee commended the Tax Assessor for doing such a good job in presenting the information to the residents.

The Administrator reported that the JIF dividends we receive have gone up approximately 13%. We apply these to our yearly premium which helps bring down our cost. They have created a new program this year called the Reward Revaluation Program which helps small towns like ours since we do not have a lot of claims.

The Administrator discussed the Public Work's request for an ordinance to establish a penalty to residents who leave vehicles parked on township roads during snowplowing operations. They also discussed no parking in deceleration lanes and on some roadways in the township. Mr. Heinold was instructed to prepare an ordinance for the Committee's review.

Resolution 2010R-29 Cancellation of taxes on block 10 lot 25 as per the Tax Assessor's request was tabled. The CFO said tax bills are due and payable when billed.

On motion of Committeeman Mozitis, seconded by Committeeman Norman, it was moved to approve Resolution 2011R-30 approving the continuous placement of a temporary trailer on personal property pursuant to Resolution 2008R-110. A roll call vote showed all members present voting yes.

On motion of Committeeman Mozitis, seconded by Committeeman Gray, it was moved to approve the attached Bill List. A roll call vote showed all members present voting yes.

The Administrator reminded the Committee of the Elected Officials Liability Seminar sponsored by the JIF scheduled for Monday, January 31st in Hammonton. She reported the County road resurfacing program included Stokes Road from Oak Shade Road, Shamong to Jackson Road in Medford, and Tuckerton Road from Oak Shade to Medford line. The Administrator reported she received a letter of recognition for the Public Works employees for a great job with the last round of snow storms in clearing our roads for safe travel and there was a nice write up on them in the Central Record about three weeks ago.

Mayor Shevelew opened the meeting to the public for comments, there being none, he closed the meeting to the public.

There being no further business the meeting was adjourned.

Attest:

Susan D. Onorato
Municipal Clerk