

Shamong, NJ 08088

February 24, 2009

The Shamong Township Committee held a workshop meeting on the above date at the Municipal Building.

Mayor Gray called the meeting to order at approximately 7:30 p.m.

The Clerk stated please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act in the following manner. Written notice has been mailed to the Burlington County Times and published in the central Record. Written notice has been posted on the official bulletin board of the Township of Shamong.

The Pledge of Allegiance

Roll Call and)	Mr. Sean Gray	P
Absentees)	Mr. Martin Mozitis	P
Noted)	Mr. Christopher Norman	P
	Mr. James Schroeder	P
	Mr. Jonathon Shevelew	P

Mayor Gray opened the meeting to the public for comment. There being none, Mayor Gray closed the meeting to the public.

On motion of Committeeman Shevelew, seconded by Committeeman Schroeder, the minutes of January 27, 2009 were approved as submitted.

Mayor Gray stated Mr. Renwick, Tax Assessor, was going to report on the Pilot Program as well as the reassessment situation. Mr. Renwick reported the State pays the township \$10 per acre for State land in Shamong Township and the township is working on getting to the next tier which would allow the State to pay the township \$20 per acre. Mr. Renwick explained the Township needed approximately 200 more acres to reach their goal, however, the State recalculated the way to reach the acreage and Shamong went from 59% to 52% of reaching their goal. Mr. Renwick contacted the State and reviewed his figures with the Green Acres Department. As a result the State revised their calculations and Mr. Renwick received a letter stating the township is now at 58.3%. He reported the township is now 491.62 acres away from their goal to receive \$20 per acre.

Mr. Renwick also reported he spoke with the County Tax Board in reference to their request that the township do a revaluation/reassessment and he reported the county would rather the township have a revaluation done versus a reassessment. Mr. Renwick explained the difference is the tax assessor can do a reassessment but a firm will do a revaluation. He also explained that most times it takes longer to do a reassessment because the tax assessor does not have the resources like a reval firm has. He would like to know what the township wants since there is a meeting in March and he will be

attending. He feels he can convince the county to allow him to do a reassessment since he also has a revaluation company and does this work on a regular basis. He also feels it is less expensive if a reassessment is done rather than a revaluation because the township doesn't have to have the tax map certified which cost approximately \$40,000 and the assessor does not need a bond. Committeeman Shevelew feels this is not the time to do this since the housing market is still very low. Committeeman Shevelew suggested the committee go into executive session at their next meeting and discuss what their options are with the solicitor. The Mayor agreed and asked the Administrator to put this on the next meeting agenda. The Mayor thanked Mr. Renwick for his time and information.

The construction official, Mr. Perri, reported to the Committee there are approximately 700 building permits dating back to 1999 to present that are still open and need to be finalized in order for the township to receive revenue. Mr. Renwick explained when having added assessments 75% of that increase in taxes stays at the township and this is an opportunity for the Township to benefit by finalizing the permits and collecting these taxes. Mr. Perri explained even though notices are sent and phone calls are made, people still do not follow up and get inspections to finalize their permits because they know once it is finalized they receive an added assessment which means more taxes. He stated he will be looking at the open permits at the end of each year and take action to finalize and get information to the tax assessor so this does not happen again. He also stated this happens in every town unless you have a full time inspector and than it still sometimes happens. Mr. Perri has submitted his proposal of costs to the Administrator for doing this job and she suggests the committee discuss in executive session at the next meeting.

The Administrator reported that she and Mr. Renwick met with the engineer on revising the tax maps since they need to be done before the reassessment can start. She also stated they discussed redoing the zoning map since it is very difficult to read the different zones as it is black and white. The proposal includes a color map set to the State standards of color, GPS mapping on it, it would be in a form which could be posted on the web site, * it would provide options, such as road map, zoning, or tax map. This would be helpful for the residents, realtors, or just people interested in the area in that they don't need to make a special trip to the municipal building for this information. Mr. Renwick explained the key map will be digitized. The Administrator said the total cost will not exceed \$5,000 and estimated completion time is 3 to 4 weeks from written authorization to proceed. The Administrator explained there is money in the current draft budget to complete this project.

On motion of Committeeman Shevelew, seconded by Committeeman Norman, it was moved to approve Remington, Vernick & Arango Engineers to create a new digital Key Map for the Township as proposed at a cost not to exceed \$5,000. A roll call vote showed all members present voting yes.

The Administrator informed the Committee Oakview Mobile Home Park association had requested to use the Municipal Building on March 9th for a meeting. There was no objection from the Township Committee members and the Administrator will advise the association they may use the building. Committeeman Schroeder reviewed pictures he

had with the other members showing the water problem at the entrance to the mobile home park that was discussed at the last meeting. Committeeman Schroeder would like to table the license renewal until they respond to the township as what they are going to do to correct the problem. Committeeman Shevelew explained the solicitor would direct the committee on this. Committeeman Mozitis asked if the other mobile home park had a home owners association and Committeeman Shevelew noted they did not since it is not mandated and this association is voluntary.

On motion of Committeeman Schroeder, seconded by Committeeman Norman, it was moved to approve the draft newsletter contingent upon a final edit for space. A roll call vote showed all members present voting yes.

On motion of Committeeman Schroeder, seconded by Committeeman Mozitis, it was moved to approve the Clerk to attend three education/seminar classes to attain CEU credits required to maintain her clerk certification at a cost of \$675. A roll call vote showed all members present voting yes.

The Administrator reported that Shamong received 3 awards from the Burlington County JIF with one resulting in a \$1,300 gold recognition award and a \$1,250 reduction on Workmen's Compensation for the Township. The Township will also receive \$750 reimbursement of safety expenditures.

The Administrator reported total revenue for the construction office for January 2009 was \$8,709, total for municipal court \$24,847.13, the balance of revenue after disbursements \$5,595.58, and the tax office collected \$830,276.

There was discussion on the treatment to Wesickamen Pond for Phragmites and the committee took no action.

On motion of Committeeman Mozitis, seconded by Committee Norman, it was moved to approve the authorization of Burlington County Mosquito Control to complete the aerial treatment for 2009. A roll call vote showed all members present voting yes.

On motion of Committeeman Schroeder, seconded by Committeeman Mozitis, it was moved to approve the Indian Mills Volunteer Fire Company's 2008 LOSAP results approving \$35,118.00. A roll call vote showed all members present voting yes.

The Administrator reported Concord Engineering Group was low bid at \$8,651 for doing the work for an energy audit for the municipal and garage buildings. The grant will cover 75% of the cost so the township will be responsible for approximately \$2,200. Committeeman Shevelew asked if we received an answer as to whether the ball fields can be included and the Administrator stated not yet.

On motion of Committeeman Shevelew, seconded by Committeeman Norman, it was moved to appoint Tracy Holbrook as the Park Resident to the Rent Control Board for a term expiring 12/31/09. A roll call vote showed all members present voting yes.

On motion of Committeeman Shevelew, seconded by Committeeman Schroeder, it was moved to approve Resolution 2009R-024 approving the Township of Shamong application for New Jersey Department of State, Division of Archives and Records Management, Public Archives and Records Infrastructure Support (PARIS) Grant Program Funding. A roll call vote showed all members present voting yes.

On motion of Committeeman Schroeder, seconded by Committeeman Mozitis, it was moved to approve Resolution 2009R-026 authorizing participation in the Burlington County Shared Services Forum. A roll call vote showed all members present voting yes except Committeeman Shevelew who voted no.

On motion of Committeeman Shevelew, seconded by Committeeman Norman, it was moved to approve Resolution 2009R-027 appointing Planner for preparation of ANJEC Grant application and initial scope of work and conditionally appointing Planner for Open Space and Recreation Plan. A roll call vote showed Committeemen Shevelew, Norman, and Gray voting yes, Committeemen Schroeder and Mozitis voting no.

Mayor Gray introduced Ordinance 2009-002 as second reading and the Administrator read the ordinance in full. Mayor Gray opened the meeting to the public for comment on Ordinance 2009-002 and Mrs. King asked if there was a set schedule of fees and the Administrator said yes and, in fact, last year the fees were revised for the first time in approximately ten years. There being no further comments from the public, Mayor Gray closed the meeting to the public. **On motion of Committeeman Mozitis, seconded by Committeeman Shevelew, it was moved to approve Ordinance 2009-002 adopting escrow agreement and application forms for development applications after second reading and a public hearing. A roll call vote showed all members present voting yes.**

The Administrator reported on the following issues; the South Jersey Enduro Riders annual Curly Fern Enduro ride will be held on March 29, 2009, Indian Mills Volunteer Fire Company will supply the 2004-2009 financial audits at the completion of the current audit, the IMAA Girl's Softball will be using the Municipal Building on March 19th from 6:30 to 10:00 for a Rutgers Safety Clinic for coaches, the Public Works Department will be receiving annual training through JIF on March 27th at the Tabernacle Municipal Building and some administrative staff will also attend a portion of this training, a Public Document Shredding Day will be available to all Shamong and Tabernacle residents will be held April 11th from 7 am to noon at Tab Shredding on Cooper Road in West Berlin, and the Burlington County Engineer's office has agreed to eliminate the passing zones located on Oak Shade Road between Atsion and Stokes Roads.

Committeeman Mozitis asked if there were any other organizations in town other than the fire company that we should receive an audit from. He feels the Committee should receive an audit from all organizations that receive money from the township. The Administrator named the senior group, Pinelands Young at Heart, which the township pays for some of their trips not to exceed \$1,250 per year, the Boy Scout troop has been reimbursed for tens and the Indian Mills Historical Society has received funding. Committeeman Mozitis mentioned the athletic association and Committeeman Schroeder agreed everyone should be treated the same. Committeeman Shevelew agreed.

Mayor Gray opened the meeting to the public at which time Mrs. King referred to the grant resolution asking when it was first discussed and the Administrator said the solicitor brought it up at the last meeting. Mrs. King questioned if this was standard procedure receiving grant information at the last minute and Committeeman Shevelew explained there are many grants available and the committee can't be aware of them all. Mrs. King did not agree with not going out to bid on this scope of work. Mayor Gray explained the committee was in agreement to have an open space plan prepared and memorialized several weeks ago and this is an opportunity to get a grant to pay for it. Mrs. King asked where the study is at to repair the building and the Administrator explained that is part of the clean energy audit that the committee discussed earlier this evening. There being no further comments from the public, Mayor Gray closed the meeting to the public.

There being no further business, the meeting was adjourned.

Attest:

Susan D. Onorato
Municipal Clerk